



Public Art Advisory Board Agenda

For more information go to www.parkcity.org

Date: Monday, April 8, 2024

Meeting Place: Marsac Executive Conference Room, 445 Marsac Avenue, Park City, UT 84060

Time: 5:00 p.m. to 7:00 p.m.

Electronic Participation:

<https://us02web.zoom.us/j/86793650224?pwd=Z0V6VU8wa3NjL3d4M0xPbIJPMHVvaQT09>

Present:

Absent: Jo Ann Stack

Minutes: Stephanie Valdez, Administrative Analyst

Next Meeting: Next meeting is Monday, May 13

Topic 1: Call Meeting to Order (5:01 p.m.)

Motion to Call Meeting to Order:

Meeting Called to Order at:

Present:

Absent:

Topic 2: Public Comment: Any Items Not on the Agenda (5:05 p.m.)

Notes: Remind members of the public to sign in and state their full names.

Topic 3: Staff / Council / Board Communications (5:10 p.m.)

Allocated Time: 10 minutes

Arts Council Update: Jocelyn

Summit County Public Art Board Update: Jenny/Jocelyn

Other important dates for City items: Jenny

Topic 4: Approve Minutes from the March meeting (5:30 p.m.)

Any Changes:

Motion to Approve Minutes:

Topic 5: Percent for Arts Policy Approval (5:35 p.m.)

Person: Jenny Diersen

Purpose: Review the Percent for Arts Policy and recommended updates.

Allocated Time: 20 minutes.

Product: Update Percent for Arts Policy to present to City Council by April.

Action Requested: Consider approving recommended refinements and clarifications.

(1) Board discussion and questions and review of Percent for Arts Policy.

(2) Board Questions /Comments.

(3) Open for Public Comment.

(4) Board vote to approve policy updates

Refer to attachments. The vote on the policy updates.

Topic 6: Budget, Project Updates (5:55 p.m.)

Person: Jenny Diersen, Staff Liaison

Purpose: Discuss the PAAB Budget and Project Updates.

Allocated Time: 20 minutes

Product: Next steps from the Board.

Action Requested:

(1) Discuss the budget & review project updates, including:

- Budget Update
- Project Update
 - Daly West Update
 - Signage & Public Art Map
 - Public Art Board Video Next Steps
 - Transit Shelter Project Update
 - Neighborhood Art Follow Up
 - Artwork Damage – Surroundings at Park City Library
 - Artwork Graffiti – Benjamin Wiemeyer – Bonanza Tunnel
 - Graffiti Sealant Update
- Project Planning and Strategic Updates
 - Project Planning ([current strategic plan](#))
 - Percent for Arts Policy
 - Annual PAAB Update with City Council, April 25

(2) Board Questions /Comments and Discussion

(3) Board final discussion and summary/direction and action items.

Attachments: Refer to Budget, Project Updates, and Strategic Plan

The meeting is estimated to adjourn at 6:15 p.m.

DRAFT MINUTES



Public Art Advisory Board DRAFT Minutes

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Date: Monday, March 11, 2024

Present: Jess Griffiths (virtual), Pam Bingham, Jo Ann Stack, Elsa Gray, Molly Guinan, Terri Smith, Kara Beal, Jenny Diersen PAAB Liaison, Jocelyn Scudder

Absent: Sam Osselaer

Topic 1: Call Meeting to Order (5:01 p.m.)

Pam called the meeting to order at 5:01 PM

Topic 2: Public Comment: Any Items Not on the Agenda (5:05 p.m.)

No Public Comment was received.

Topic 3: Staff / Council / Board Communications (5:10 p.m.)

Arts Council Update: Jocelyn

Jocelyn informed the board that the call for artists deadline for the Latino Art Festival is April 1st, the application is available online at pcarts.org

Jocelyn also states that the Arts Council is soon to launch an Arts and Culture master plan with key funding partners, Park City, Summit County, and the Chamber. This strategic plan will focus on planning the future of Arts and Culture in Summit County. Pam as the Chair attended the first-round table discussion. Jocelyn will keep the board updated as this Arts and Culture master plan is developed.

Pam asks when the last plan was developed. Jocelyn states the last plan was in 2017 and launched in 2018, plans typically last 5-10 years; with COVID-19 the plan needed to be revised.

Jocelyn gives the Summit County Public Art Board update, there were 72 applicants for the Jeremy Ranch Roundabout project with three finalists selected. On April 2nd finalists will propose project designs at the Richins Building, this will be open to the public to attend and view the artist's proposals.

