

## TASK ORDER FOR ON-CALL DESIGN PROFESSIONAL SERVICES AGREEMENT

This Task Order for On-Call Design Professional Services Agreement (“**Task Order**”) is between PARK CITY MUNICIPAL CORPORATION, a Utah municipal corporation (“**PCMC**”), and VODA LANDSCAPE + PLANNING LLC, a Utah limited liability company (“**Design Professional**”).

The Design Professional has an active On-Call Design Professional Services Agreement with PCMC, dated 05/09/2024, that provides for standardized contractual provisions and a streamlined procurement process for specific services (the “**On-Call Agreement**”).

**This is Task Order 1 under the On-Call Agreement.**

The parties therefore agree as follows:

### **ARTICLE 1 – On-Call Agreement.**

All provisions of the On-Call Agreement will continue to apply during the term of this Task Order.

### **ARTICLE 2 – SCOPE OF SERVICES.**

- A. Scope of Services. Design Professional shall perform the services and tasks identified and designated as Design Professional responsibilities throughout the On-Call Agreement and as outlined in **Schedule A** attached to this Task Order (“**Scope of Services**”).

### **ARTICLE 3 – TERM.**

This Task Order will become effective as of the date the last party signed it as indicated by the date associated with that party’s signature. The term of this Task Order ends at midnight on 06/30/2025 unless terminated sooner or extended with the mutual written consent of the parties.

### **ARTICLE 4 – COMPENSATION.**

For performance of the Scope of Services, PCMC shall pay a total fee in an amount not to exceed **\$98,680.00**. Any work performed in addition to or outside the Scope of Services must be at the written request of PCMC, for which PCMC will pay Design Professional according to the rates in the On-Call Agreement. If no rates are included, PCMC will pay for additional work as agreed to by both parties in writing.

**PARK CITY MUNICIPAL CORPORATION**

Date: May 30, 2024

DocuSigned by:  
Matt Dias  
D3D3222E66E240E...  
Matt Dias, City Manager

Attest:  
DocuSigned by:  
Michelle Kellogg  
E6F066DB630F431...  
City Recorder's Office

Approved as to form:  
DocuSigned by:  
Cate Brakson  
388F31B71A2243C...  
City Attorney's Office

**VODA LANDSCAPE + PLANNING LLC**, a Utah limited liability company  
Tax ID #: 27-3408863  
Address: 159 W Broadway Suite 200  
Salt Lake City, UT 84101

Date: 29 MAY 2024

DocuSigned by:  
MARK MORRIS  
43DC79B050E34AD...  
By: \_\_\_\_\_  
Mark Morris, PLA  
Principal/Owner  
An authorized signer

## SCHEDULE A - SCOPE OF SERVICES

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**FROM:** Mark Morris, PLA, LEED AP  
**TO:** Michelle Downard, Park City  
**RE:** **Main Street Area Plan Urban Design Scope**  
**DATE:** Wednesday, May 29, 2024  
**MEETING:**



*Design Objectives:*

- *Development Concepts for City owned properties & Main Street*
- *Develop options/renders for site development vision*
- *On-going coordination with city staff, stakeholders & consultant team*

*Deliverables:*

- *Development Concepts for city properties*
  - *Lumion renderings for each site from multiple angles*
- *Development Concepts for public rights of way:*
  - *Swede Alley & Main Street refurbishment*
- *Mapping & policy development for urban design in collaboration with consultant team*
- *Area Plan for recommendation to Council in collaboration with consultant team*

*Fee proposal: attached*

29-May-24

**Park City Main Street Area Plan**

HOURS

FEE

**Task 1: Project Coordination**

- Staff Coordination with Park City & consultant team
- Internal staff coordination
- Organization and Scheduling with team

HOURS

140.00

\$9,390.00

**Task 2: Engagement**

- Kick off workshop & Exploration
- Workshop 2 & 3 with stakeholder committee
- Public Meeting & Engagement with Council

HOURS

64.00

\$3,680.00

**Task 3: Design Development and Draft Renderings**

- Code analysis & Recommendations for updates
- Site Concepts & Public ROW option development
- Staff /Consultant Status Meetings
- Draft Review Period & Feedback
- Draft renderings of concepts provided

HOURS

900.00

\$67,550.00

**Task 4: Recommendation & Adoption of Area Plan**

- Review by City staff
- Final renderings and concept development
- Final council discussions and revisions to concepts
- City Council Work Session
- City Council Public Hearing (Approval)

HOURS

184.00

\$18,060.00

TOTAL HOURS

1288.00

REIMBURSABLE COSTS - printing, binding, open house materials

TOTAL FEE

\$98,680.00

Not To Exceed/Hourly Estimate for FFKR review and input, *included in total fee*

\$15,000.00