



**PARK CITY PUBLIC ART ADVISORY BOARD MEETING  
SUMMIT COUNTY, UTAH  
April 14, 2025**

The Public Art Advisory Board of Park City, Utah, will hold its regular meeting in person at the Marsac Municipal Building, Executive Conference Room, at 445 Marsac Avenue, Park City, Utah 84060. Meetings will also be available online and may have options to listen, watch, or participate virtually.

Zoom Link: <https://us02web.zoom.us/j/87505710988?pwd=4hllHD85zpaNbZzzcEKtIKbNb6R99G.1>

**CLOSED SESSION**

The Public Art Advisory Board may consider a motion to enter into a closed session for specific purposes allowed under the Open and Public Meetings Act (Utah Code § 52-4-205), including to discuss the purchase, exchange, lease, or sale of real property; litigation; the character, competence, or fitness of an individual; for attorney-client communications (Utah Code section 78B-1-137); or any other lawful purpose.

**REGULAR MEETING - 5:00 p.m.**

**I. ROLL CALL**

**II. PUBLIC COMMENT: Any Items Not on the Agenda**

**III. CONSIDERATION OF MINUTES**

1. Consideration to Approve the Public Art Advisory Board Minutes from March 10, 2025.

**IV. STAFF AND BOARD COMMUNICATIONS** Stephanie/Jocelyn/Chris P.

1. City Updates
2. SCPAB/Arts Council- Jocelyn
3. Any other Staff or Board Communications

**V. BUDGET/PROJECT UPDATES** Stephanie

1. Strategic Plan Discussion
2. Discuss Theme for Community Center Project

**VI. PROCUREMENT DELIBERATION: CLOSED**

1. Pool Fencing Panels at PC MARC

**VIII. ADJOURNMENT**

Under the Americans with Disabilities Act, individuals needing special accommodations during the meeting should notify Stephanie Valdez at 435-640-1225 or [stephanie.valdez@parkcity.org](mailto:stephanie.valdez@parkcity.org) at least 24 hours before the meeting.

# Minutes



## Public Art Advisory Board Minutes

For more information, go to [www.parkcity.org](http://www.parkcity.org)

**Date:** Monday, March 10, 2024

**Meeting Place:** Marsac Executive Conference Room, 445 Marsac Avenue, Park City, UT 84060

**Time:** 5:00 p.m. to 7:00 p.m.

**Minutes:** Stephanie Valdez, Administrative Analyst/Art Coordinator

**Next Meeting:** Monday, April 14, 2025, at 5 P.M.

### Topic 1: Call Meeting to Order (5:03 p.m.)

**Present:** Jess Griffiths Chair, Terri Smith, Kara Beal, Sam Osselaer, Pam Bingham (virtual), Stephanie Valdez, Sarah Pearce, Deputy City Manager, Chris Eggleton, Economic Development Director, Jocelyn Scudder, and Jacob Klopfenstein, Planning Department

**Absent:** Elsa Gary, Molly Guinan

### Topic 2: Public Comment: Any Items Not on the Agenda

No public comment at this time.

### Topic 3: Approve Minutes from the January meeting

Kara motioned to approve the February minutes. Terri seconded.

### Topic 4: Staff and Board Communications

Jacob from the Planning Department joined the Public Art Advisory Board to present information about the Historic Preservation Award. The Planning Department is currently running a Request for Proposals (RFP) for artwork to commemorate the 2025 Annual Cindy Matsumoto Historic Preservation Award Winner, 517 Park Avenue. The full RFP and details are available on the City website, and the submission deadline is Friday, March 14th at 5 PM, with a possible extension. An artist will be selected to create a piece depicting the award-winning historic preservation project. The winner, as selected by the Historic Preservation Board, is 517 Park Avenue. The artwork will be displayed on the second floor of City Hall.

The Planning Department has requested a member of the Public Art Advisory Board to join the Selection Committee for this project.

Sam volunteered to represent the board on the HPA Selection Committee.

