



## Public Art Advisory Board Agenda

For more information, go to [www.parkcity.org](http://www.parkcity.org)

**Date:** Monday, August 12, 2024

**Meeting Place:** Marsac Executive Conference Room, 445 Marsac Avenue, Park City, UT 84060

**Time:** 5:00 p.m. to 7:00 p.m.

**Electronic Participation:**

<https://us02web.zoom.us/j/87090349751?pwd=o7EvdK8Hip366OmO3uTubzOa3gbW5V.1>

**Present:**

**Absent:**

**Minutes:** Stephanie Valdez, Administrative Analyst

**Next Meeting:** Next meeting is Monday, September 9

### **Topic 1: Call Meeting to Order (5:00 p.m.)**

Motion to Call Meeting to Order:

Meeting Called to Order at:

**Present:**

**Absent:**

### **Topic 2: Public Comment: Any Items Not on the Agenda (5:05 p.m.)**

Notes: Remind members of the public to sign in and state their full names.

### **Topic 3: Approve Minutes from the June meeting (5:05 p.m.)**

Any Changes:

Motion to Approve Minutes:

### **Topic 4: Staff / Council / Board Communications (5:10 p.m.)**

Allocated Time: 15 minutes

City Updates: Jenny

Arts Council Update: Jocelyn

Summit County Public Art Board Update: Jenny/Jocelyn

### **Topic 5: Budget, Project Updates (5:25 p.m.)**

Person: Jenny Diersen, Staff Liaison

Purpose: Discuss the PAAB Budget and Project Updates.

Allocated Time: 20 minutes

Product: Next steps from the Board.

Action Requested:

(1) Discuss the budget & review project updates, including:

- Budget Update

- Project Update

- Daly West Installation and Opening

- Signage & Public Art Map

- Graffiti Sealant Update

- Public Art Board Video Next Steps

- Transit Shelter Project RFP Update
  - Shade Structure Creekside Bike Park Update
  - Bus Shelter Specific Proposal by Artist Follow-Up (September meeting)
  - Community Center Percent for Arts Planning (October meeting)
  - Artwork Damage – Surroundings at Park City Library
  - Artwork Maintenance – Quinn’s Symphony of Movement (this has been completed)
  - Project Planning and Updates
    - Neighborhood Art Follow Up
    - Percent for Arts Policy Next Steps – September 5 City Council meeting
- (2) Board Questions /Comments and Discussion
- (3) Board final discussion and summary/direction and action items.
- Attachments: Refer to Budget, Project Updates, and Strategic Plan

**Topic 6: EmPOWERment Utility Box Artwork Selection (5:45 p.m.)**

Person: Jenny Diersen, Staff Liaison

Purpose: Discuss the PAAB Budget and Project Updates.

Allocated Time: 60 minutes

Product: Provide recommendations for artwork selection to forward to City Council on September 5.

Action Requested: The board will vote on the artwork selection for the final phase of the EmPOWERment project, and the recommendation will be forwarded to the City Council at the September 5 City Council meeting.

Upcoming Important Dates:

September 2: Reception for Daly West Headframe Artwork (4:00 p.m.)

September 5: City Council meeting (EmPOWERment selection and policy adoption)

September 9: Next PAAB meeting

The meeting is estimated to adjourn at 6:45 p.m.

# **DRAFT MINUTES**



1  
2 **DRAFT Public Art Advisory Board Minutes**

3 For more information, go to [www.parkcity.org](http://www.parkcity.org)

4  
5 **Date:** Monday, June 10, 2024

6 **Meeting Place:** Marsac Executive Conference Room, 445 Marsac Avenue, Park City,  
7 UT 84060

8 **Present:** Pam Bingham, Terri Smith, Jo Ann Stack, Elsa Gary, Molly Guinan (virtual)  
9 Sam Osselaer, Jess Griffiths, Kara Beal, Jenny Diersen, and Jocelyn Scudder