Jo Ann asks Jocelyn if this project was for local artists, Jocelyn states that the call for artists went out nationally and internationally. Jocelyn will send out the details to the board.

Summit County Public Art Board Update: Jenny/Jocelyn

Jenny includes that there's a potential collaboration with the Summit County Public Art Board and the City's Public Art Board to discuss trail projects and connectivity. This will be discussed in the future.

Other important dates for City items: Jenny

46 Jenny informed the board of City updates, that the next Bonanza Park Community
47 Neighborhood meeting is Tuesday, April 9th. Details will be announced on the Park City
48 Website.

49

50 Library Exhibition PAAB Representative Selection

51 At the Library there's a Library Exhibition Panel, they reached out and asked for a
52 representative to sit on the selection committee. Kara states the meeting for this
53 committee is March 19th at 12:30 PM at the Library, Kara is interested in but is not
54 opposed if another board member is interested. Pam nominated Kara to be the PAAB
55 representative.

56

57 **Topic 4: Approve Minutes from the December meeting (5:30 p.m.)**

58 Any Changes: Elsa sent Jenny edits.

59 Motion to Approve Minutes: Pam motions to approve the minutes with Elsa's
60 recommendations.

61

62 **Topic 5: Percent for Arts Policy Update (5:35 p.m.)**

63 Person: Jenny Diersen

64 Purpose: Review the Percent for Arts Policy and recommended updates.

65 Update Percent for Arts Policy to present to City Council by April.

66 Action Requested: Consider approving recommended refinements and clarifications.

67

68 Jenny begins editing the Percent for Arts Policy. Jenny explains the funding section to
69 the board, that there are types of funding that can be put towards public art projects.

70 The board has always had the "six buckets" of funding that can be allocated to different
71 projects.

72 Molly asks about the word "appropriate" in the funding. Jenny states that it will need to
73 be changed to appropriation. Jenny is trying to clean up the confusion.

74

75 Jenny summarizes the different funding, one of them being grants the board hasn't
76 applied for a grant for a while. The Public Art Board has a healthy budget and applying
77 for a grant can potentially take away from non-profit organizations.

78

79 Jenny has made edits to the definition of the Percent of Arts Allocation.

80 The goal is to work with the project manager on a capital project and assist with
81 implementing art at that site.

82

83 Jenny stated that the Percent for Arts Qualifying Projects is important to apply, for
84 instance when the City works with a private partnership on new construction, the art
85 board will get 1% of that project for art from the City's side of the project, this qualifying
86 projects will include City Facilities.

87

88 Infrastructure projects are not included in the Percent for Arts Qualifying Projects, those
89 are maintenance on streets, trails, and public utilities. Jenny adds if it was the
90 beautification of a project that would be a qualifying factor. If the City leases a building,
91 for instance, a building in Salt Lake City for City employees then 1% percent would be
92 applied. This could be a temporary mural, artwork such as the original pieces from the
93 Utility Box.

94

95 Kara states that in the Percents for Arts subgroup, they discussed a carve-out for low-
96 value projects. Jenny responds by saying that we don't want to define value on a
97 project.

98

99 Jenny states when navigating the conversation with the Council regarding facilities and
100 funding. If the intent is to enhance vibrancy and connectivity in the community with help
101 from the PAAB, then there shouldn't be arbitrary limits.

102

103 In the last part of the Percent of Arts Qualifying Project, when there's a capital project
104 outside of the City's jurisdiction, a percentage of arts allocation is considered. Kara
105 states that the word "considered" should be removed and include "applied" instead.
106 Jenny agrees.

107

108 Jess asks whether the concept of a lease is considered the price of acquiring property.
109 For example, if the city leases a building in Salt Lake City as a temporary workspace for
110 City employees, insert a clause that clarifies this.

111

112 Jenny made changes to the policy to align with the PAAB's goals and strategies. Jenny
113 also included the PAAB goals and strategies, which were implemented in 2017 and
114 moved on to the other policies that don't need changes, such as the selection and
115 approval process, donation policy, and design criteria. Jenny included community
116 involvement efforts that may be considered when selecting projects and working with
117 the Staff Liaison of the Community Engagement department.

118

119 Jenny explains that Exhibit A Acknowledgments may need some edits and asks the
120 board's thoughts on removing this as it's lengthy and has previous members from 2004.
121 The original document is saved but it is not to be included as the history and information
122 of the PAAB is at the beginning of the policy.