Stephanie provided an update on the Citywide Public Bodies Recruitment for Boards & Commissions, which opens Wednesday, March 12th. Three board members' terms are set to end in 2025, creating three vacancies on the Public Art Advisory Board (PAAB). Board members whose terms end this year will need to reapply to continue serving. An interview committee will review applicants and propose a selection to Council. Stephanie will email the board with further details and the application information.

48

49 Jocelyn gave an update on the Summit County Public Art Advisory Board. On March  
50 26th, the board will present a project update to the Council on the Jeremy Ranch  
51 Roundabout sculptures—the moose and the sandhill crane. There is a community  
52 engagement plan that involves local schools, where students will vote on the top names  
53 for the sculptures. A community-wide digital survey will follow to finalize the naming  
54 process, aiming to instill local pride.

55

56 The artists will install concrete footings for the sculptures in April, with the final  
57 installation scheduled for summer.

58

59 Jocelyn also shared that the Arts Council is collaborating with the Summit County  
60 Planning Department on the Rail Trail Redevelopment Plan. A graduate student is  
61 assisting with the development of an arts implementation plan for the Rail Trail, which is  
62 nearing completion. The plan will include a phased approach, starting with Coalville,  
63 followed by Wanship and the I-80 corridor, where there are potential opportunities for  
64 collaboration between Summit County and the Park City Public Art Board.

65

66 Jess inquired if there is a parking lot in Coalville similar to the one in Wanship. Jocelyn  
67 responded that there is an area located just off Main Street, and the Arts Council will be  
68 proposing a gateway installation at that location on Main Street.

69

70 Jocelyn also mentioned that they will be presenting to the County Council for  
71 consideration of long-term funding for Rail Trail art.

72

73 Terri asked what kind of art was being considered. Jocelyn responded that the art  
74 implementation plan doesn't prescribe a specific typology. Instead, it will focus on  
75 phasing and addressing unserved areas. The goal is to improve access and encourage  
76 the public to use it as a transportation corridor, starting in North Summit and extending  
77 into Park City. Some recommended themes include quilting, which serves as a  
78 metaphor for weaving the community together. The plan also includes a variety of  
79 functional art, such as shade structures and benches.

80

81 Jocelyn mentioned that they are working on the arts and culture master plan and that  
82 this is the last call for surveys. She also noted that an internal report has been  
83 completed and asked Sarah if it should be included in an upcoming Park City Council  
84 meeting, as she encourages the City Council to review it. Sarah stated that they would  
85 work on getting it added to a Council agenda. Jocelyn will keep the board informed on  
86 any updates regarding the arts and culture plan.

87

88 Terri asked if the Arts Council or Park City Municipal has received federal funding.  
89 Jocelyn stated that Arts Council is an independent nonprofit. Sarah stated the City has  
90 not received federal funding specifically for arts. Jocelyn stated that the Latino Arts  
91 Festival is federally funded, and the future of that funding is uncertain.

92

93 Jess shared that he had an interview with KPCW about the Bus Stop Artwork. Some of  
94 the interview questions focused on why the PAAB selected the art pieces. Jess  
95 mentioned that it was an insightful interview, and we'll see when the story airs and how  
96 KPCW covers it.

97

98 **Topic 5: Budget/Project Updates**

99 Stephanie provided an update on Mark Maziarz's selected piece, mentioning there had  
100 been some back-and-forth regarding its "original" status. The artist, on his own initiative,  
101 will replace the images his clients had with new ones, making this specific piece one-of-  
102 a-kind. The City can then proceed with obtaining it and moving forward with the  
103 process. The board will need to re-vote this piece, but there's no need to go back to the  
104 Council since it was already recommended and approved initially.

105

106 Kara motioned to move to accept Mark Maziarz's piece to be the eighth piece for the  
107 Library Study Rooms, and Terri seconded.

108

109 Sarah announced that she will be retiring on April 4th of this year. She is currently  
110 working on a few items, including standardizing the PAAB's code amendments. About a  
111 year ago, the City standardized code amendments across all boards and commissions.  
112 At that time, Jenny decided not to make changes to the Public Art code, so it remained  
113 as is.