10 **Minutes:** Stephanie Valdez, Administrative Analyst

11 **Next Meeting:** Next meeting is Monday, July 8

12  
13 **The meeting was called to order at 5:04 PM**

14  
15 **Public Comment: Any Items Not on the Agenda**

16 No members of the public are present or online at this time.

17  
18 **Approve Minutes from the May meeting**

19 Any Changes: Elsa provided edits before the meeting, with minimal changes.

20 Motion to Approve Minutes: Jess moves to approve the May minutes. Kara seconded.

21 All in favor.

22  
23 **Staff / Council / Board Communications**

24 City Updates: Jenny

25 Jenny provided an update on the 5-acre parcel and requested a recap of the meetings  
26 that were held. The Council gave directions to the consultants on their preferences,  
27 including underground parking, a mix of housing affordability levels, incorporating the  
28 Kimball Art Center on the site, and including maker's spaces. The consultants are  
29 expected to return at the June 27th meeting, although there is a possibility they might  
30 not be ready and may need to return in July. The City Council has a break in most of  
31 July, a special meeting might be scheduled to accommodate this. At the next meeting,  
32 the consultants will present cost scenarios and other valuable information to help craft a  
33 successful RFP for the 5-acre site.

34  
35 Jenny will update the board when more information comes out.

36  
37 There will be an Open House for the 3Kings Water Treatment Facility on Monday, June  
38 24, from 4 to 7 PM. Jenny will send the board the invite.

39  
40 The Fourth of July Parade Applications are due Friday, June 14, 2024.

41  
42 Arts Council Update: Jocelyn

43 Jocelyn announced that the Latino Arts Festival will take place from June 14 to 16. The  
44 festival is free to attend and will feature live music, performances, craft vendors, and  
45 non-profits. She also mentioned that the Arts Council is working with consultants to

46 refine their Arts and Culture Master Planning Projects and is creating a public art focus  
47 group. Many different groups, including businesses, various committees, artists, and city  
48 and county government representatives are interested in participating. There is also a  
49 discussion about the City and County art boards collaborating to gather community  
50 feedback to assist the consultants in forming recommendations for the plan. There is a  
51 meeting on June 27<sup>th</sup> for further discussion.

52

53 Jocelyn will keep the board updated with any new information that develops.

54

55 Jess asked Jocelyn if the county is looking to take over the Skull Candy space for  
56 office/administration and if the arts council will get a percent for art if the county gets a  
57 lease. Jocelyn stated that the art council percent for arts is vague. Jocelyn will follow up.

58

59 Pam asked Jocelyn if there was a schedule of events. Jocelyn advised visiting  
60 [pcarts.org](http://pcarts.org) for the LAF schedule.

61

#### 62 Summit County Public Art Update: Jocelyn

63 Jocelyn stated that the sculptors for the Jeremy Ranch Roundabout Sculpture project,  
64 will be working on the sculptures in Santa Fe and have them shipped, and assembling  
65 will take place next Spring.

66

67 Art Pianos is coming up with eight pianos that are painted by artists and activated, along  
68 with a few upcoming concerts. Jocelyn will have Thea forward those dates to the board.

69

70 Lastly, Jocelyn mentioned that the Summit County Arts Advisory Board (SCAAB) has  
71 secured funding for a traveling exhibit about Chief Washakie. This exhibit will feature 40  
72 photographs that will be borrowed from the University of Wyoming and will be displayed  
73 at all the Summit County Libraries.

74

#### 75 **Topic 5: Budget, Project Updates**

76 Jenny noted that the budget seems to be running low on funds. She manages this by  
77 reallocating funds as projects come in to prevent exceeding the budget. Jenny will start  
78 reporting expenditures to the board to keep them updated on the current budget.

79

#### 80 - Daly West Update

81 Jenny followed up with Matt and will set up a meeting for project updates.

82

#### 83 - Signage & Public Art Map

84 Stephanie has been working on the Public Art signage for all the pieces. The  
85 service provider, Visibility, surveyed the art pieces two weeks ago and is working  
86 on final reviews.

87 **Stephanie will give the board updates when the signs are being installed.** Jenny  
88 has advised the board to check out the updated PAAB webpage that includes the  
89 new pieces on the map. Jenny mentioned that we are a year behind, meaning  
90 that when new art is acquired, the archivist needs to photograph it before it can  
91 be updated on the website. This process causes a delay in keeping the website  
92 current.

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- Graffiti Sealant Update

Stephanie has received the sealant and is now at public works to coat all the murals and tunnels. The Parks dept is working on scheduling two days to get out there and begin sealing the murals.