123

124 Exhibit B is important as these processes include re-siting artwork and deaccessioning.
125 Jenny overviews the expectations of the board members and the non-voting members.
126 There were some edits on the Arts Council liaison's duties and that they will support the
127 PAAB.

128

129 Jenny also made changes to the purchases and donations; the City updated the
130 purchasing policy to 30,000, and these edits were made to align with the City's new
131 policy. When a purchase is \$30k or less will require a minimum of five voting members
132 at the physical site of the meeting.

133

134 Terri asks if any work has been re-sited. Jenny states that the "Dogs of Bark City" which
135 was located on top of one of the bus shelters on Park Ave, will be moved to Quinn's
136 Junction. The reason it was removed due that the new bus shelters will not be pitched.
137 Jenny needs to follow up on this item.

138

139 Jenny appreciates the clarifications; the next step is following up with the budget
140 department and legal. In the April board meeting Jenny will present the final version of
141 the policy update and the board will approve or add changes. After, this will go to the

142 Council for consideration and approval of the amendments. This will be helpful when
143 projects become available.

144

145

146 **Topic 6: Strategic Planning Exercise – 2024 Projects & Beyond (6:05 p.m.)**

147

148 Jenny has updated the Strategic Planning based on last month's meeting. The Board
149 wanted to move forward with the Phase III Utility Box Project, Bus Shelter Art, Trails
150 Pathways and sidewalks, Library Study Room Art, and neighborhood art grant program.
151 If any projects come up in the next year or year and a half (gray area in the strategic
152 plan) show future projects that public art policy can be implemented.

153

154 Jenny allows the board to discuss and decide if this strategic plan is what they want to
155 move forward with or if there are any other ideas they would like to add.

156

157 Pam wants clarification on how the neighborhood art grant program and if it can be
158 combined with rotating art in neighborhoods. Jenny states that there are designated
159 slabs for temporary art around the city for temporary art. There were some issues due
160 to a gallerist on the board at the time gained financially from Flaco's purchase, they
161 were removed from the board thus having a policy in place to avoid this issue again.

162

163 Jocelyn suggested having a call for designated neighborhoods. Jenny adds that we
164 don't want to make a call for an artist, we want the neighborhood to come forward with
165 an idea and then request funding for it. Jocelyn agrees that if a neighborhood wants to
166 implement art and then apply, requirements and criteria would need to be developed.

167

168 Jenny can send the board a description of the requirements and criteria for the
169 neighborhood grant program.

170

171 This project is a bit challenging, but the project can be fun to implement. More research
172 will need to be conducted.

173

174 Pam wonders what neighborhoods more population of children have, she believes this
175 would be a great project for kids to get involved with.

176

177 Jenny states it is challenging due to putting restrictions on this type of project as the City
178 is a government, but this kind of project will build community and have connectivity.

179

180 The work will be getting the word out and defining a program that is not so restrictive to
181 prevent neighborhoods from applying. To potentially launch a pilot program in the
182 Spring with five neighborhoods.

183

184 Pam asks if by the next meeting can the board have five heavily populated
185 neighborhoods. Jenny will follow up.

186

187 Jenny summarizes the priority projects and how important the projects are to the board
188 and the City.

189

190 Pam moves to accept the strategic plan that is outlined in the packet, Elsa seconds. All
191 board members are in favor.

192

193 **Topic 7: Budget, Project Updates (6:35 p.m.)**

194 Person: Jenny Diersen, Staff Liaison

195 Purpose: Discuss the PAAB Budget and Project Updates.

196 Jenny has made changes to the budget, funds are being taken out gradually, and the
197 board will see those funds in expenditures.

198 - Daly West Update

199 Matt Burney's team is beginning to construct the sculpture. Jenny shares photos
200 of the sculpture's progress with the board. The next steps would be meeting with
201 the Building and Engineering departments for specific specs and requirements of
202 the project.

203

204 Friends of Ski and Mining Legacy are wondering if the sculpture installation can
205 be done in July. The contract runs through June. Jenny states they will be
206 working on that but more to come.

207

208 Pam states that the installation is in June and wants to ensure that this piece is a
209 part of public art and that the community can enjoy it sooner rather than later. If
210 Matt Burney and his team are ready to install in May it could be sooner than
211 June. Jenny suggests having a fun opening with cookies and punch and possibly
212 partnering up with White Pine.

213

214 - Signage & Public Art Map

215 Stephanie has been working with Visibility on signage. By this Spring/Summer
216 signage will be placed on all art pieces. Stephanie has also been working on
217 updating the Public Art website. The plaque will be printed on a weather-resistant
218 plaque.