114

115 The redline versions were included in the packet, and Sarah mentioned that some of the  
116 language comes from the Non-Profit Advisory Committee. She also noted that there is a  
117 policy document, essentially a handbook with guidelines for the PAAB. The code  
118 changes don't alter that document, but they will be incorporated into the handbook.

119

120 The main changes involve organization, such as specifying the number of members,  
121 their residency, work, and property ownership, with new language prioritizing members  
122 with art-related experience. One key change Sarah made is that the PAAB will consist  
123 of no fewer than five members and no more than seven. She believes having an odd  
124 number of board members will help with voting, and there's no rush to recruit another  
125 member if the board loses one. There was also some uncertainty about how the board  
126 ended up with eight members.

127

128 Sam explained that there was a time when the board wasn't receiving many  
129 applications, but then, when there were plenty of applicants for open positions, the  
130 board expanded. Sarah clarified that the range could be between 7-9 members. Jess  
131 agreed that having an odd number is beneficial for voting. Sam mentioned that with  
132 eight members, the quorum is five, whereas with seven, it's four. Chris noted that  
133 having seven members would increase the obligation for a quorum.

134

135 Kara shared that five members seemed too small, and she appreciates the current  
136 board size, as it offers diversity in backgrounds and experience. She expressed concern  
137 that five would be too limited. Pam agreed, stating that five feels too small. Sarah  
138 explained that the range could be 7-9 members, and Jess supported this, as it allows for  
139 flexibility. Jocelyn added that the SCPAB has nine board members.

140

141 Jess moved on to the next line in the code amendment where he and Sarah differed.  
142 Currently, to serve on the PAAB, members must live in the 84060 area, but the  
143 proposed change includes living, working, or volunteering in the area. Jess stated that  
144 being a resident of 84060 is a great benefit in a small town, as it makes it easier for  
145 people to get involved in the community. Kara expressed that she would be comfortable  
146 with owning a business in the area but felt that volunteering was too broad. She also

147 stated that owning property wouldn't be enough unless you're actively engaged in the  
148 community, but she was okay with owning a business in 84060.

149  
150 Sarah mentioned that having an art gallery in the area would be beneficial and  
151 suggested that no changes need to be made to the current requirement of living in  
152 84060 and keep it as it is. Kara agreed, stating she would be comfortable with the  
153 requirement that board members either live or own a business in 84060. Jess  
154 suggested leaving room for one business owner, with the rest of the positions limited to  
155 residents of 84060. He expressed concern that the way the change was written could  
156 imply positions might be open to people from outside the area, like Salt Lake.

157  
158 Kara acknowledged that this could be considered during the selection process,  
159 emphasizing the flexibility to choose someone who is local and actively involved in the  
160 84060 area. In the end, she felt comfortable keeping the requirement as it is, where  
161 members must live in 84060.

162  
163 Pam asked how many people who owned a business in the PAAB have lived  
164 elsewhere. Sam stated that the requirement has always been living in 84060 so none.

165  
166 Pam liked Jess's suggestion of allotting one seat to a business owner who may live  
167 elsewhere, in hopes of attracting an art gallery. However, Pam's concern was that this  
168 could affect the camaraderie of the current board, which has been built on 84060  
169 residents, especially if three or four business owners were living outside the area. Kara  
170 expressed reluctance to leave a designated open spot for a business owner. Jess  
171 suggested that the wording could be adjusted to state that up to one spot can be filled  
172 by a business owner, with the rest being for 84060 residents.

173  
174 Sarah stated that the code amendment does include, "There should be priority given for  
175 members who have expertise in art-related fields or public art selection and  
176 implementation." She explained that when interviewing and reviewing applications, you  
177 would naturally gravitate toward candidates with this expertise. Kara expressed  
178 uncertainty, stating that being in the community is what makes someone an expert, and  
179 it's important to have representation from everyday people who live and spend their  
180 time in 84060.

181  
182 Jocelyn acknowledged that having someone with relevant skills, such as an architect  
183 with building knowledge, would be an asset and helpful. Kara agreed, noting that while it  
184 would be an asset, it shouldn't necessarily give them priority if they live outside of  
185 84060.