- Public Art Board Video Next Steps

PAAB art video is being promoted at the Film Series and on the Infotainment screens on the city buses.

- Transit Shelter Project RFP Update

Jenny and Stephanie have a meeting with the Engineering department to confirm the number of shelters being improved.

- EmPOWERment RFP Update

Stephanie and Jenny have identified approximately 35 utility boxes, driving around the City to find the boxes.

- Bus Shelter-Specific Proposal by Artist Follow-Up

Jenny had followed up with the CAO and the Procurement Manager, it was advised to release an RFP, to open for other artists. There is mixed feedback on opening an RFP, **Jenny will follow up.**

Jenny discussed with Pam that the policy will have to be adopted and it would be a good time to ask the Council about the bus stops. Internally, there is a discussion about making all the stops the same, but this will need to be further discussed.

Pam suggested another location where the VW bus could go. Jenny stated that's a possibility, but some staff will have mixed feedback.

Jenny mentioned that the Trails department is interested in adding more art installations along the trails. She also noted that the Trails department has a program called Transit to Trails that could potentially be an opportunity for collaboration.

Jo Ann suggested that this installation could be placed up on Bonanza. **Jenny will follow up.**

- Artwork Damage – Surroundings at Park City Library

Jenny gave the board the current budget and removed funds from the budget. The "Surrounding" piece at the library is in the process of getting the panel framed.

- Artwork Maintenance – Quinn's Symphony of Movement

Joshua Weiner will be fixing the sculpture for the next two days.

139 - Project Planning and Updates

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141 - Neighborhood Art Follow-Up

142 Jenny will follow up.

143

144 - Percent for Arts Policy Next Steps (date TBD)

145 Jenny will confirm the Council meeting to adopt the Percent for Arts Policy. Jenny  
146 will present the changes that the Council and the Board suggested.

147

148 Jenny advised the board to think about the board nominations.

149

150 Jenny mentioned that a special meeting is to be held and scheduled for sometime in  
151 August. She will keep the board informed about the exact date.

152

153 Jenny suggested collaborating with Summit County on a trail project that brings  
154 connection. Potentially, both boards will work together in the fall, with possible locations  
155 outside of the Rail Trail. Jenny recommends releasing an RFP in late fall or winter. This  
156 could be a great partnership with the County, allowing us to still do Trail Art and  
157 connections.

158

159 Pam asked if the boards would combine budgets. Jocelyn mentioned that the County  
160 receives grant funding and that planning for a proposal for next year's RAP tax, due in  
161 March, will require time. Meeting in the fall will provide enough time to plan.

162

163 Jenny and Jocelyn will need to consult with the attorneys for both the County and the  
164 City. Each organization will have to release an RFP, as each will own an asset.

165

166 Jocelyn mentioned that the SCPAAB can work on an asset since Park City is in Summit  
167 County but has its own jurisdiction. SCPAB can assist with Park City. There's an  
168 opportunity for collaboration.

169

170 Jenny has Stephanie working on the RFP for the Library Study Rooms.

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172 Kara asked about the shade structure at the Dirt Bike Jump Park. Jenny answered that  
173 is listed on our project list.

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175 Daly West is projected to be completed in August.

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177 Jess added that he will be out of town next month and Pam will be out of town in July  
178 and August.

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180 The meeting is estimated to adjourn at 5:40 p.m.

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# **BUDGET & PROJECT UPDATES**