219

220 - Public Art Board Video Next Steps

221 Stephanie has been in contact with the Transit dept and Visitor Center to
222 promote the PAAB video. The Transit dept is working on updating its technology,
223 it is currently not ready, but they will let us know when it's ready.

224 Elsa is wondering if Park City High School can promote the video. Jenny states
225 we can ask.

226

227 - Artwork Damage – Surroundings at Park City Library

228 The artist believes she has another panel that can be removed. If the piece
229 cannot be fixed, then an assessment will be conducted and building maintenance
230 will also see if there is further water damage.

231 - Artwork Graffiti – Benjamin Wiemeyer – Bonanza Tunnel

232 Working on getting the artist up to fix the tunnel.

233

234 - Graffiti Sealant Update

235 Stephanie has also been working with the Parks department to measure murals
236 and get materials to seal murals, this will take place in the Spring. Jenny states

237 that all murals will be sealed. Molly states other tunnels have graffiti, the one at
238 the school has some. Jenny states the school is responsible for that one.

239
240 - Annual PAAB Update with City Council, tentative, April 25

241
242 The meeting adjourned at 6:25 p.m.

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PERCENT FOR ARTS POLICY

[Percent for Arts Policy Research](#) prepared by former PAAB Board Member David Nicholas includes research from 10 Cities.

- Atlanta, Georgia: 1.5% - Of funding, 80% is for design and implementation and 20% for maintenance.
- Charlotte, North Carolina – 1%
- King County, Washington – 1%
- Los Angeles, California - \$1.57/sqft or 1% of the valuation of the projected designated on the permit, whichever is lower.
- Oklahoma City, Oklahoma – Not less than 1% of the total cost of any new building or major renovations to existing buildings to be constructed or erected on property owned or leased by the City utilizing public funds may be budgeted for works of art.
- Philadelphia, Pennsylvania – An amount not to exceed 1% of the total dollar amount of any construction project for a building, bridge, arch, gate, or other structure or fixture paid wholly or partly by the City shall be devoted to Fine Arts.
- Phoenix, Arizona – Not exceeding 1% of the total capital improvement for each eligible improvement project.
- Portland, Oregon – 1.33% of the total costs of improvement projects shall be dedicated to Public Art. 1% of the total cost of Improvement Projects shall be used for costs associated with Public Art, including acquisition, siting, maintenance, and deaccessioning. .33% of the Total Improvement costs of improvement projects for costs of selection, administration, community education, registration of Public art etc.
- San Jose, California – Not less than 2% of the total cost of certain municipal projects funded in whole or in part by the City or RDA or both is to be set aside for the acquisition of works of art to be displayed in or about public places in the City.
- Tampa, Florida – There is intent to establish a policy to encourage private developers/owners of commercial properties to commission a piece of art for each new development or structure in lieu thereof to donate monies to the City for public art.

Additionally, we surveyed 7 Utah Communities and Mountain Towns regarding their Public Art Policies.

- Vail, Colorado – TBD
- Moab, Utah – Small Art in Public Places budget applies for other grant funding. Originally had percent for arts, it has evolved over time and can be used for many things such as music or maintenance.
- Salt Lake City, Utah – Started in 1984 (150+ Public Art Installations and 250 artworks in their Fine Arts Collection). The Governing Body is the SL Art Design Board. The final authority on artwork is the Mayor of SLC. The current budget is \$300K+. Other funding includes the Redevelopment Agency of Salt Lake City also has a Percent-for-Art policy. If they're implementing public art projects in the public right-of-way, the Arts Council is responsible for their curation and implementation. The recently approved GO Bond for Parks and Public Lands will allocate 1.5% towards the creation of public art. Additionally, individual departments/divisions often secure public art funding on their own in support of their various project; the Arts Council supports their implementation. Salt Lake City is a finalist for Bloomberg Philanthropies' Public Art

Challenge, which would grant Utah's capital city up to \$1 million to create public art projects around a civic issue.