186  
187 Jess asked Sarah if the changes suggested today, opening up the applications to those  
188 outside of 84060 while the selections remain for residents of 84060, would lead the  
189 Council to give a spot to someone who doesn't live in 84060. Sarah stated that it's  
190 probable, but the Council's preference is for someone from 84060. Jess also inquired if  
191 the MARC Board and Library Board were making similar changes. Sarah replied no, but  
192 she wanted to bring this up because there were concerns from the Nonprofit Advisory  
193 Committee. Sarah added that if the board feels strongly, they should agree to keep the  
194 84060 requirement as is, with no changes.

195

196 Kara is open to allowing business owners but is happy with the current board member  
197 requirements. Jocelyn stated that keeping the requirement for 84060 residents is  
198 consistent with how it has been for the last several years.  
199

200 Jess asked if Jocelyn's position as a nonvoting member is specified in the guidelines.  
201 Sarah answered yes. Jess suggested having flexibility for non-voting members to bring  
202 value to the board.  
203

204 Sarah looked up the requirements for other boards and found that both the MARC and  
205 Library boards require 84060 residents. Kara stated with that information, she doesn't  
206 feel the need to make changes to the 84060 requirement.  
207

208 Sarah also mentioned that many of the boards have between 7 to 9 members.  
209

210 Pam asked how the board feels about bringing back the statement about having a  
211 Council Liaison, as she missed that connection. Sarah explained that Council liaison  
212 assignments were made at the retreat, but the retreat was cut short and had to be  
213 rescheduled. The assignments will be coming back to Council on March 20th or 27th,  
214 and Sarah asked to have PAAB included on that agenda for a liaison to be assigned.  
215

216 Sarah then asked the board if they wanted to have 5-9 members, with one additional  
217 representative from the City Council as a nonvoting member, while keeping the  
218 requirement for members to reside in the 84060 boundary. The board agreed, and  
219 Sarah will make those changes. Sarah also asked if the board wanted to remove the art  
220 expertise/background requirement. Pam suggested that it doesn't need to be stated in  
221 the amendment, as the selection committee reviewing applications and conducting  
222 interviews will already consider this. Sarah agreed and will remove it.  
223

224 Next, Sarah began by discussing her retirement and the transition with Chris E. When  
225 Jenny announced her departure from the City, it coincided with one of the busiest times,  
226 including events like Sundance. Chris Phinney was hired as the Special Events  
227 Manager, and the PAAB Staff liaison role was included in the job description for that  
228 position. However, due to the short timeframe, Sarah did not remove that responsibility  
229 from the role. While Chris Phinney has little to no experience with public art, he has  
230 excelled in managing special events.  
231

232 At this point, it has become clear that having someone with an arts background and  
233 expertise would help lead the Public Art Advisory Board's program and projects. Sarah  
234 and the team will be presenting to the Council on March 20th to propose putting out an  
235 RFP for a contract position to help manage the PAAB program, like Jocelyn's work with  
236 the County.  
237

238 Before Jenny, the Arts Council used to manage the PAAB, but now there's a lack of that  
239 specific expertise, which has led to the board supporting the upcoming percentage for  
240 arts projects. Sarah wanted to gather the board's feedback on the proposed Project  
241 Manager position and mentioned that the compensation for this role would be \$40k for  
242 the initial contract. She also noted that this normally wouldn't require Council approval,  
243 but due to the restructure, it was requested to get approval from the Council.  
244

245 Kara asked whether it would be a contract position or a City employee. Sarah clarified  
246 that it would mostly be part-time. Jess emphasized the importance of ensuring the  
247 person in this role works closely with City departments to avoid losing out on 1% project  
248 opportunities.

249  
250 Sarah agreed, stating that having the position within the Economic Development  
251 department alongside Chris would be beneficial, as Chris oversees all Capital Projects,  
252 ensuring the 1% projects wouldn't be missed.

