

## Addendum A – Q&A for RFP Recipients

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**From:** Tyler Poulson  
**Sent:** Tuesday, May 22, 2012 3:45 PM  
**To:** Tyler Poulson  
**Subject:** Park City Transit Solar RFP: Q&A Summary

RFP Recipients,

I received the following questions by the Q&A deadline on Friday, May 18<sup>th</sup>. I've provided answers below along with a few additional reminders about the RFP.

**QUESTION 1:** What size are all of the various 208 transformers throughout the transit building? What electrical panels are fed by generator (ATS)? Is there an electrical one-line available for the transit building?

ANSWER 1: There are several step down transformers that feed off the 480v service to the building. The majority are 120/208 with a couple 277/480 and 120/240 (added after original single-line diagram completed). We believe that panel 'VMPPB' is fed by the generator; we will confirm if this turns out to be otherwise. A single-line diagram, and two other electrical sheets, have been added to Attachment II, Part 2. This information is available by clicking on the hyperlink in the RFP – link also included here:

[http://www.parkcitygreen.org/Files/Transit-Solar---Attachment-II-\(RFP\)-Part2.aspx](http://www.parkcitygreen.org/Files/Transit-Solar---Attachment-II-(RFP)-Part2.aspx)

**QUESTION 2:** Has a bidders or planholders list or any addenda been issued for the RFP: Park City Transit Solar PV Array project? If so, will you please forward?

ANSWER 2: In total, 29 firms have received the RFP (list below). The firms highlighted in bold participated in the site visit on May 14<sup>th</sup>.

- **Alpenglow Solar (site visit)**
- Alternative Power Systems, Inc.
- **Creative Energies, LLC (site visit)**
- **Electrical Contractors, Inc. (site visit)**
- **Epic Engineering (site visit)**
- **EvoSolar (site visit)**
- **Gardner Engineering (site visit)**
- **Hedgehog Electric (site visit)**
- **Hidden Peak Electric (site visit)**
- **Hunt Electric (site visit)**
- **Intermountain Wind and Solar (site visit)**
- iSqFt Construction Software
- **J.C. Electric, Inc. (site visit)**
- **Johnson Powers (site visit)**

- Next Generation Energy
- Power Electric Company
- **Precision Systems Engineering (site visit)**
- Prime Vendor, Inc.
- Russell Pacific
- **Saunders Construction (site visit)**
- Solar Efficiency Solutions
- **SolarTek Solutions (site visit)**
- SolarWorld Americas
- Solon Corporation
- Sunlight Solar
- **Synergy Power (site visit)**
- **Utah-Yamas Controls (site visit)**
- Western Technologies, Inc.

**QUESTION 3:** Where can we find the list of qualified contractors to complete the structural improvements to the building?

ANSWER 3: Park City will not be publishing a specific qualified contractor list for the structural improvements. Respondents are expected to seek out any necessary sub-contractors on their own and identify these partners in their RFP response.

**QUESTION 4:** If the solar system makes the snow fence inadequate, is that the responsibility of the solar contractor or Park City?

ANSWER 4: The contractor will be expected to complete any and all work related to this job without assistance from Park City. The RFP indicates that there is enough area above the snow guards on the roof for 54 kW of solar (see pg 3 of Attachment II - Part 2).

**QUESTION 5:** Will Park City provide a lift or any other equipment to assist the contractor during the project (e.g., engineering, reinforcement, installation, etc.)?

ANSWER 5: No, Park City Municipal will not be providing any equipment needed to complete the project. Respondents must plan to provide all lifts and any other equipment needed onsite to complete the project and should price these costs into their proposal.

**QUESTION 6:** What structural information is available for the building?

ANSWER 6: Currently available structural information is included in Attachment II, Parts 1 & 2 of the RFP. See ‘Structural Engineering’ in the Scope of Services section (page 2 of RFP) for information on engineering and structural tasks.

### **ADDITIONAL CLARIFICATIONS**

- **PERMIT FEES:** Permit fees for this project will be waived by the Park City Building Department. However, the contractor will still need to go through the full building permit process and acquire a building permit prior to starting construction.
- **WORKERS IN VEHICLE BAYS:** City employees will continue to be working in the vehicle bays during the project. The contractor will need to schedule with City staff accordingly to work around day-to-day work in the bays and clear out certain bays when needed.
- **BUY AMERICA REQUIREMENT:** As stated during the site visit, Buy America will apply to ALL materials installed onsite (including solar racking, steel, etc.). The one exception stated in the RFP is for micro-inverters which qualify as a “sub-component” when directly attached to the panels. In this case, micro-inverters don’t require Buy America documentation. The contractor will be expected to demonstrate to City and UDOT staff that Buy America will be met with all other materials used on site prior to signing a contract.
- **FEDERAL CLAUSES:** Respondents must sign and return all federal clause sheets included in Attachment I as part of their RFP response. In cases like the Disadvantaged Business Enterprise (DBE) clause (Exhibit 1-B), respondents will have to complete specific forms and some preliminary work prior to submitting their response. Details for each clause are provided in the exhibits in Attachment I.

Please remember that your RFP response is due Friday, June 1<sup>st</sup> by 4 PM MST. Per the RFP, you must provide one hard copy of your proposal and an electronic PDF version by this deadline.

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**From:** Tyler Poulson  
**Sent:** Thursday, May 31, 2012 5:22 PM  
**To:** Tyler Poulson  
**Subject:** DBE Requirement - Park City Transit Solar PV RFP

RFP Recipients,

Regarding the Disadvantaged Business Enterprise (DBE) requirement for this project, please note that you must submit “Good Faith Efforts” documentation if you do not meet the stated 3% DBE goal mentioned on page 15 of the RFP. Details on “Good Faith Efforts” for DBE are included on page 37 of the RFP.

Please also remember that you must sign and provide all federal clause sheets as part of your RFP response. This reminder was also sent during the Q&A summary on May 22<sup>nd</sup>. You can also view all responses from that Q&A summary via the addendum in the below link:

<http://www.parkcity.org/index.aspx?recordid=194&page=331>

Thanks.

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