- South Salt Lake City, Utah – TBD
- Aspen, Colorado – Working to create their first public art policy.
- Breckenridge, Colorado – TBD
- Jackson Hole, Wyoming - TBD

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Attachments

~~Acknowledgements~~

~~Exhibit A: Acknowledgements~~

~~Exhibit A: Park City Land Management Codes (Signage & Lighting)~~

~~Exhibit B: Original Public Art Policy~~

Exhibit C: Re-Siting and Deaccessioning Policy

Exhibit D: Park City Public Art Donations Policy

Exhibit E: Park City Public Art Board Member Policy

~~Exhibit F: Park City Public Art Inventory List~~

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Park City Public Art History

Beginnings

In an effort to enhance Park City as ~~leading~~leading cultural destination, Park City Council has taken steps to promote and maintain the vision of the public art collection. The Public Art collection helps to ensure the aesthetic quality of daily life and ~~provide~~provides a sense of place in the community for its citizens. Public Art is a fundamental element and defining characteristic of the City.

The Park City Art Foundation dedicated Park City's first piece of public art ~~entitled Park City Scape, by artist James McBeth, in October, 1984. This piece currently resides at, Park City Scape, by artist James McBeth, in October 1984. This piece currently resides on~~ the south side of Park City's historic Miner's Hospital Building at City Park.

In February 1999, the Park City Summit County Arts Council established the first Art in Public Places plan to help create the framework for a strong and healthy public art program. The plan was formulated, in part, to help guide the selection process for the art at the Park City Transit Center, funded through a grant from the Federal Transit Authority. Criteria and standards were developed ~~that were~~and applied to ~~this particular project~~the project.

In December ~~of 2002, the~~ ~~the first makings of a public art policy were presented and discussed by City Council~~City Council presented and discussed the first makings of a public art policy.

In May ~~of 2003,~~ the planning department solidified the City's commitment to art by clarifying and codifying a section of the LMC ~~to specifically address the placement of art on public property~~specifically addressing the placement of art on public property. Code section LMC 15-4-15 (Exhibit A) addresses requirements for light, safety, and appropriate outdoor materials ~~as well as~~and an application process for anyone ~~who desires~~wanting to put art on public property.

In July, 2003, ~~the~~ Council allocated \$200,000 ~~in funds~~ as seed money for a new Public Art Program. In December 2003, ~~a Public Art Policy was adopted by Park City Council~~the Park City Council adopted a Public Art Policy, establishing a Public Art Advisory Board to be administered by the Park City Summit County Arts Council. (Attached as Exhibit B).

In May ~~of 2004, a seven-member Public Art Advisory Board was appointed by Park City Council to create this strategic art plan, make recommendations to City Council regarding public art placement and expenditures, and establish future funding opportunities for public art. By July of 2004, Park City Council appointed a seven-member Public Art Advisory Board to create this strategic art plan, make recommendations to the City Council regarding public art placement and expenditures, and establish future funding opportunities for public art. By July 2004, the Public Art Advisory Board in association with~~and the Park ~~City Summit county~~City Summit County Arts Council prepared the first Park City Public Art Plan.

In 2015, the Park City Summit County Arts Council no longer wanted to administer the Park City Public Art Board but continued to support and advise the board as a non-voting member. At that time, the City Manager appointed a staff liaison who took on board administration, strategic planning, and project implementation. In August 2016, the Public Art Board Policies, Mission, and Vision were

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updated, allowing members to serve two consecutive, three-year terms. In 2020, the Park City Public Art Advisory Board seats were updated from 7 to 8 members.

Today

The arts are an integral part of the Park City community and have been for many years. Park City is filled with ~~artworks throughout both the City. In addition, many art galleries, private collections, performance venues and non-profit organizations thrive in Park City and are dedicated to elevating arts and culture through~~artwork throughout. ~~In addition, many art galleries, private collections, performance venues, and non-profit organizations thrive in Park City and are dedicated to elevating arts and culture throughout~~ the City.

The City Council works with the Public Art Advisory Board as well as the Park City Summit County Arts Council ~~and other arts organizations~~ to ensure a cohesive plan for public art is in place now and for the future. These groups continue to work together to enhance the quality of life in Park City and to promote the City's Public Art Collection. ~~In order to~~To accomplish this, continued collaboration among many City, County, and State departments, as well as community partners is essential.

Today, Park City's Public Art Collection has grown to more than ~~35-100 artworkspieces~~ in the permanent collection. Whether riding the bus, walking on Poison Creek Trail, visiting Main Street or the many City owned buildings, you will find artwork that both inspires the future and celebrates our past. A [Public Art Map](#) is available on the City's website ~~and an inventory list is attached as Exhibit F.~~

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Glossary of Terms

Deaccessioning: The removal of an existing permanent work of art from Park City's Public Art collection. The policy for deaccessioning is outlined in the attached re-siting and deaccessioning policy. (Exhibit C)

Long Term: A period ~~lasting of~~lasting an extended period of time.