253  
254 Chris added that with his background working on projects within the 84060 and 84098  
255 areas, his focus and goal are to ensure these projects reach the finish line. He also  
256 aims to identify projects that may not be on the radar and help bring them to completion,  
257 ensuring the growth of the Percent for Arts program.

258  
259 Chris emphasized that there will be City staff support, and having this contractor would  
260 bring the necessary expertise and advocacy to assist in the process.

261  
262 Kara would like to have a contract or employee staff member that has the bandwidth to  
263 support Stephanie.

264  
265 Sarah asked the board if they were supportive of this idea. The board is on board.

266  
267 Sarah included that this will be presented at the March 20<sup>th</sup> Council meeting for this  
268 proposal. Sarah will also be discussing advocating for the arts.

269  
270 Jocelyn added that Sarah has been serving as the City liaison to the Arts and Culture  
271 Master Plan. There have been many discussions on how the municipality supports the  
272 arts, including the 1% funding for public art, and a lot of focus has been placed on large  
273 event subsidies like the Kimball Arts Festival and Sundance. However, these are just  
274 specific facets of the broader Arts & Culture sector. For instance, there is no dedicated  
275 Arts & Culture department at the City level, while other cities, like Salt Lake City and  
276 South Salt Lake, have one. Here, the sector is largely driven by non-profits, which bring  
277 significant economic impact and quality of life benefits through a vibrant arts community.

278  
279 Jocelyn supported Sarah's point, emphasizing the importance of reminding the Council  
280 that Arts & Culture is a valuable asset that can be further developed. Some Arts  
281 Councils are non-profits, while others are part of the City government. Summit County's  
282 Arts Council, for example, aims to fill gaps and provide the Council with ideas on how to  
283 better support Arts & Culture long-term.

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288 Arts Council, for example, aims to fill gaps and provide the Council with ideas on how to  
289 better support Arts & Culture long-term.

290  
291 Jocelyn added that, for instance, the City recently released the nonprofit special service  
292 contracts. In a recent development, recommendations were made on how the criteria  
293 were structured, but no arts organizations were funded. The way critical priorities were  
294 defined placed arts organizations in competition with human services, which made it a



295 difficult task for those serving on the committees to make financial decisions. This  
296 situation highlights the challenge of balancing the needs of both sectors when resources  
297 are limited.

298  
299 Jocelyn expressed concern that if the Council agrees to these nonprofit grants, they will  
300 be three-year contracts, which means arts organizations won't be funded for the next  
301 three years. She understands the complexities of this decision but believes that arts and  
302 culture are crucial for the municipality, and the City should be supporting them. While  
303 she acknowledges that this might not be the ideal mechanism for funding, she  
304 mentioned that Sarah will be addressing this matter at the March 20th meeting.

305  
306 Jocelyn also pointed out that the Arts Council, as a nonprofit, leads the Arts & Culture  
307 Master Plan, especially since there isn't a dedicated Arts Council at the City level. She  
308 understands the challenges but believes that finding a way to better support arts and  
309 culture is essential for the community's long-term growth.

310  
311 Sarah is exploring the idea of potentially allocating additional funding to the PAAB,  
312 which could be used to provide grants to Arts & Cultural organizations in Park City. To  
313 better understand the situation, Sarah asked Hans, who is working on the Nonprofit  
314 Advisory Committee, to send her a list of the organizations that were denied funding.  
315 This will help inform us of the next steps and ensure that arts and culture are properly  
316 supported within the community.

317  
318  
319 Sarah stated that the staff report will be published on Wednesday before the Council  
320 meeting, and it will include information on what similar cities are doing in terms of arts  
321 and culture funding.

322  
323 Sam added that this is relevant to neighborhood art and the potential to issue grants for  
324 this project, as it has been part of the strategic plan for some time.

325  
326 Kara mentioned that if the decision-making process for how to allocate funds has shifted  
327 with the Council, it would be important to have the capacity to make grants and support  
328 arts organizations effectively.

329  
330 The date for the Council Meeting is March 20<sup>th</sup> at 5:30PM. Stephanie will send the  
331 board an update with details.

332  
333 Kara motioned to adjourn the meeting at 6:28 p.m. Terri seconded.