**PAAB Budget Update August 2024**

<b>Budget Item</b>	<b>Amount</b>	<b>Notes</b>
General Funds (CIP, Unrestricted):	\$18,400.00	3 year allocation (2015, 2016, 2017 Cp0089-031450) Combined with previous 2014 CIP Balance (Cp0089-031450), FY 2020 \$100,000 Allocation, FY 2022 \$40,000 Allocation
Lower Park RDA, Restricted	\$0.00	3 year allocation (FY16, 17, 18) Cp0089-03345, includes remaining Library 1% as those funds are restricted to Lower Park RDA
<b>Total PAAB 'General Funds' Budget Balance</b>	<b>\$18,400.00</b>	
<b>1% Funding</b>		
Community Center at City Park	\$150,000.00	
MARC Pool Replacement	\$60,000.00	
<b>Total 1% Funding</b>	<b>\$210,000.00</b>	
<b>Grant Funding</b>		
No current grants	\$0.00	
<b>Total Grant Funding</b>	<b>\$0.00</b>	
<b>Operational Funding</b>	<b>\$7,000.00</b>	
<b>Total Operational Funding</b>	<b>\$7,000.00</b>	
<b>Total Public Art Budget Balance</b>		Total Budget
<b>Expenditures</b>	<b>Cost</b>	<b>Notes</b>
Library Project ( July 2015) 1%	\$60,251.50	July 2015 (total 1% amount was \$68,000.00)
Quinn's Public Art (September 2015) CIP	\$85,622.00	September 2015
Maintenance DV Dr. Tunnel Repair (March 2016)	\$409.71	March 2016
PC MARC Project (October 2018)	\$6,468.00	\$6,468 has been released. This was a 1% allocation from PCMARC solar renovations.
China Bridge Mural Project (October 2018)	\$40,000.00	\$40,000 has been released - removed from General Funds above.
Maintenance Lucy Moosey (July 2018)	\$200.00	July 2018 - removed from Operational Funding. Estimated additional costs that will be removed to place Lucy are estimated at \$1,000.
Window Display - Olympic Legacy	\$17,000.00	Project Completed, funding removed from grant projects
Concrete Pad for Lucy Installation	\$2,000.00	Removed from Capital Funds
Maintenance Marsac Art Poles/Trees (July 2018)	\$426.00	June 2018 - removed from Operational Funding
Utility Box Project	\$22,665.63	\$3,600 has been released to artists and \$19,065.63 to the printing services contractor - removed from General Funds
Creekside Water Plant Public Art	\$26,500.00	\$19,000 from Public Art Capital Budget, \$6,500 from Water Dept
McPolin Tunnel Mural	\$10,000.00	\$10,000 has been released to artist and Removed from CIP funds above
Transit Center Tunnel	\$10,000.00	From Capital Budget
Utility Box Artwork Framing	\$3,000.00	Paid to frame works from Utility Box Artwork to display in City Hall
Maintenance Poision Creek Murals	\$2,800.00	removed from Operational funding above.
Chuck Landvatter, Mural Maintenance	\$500.00	removed vandalism from poison creek mural
Inventory	\$10,000.00	Project began, Minda to update funding released. Removed from General Fund.
Art District Fencing Artwork	\$2,400.00	from Capital Budget
Inventory Retainer	\$5,000.00	Paid \$850 based on current work so far.
Martinez Sculpture Site Prep	\$5,000.00	from Lower Park RDA funds.
Lucy the Moose Repairs	\$500.00	from Capital Budget
Utility Box Artwork and Printing	\$65,000.00	project is completed and paid from General Funds.
Mural Repair	\$4,250.00	Ben & Chucks Murals. Graffiti sealer on Chuck's mural
Project Manager for Public Art	\$20,000.00	estimated capital budget
Mural Repair	\$6,600.00	For mural & martinez sculpture repairs
Postcard Mailing	\$1,609.54	For mailing postcard
ASL Interpreting	\$50.00	For sign language interpretation
Inventory Update	\$3,500.00	Update of Public Art Inventory
FOSMML Daly West Sculpture	\$60,000.00	Estimated cost of art work - capital budget, half payment has been released.
Signage for the Collection Phase 1	\$25,200.00	released half payment from operating and capital.
Graffiti Sealant	\$4,000.00	paid half, capital funding
Neighborhood Art Program	\$20,000.00	estimated capital funding.
Transit Shelter Art Project	\$95,000.00	estimated out of capital funding.
Library Study Room Artwork	\$45,000.00	Lower Park RDA
Shade Structure at Dirt Jump Park	\$60,000.00	estimated out of capital funding.
Connections and Pathways	\$10,000.00	estimated out of capital funding.
Utility Box Phase 3 Artwork	\$16,400.00	estimated out of capital funding.
Utility Box Phase 3 Artwork Printing & Signage P2	\$65,000.00	capital funding.
Quinns Art Maintenance	\$7,000.00	Operational funding and capital
Library Surroundings Maintenance	\$3,000.00	estimated out of capital funding
<b>Total Expenditures</b>	<b>\$822,352.38</b>	