Percent for Arts Qualifying Projects: Any capital improvement project, paid for wholly or in part by the City for new construction, renovations, or remodeling of City Buildings and Properties. If the City builds capital projects outside of the City's jurisdiction, a percent for arts allocation should also be applied. This includes city facilities such as libraries, police, recreation, parks, trails, sidewalks, pedestrian and vehicular bridges, water facilities, transit, transportation or parking facilities, staff offices, and housing facilities. This does not include infrastructure maintenance projects such as annual streets, trails, technology, parks or public utility maintenance, or environmental remediation. The cost of land acquisition or remediation shall not qualify for percent for arts allocations.

Permanent: A period lasting or remaining unchanged indefinitely.

Private Art: Any visual work of art owned privately, which is displayed in or on City Property for any length of time; or any visual work, financed either wholly or in part, with City funds or grants procured by the City, displayed in or on Private Property.

Public Art: Any visual work of art displayed for any length of time in or on City Property and/ or on non-City property if the work of art is installed or financed, ~~either~~ wholly or in part, with City funds or grants procured by the City.

Request for Proposals (RFP): A solicitation, made through a bidding process, for procurement for submissions for a specific opportunity that requires the development of a proposal. The RFP defines the specific requirements for the proposal, including the project budget, criteria and constraints, description of the project site, and format for submission ~~of the proposal~~.

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Requests for Qualifications (RFQ): ~~Generally refers to the~~A pre-qualification stage of the procurement process. Those who successfully respond to the RFQ may be requested to submit a ~~Request for Proposal~~specific proposal as part of the process.

Re-Siting: The relocation of an existing work of art in Park City's Public Art collection. The policy for Re-Siting is outlined in the attached re-siting and deaccessioning policy. (Exhibit C)

Site-Specific: A work commissioned, created, purchased, or donated for a particular place.

Sense of Place: Based on the findings of the Community Visioning from 2009, 'Sense of Community' is defined as what unites Parkites – a common ground – despite diverse social, economic, and cultural backgrounds. While our natural setting and recreational opportunities brought many people to Park City, it is the strong sense of Community that keeps people here. It is essential to residents that the Sense of Community they know remains intact and retains its funkiness, diversity and playfulness. For Parkites, the presence of arts and culture adds to our quality of life through the abundance of diverse local opportunities to enjoy and explore the arts through many mediums. The General Plan outlines several Goals and Strategies specific to ensure that arts and culture in Park City will continue to grow as a hub, encouraging creative expression.

Temporary A period lasting ~~of only only a~~ limited time.

Visual Art: -Art forms of: ~~sculpture, monument, mural, fresco, relief, fountain, banner, benches, sculpture, monuments, murals, frescos, reliefs, fountains, banners, benches, and architectural furniture.~~ Works of art include, but ~~is not limited to the art mediums of; weaving, carving, painting, assemblage, collage, welding, casting, mixed media, multimedia~~are not limited to, the art mediums of weaving, carving, painting, assemblage, collage, welding, casting, mixed media, multimedia, and sculpting.

Administration

The commission of public art is an unusually subjective arena for the public sector. Questions of taste, style and content are complex matters to be addressed through a governmental process and the products of the public art program are highly visible to the public.

Park City's Public Art Advisory Board (PAAB) was established by Park City Municipal Corporation, and is supported by the Park City Summit County Arts Council. The Public Art Advisory Board shall have ~~seven-eight~~ (87) members appointed by the Mayor and City Council. ~~Composition-The~~ composition of the Board will include representation from the community who live in the City Limits of Park City and are interested in serving on the Public Art Advisory Board. Board members shall serve for no more than two consecutive, three-year terms. Terms are staggered. Members must reapply for a second term. Appointments to fulfill vacant terms do not include term limits. Terms begin on July 1, end on June 30, or until vacancies are filled. Board members are not compensated.

The City Manager or his/her designee shall appoint a Staff Liaison to the board as ex-officio without vote. A City Council liaison shall also be appointed to the Board as ex-officio without a vote. It is encouraged that students from the community be included on the panel to serve ex-officio without vote.

The ~~seven-eight~~ (87) member PAAB makes recommendations through the Staff Liaison who shall take recommendations to the City Manager or his/her designee or City Council regarding strategic

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planning, acquisition, expenditures, funding and budgetary requests, project identification, donations, proposals or qualifications, maintenance, repair, re-site or deaccession of public art, as well as and policy refinements. All decisions regarding Public Art shall be made final by the City Council.

EXHIBIT E.

The PAAB works to make recommendations to help promote and cultivate the Public Art Plan Strategic Plan, Public Art Policy and Public Art Collection by expending funds on and facilitating artworks in order to:

- Connect the Park City community through visual art in public places.
- Stimulate vitality, vibrancy and economy of the City.
- Enhance Park City's standing as a leading cultural destination.
- Advance public understanding of visual art.
- Enhance the aesthetic quality of daily life and provide a sense of place.

Mission

Enrich and connect the Park City community through visual art in public places.

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Vision

Inspire a complete community, celebrating Park City's vibrant history, culture and environment.

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Public Art Program Goals Goals and Strategies

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1. Maintain and Preserve the Public Art Collection

- a. Perform an annual collection review.
- b. Maintain a current inventory of the collection.
- c. Respond in a timely manner to damage or maintenance needs.

2. Acquire Public Art the aligns with the Mission of PAAB.

- a. Adhere to the selection process criteria and standards.
- b. Select artists who work aligns with the specific project's vision and goals.
- c. Align projects with the City's values and priorities.
- d. Advocate for private and public collaborations.
- e. Be responsible stewards of public art funds.
- f. Establish collaborations with City Departments.
- g. Maintain a current Strategic (Project) Plan document.

3. Select Public Art and Reflect a Sense of Place

- a. Create a cohesive and relevant collection that tells the story of our community.
- b. Connect to Park City's history and landscape.
- c. Reflect Park City's diverse culture and unique neighborhoods.

4. Engage the Community Through Public Art

- a. Increase public involvement through educational opportunities, outreach and awareness.
- b. Respond to the community's concerns and suggestions.
- c. Promote the current Public Art Collection.

Overview of Public Art Selection and Approval Process

1. Public Art Advisory Board identifies a project and presents a recommendation to the City manager including nature of the project, potential site locationThe Public Art Advisory Board

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~~identifies the Strategic Project Plans annually and recommends it to the Staff Liaison, including its nature, potential site location, and budget.~~

2. ~~Recommendation is reviewed by City Manager and Staff, and recommendation is brought to City Council for direction by the City Staff Liaison.~~The Staff Liaison reviews the recommendation with the City Manager, and brings to City Council annually to approve before beginning procurement process. -
3. If approved by ~~City Council,~~the City Council, the Public Art Advisory Board will generate a request for proposals (RFP) to artists in accordance with Park City's ~~purchasing-Purchasing policy~~Policy.
4. The Public Art Advisory Board shall review artists' proposals, who shall present their ideas with drawings, photographs, machetes ~~or other visual models, technical considerations, or other visual models, technical considerations,~~ and project budget. The board will then ~~make a selection~~select based on the guidelines and criteria outlined in this document, ~~and requirements of the RFP.~~-
5. The ~~Public Art Advisory Board will present~~Staff Liaison will present the Public Art Advisory Board's ~~their recommendation to the City Manager and or his/her designee,~~recommendation to the ~~or~~City Council for final approval.
6. When projects are approved, Park City Municipal Corporation will enter into a contract with the artist and work ~~in conjunction~~with the Public Art Advisory Board for installation through completion and final acceptance of the project.

Acquisition

As the Public Art Advisory Board acquires works of art ~~the Public Art Advisory Board shall make a recommendation to the City Manager or his/her designee with final authority by,~~ it shall recommend to the City Manager or his/her designee, with final authority from the City Council. All purchases of artwork must follow the City's Purchasing Policy.

Donations

Citizens of Park City and others have offered ~~to contribute to Park City's public art collection with generous gifts of artwork. It is the responsibility of the Public Art Advisory Board to review~~generous gifts of artwork to contribute to Park City's public art collection. The Public Art Advisory Board reviews such proposed gifts on behalf of Park City.

In the case of a proposed donation of art to the Park City Public Art Program, the donor will present a proposal to the Public Art Advisory Board in accordance with the donation policy (Exhibit D), and the Public Art Advisory Board will vote to accept or reject the donation based on the goals and objectives as set forth in this policy. If accepted, the selection and approval process outlined above will be followed with the exception of the generation of a request for proposal. If rejected, the Board shall inform and make a recommendation to the City Manager or his/her designee. Final authority for appeals should be brought to the City Council.

Specific Proposal by Artists

An artist or group of individuals may propose a project to the Public Art Advisory Board. If such a proposal meets the intent of the Public Art Policy, the Public Art Advisory Board shall make a recommendation and state rather a call to artists and request for proposals is required. The Park City Public Art Advisory Board's recommendation will be brought to the City Manager or his/her designee with final authority by City Council. If a call to artist and request for proposals is required, it shall follow the Park City Municipal purchasing policy as well as the selection and approval process outlined above.

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Purchase of Art

The Public Art Advisory Board may consider the purchase of a work of art if the piece identified meets the intent of the Public Art Policy. Once a piece is identified, the selection and approval process outlined above will be followed with the exception of the generation of a request for proposal. In this case, no more than ten percent (10%) of the cost of the work may go toward a dealer or agent.

Design Criteria

The following are a suggested set of criteria which the Public Art Advisory Board shall use as guidelines in the identification, selection and acceptance of public art.

- 1. Quality:** Acquisitions for Park City's Public Art Collection shall be of exceptional quality and enduring value. Consideration shall include artists experience in successful projects, material selection craftsmanship and reflect enduring artistic quality. .
- 2. Authenticity:** Successful art projects are authentic to the community and their surroundings. Work shall be original and not identical of something already exists in the collection. Works of art shall be compatible in style, scale, material, form and content with their surroundings, and should form an overall relationship with either the site and/or the collection as a whole.
- 3. Engagement:** A vital element of a successful Public Art Program is the connection of the work to the community. The artwork should have the ability to engage the community from conception to completion. A work with such engagement should help the community feel both ownership of the art, as well as, an ongoing appreciation of the work. Work may tell a story of the community's past or present, and may portray a sense of the place, people and spirit that live here. The artwork may speak to a specific community, area or neighborhood or unite our diverse community.
- 4. Creativity:** Creativity can be communicated through a wide range of artistic styles. The artist should be able to explain why their work is creative and how their concept solves the problem through vision, process, thoughts, ideas, feelings, use of materials and other areas. Artwork should create excitement, be unique and/or original and have the ability to inspire, create a sense of wonder. Artwork may be innovative or imaginative, and have the ability to transcend traditional ideas or techniques, and create new meaningful interpretations or to inspire the community and our imagination.
- 5. Other Considerations:** Ensure that public art is safe, accessible, durable, as pertains to the appropriate time period of display of the work and is compatible with community standards. Artworks shall not require excessive maintenance or repair costs. Lighting and site preparations should be considered. Artworks that require frequent maintenance are discouraged. Artwork shall not create safety problems to the public or liability problems to the City.

Artist Participation

It is strongly recommended to involve artists at the earliest appropriate stage for each public art project. City planners and developers are encouraged to include artists on project design teams. There is an immeasurable value to artists' involvement – a new perspective and fresh approach from the artist's viewpoint can often bring a whole new sense to the project and, more practically, can save on expenses.

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Site Location

The Park City Public Art Program is designed to celebrate Park City's culture with a strong appreciation for the arts. Appropriate site selection will ~~assure~~ensure that art is safe and accessible to both locals and visitors. The Public Art Advisory Board may consider all city-owned property and identify those locations that will maximize the public's interaction with art.

Commissions for art may consider how they relate to the particular site, the collection as a whole or be designed to create a reflective or enriching experience for the public.

Community Involvement

The Public Art Advisory Board holds monthly public meetings, which are open to the public subject to the ~~State-Utah~~ Open Public Meetings Act. Each meeting shall provide time within the agenda for public input.

Additional community involvement efforts may be considered by the Park City Public Art Advisory Board, with consideration from the Staff Liaison and Community Engagement Department.

When possible, RFP or RFQs should prioritize opportunities for artists to be involved with the community.

~~Based on the findings of the Community Visioning from 2009, 'Sense of Community' is defined as what unites Parkites — a common ground — despite diverse social, economic, and cultural backgrounds. While our natural setting and recreational opportunities brought many people to Park City, it is the strong sense of Community that keeps people here. It is essential to residents that the Sense of Community they know remains intact and retains its funkiness, diversity and playfulness. For Parkites, the presence of arts and culture adds to our quality of life through the abundance of diverse local opportunities to enjoy and explore the arts through many mediums. The Community Visioning outlines several Goals and Strategies specific to ensure that arts and culture in Park City will continue to grow as a hub, encouraging creative expression.~~

Installation

The artist shall be responsible for all applicable permits and fees, ~~as pertains to the contract executed by the City and Artists, as pertains to the contract executed by the City and Artists~~ regarding the installation of the artwork. Consideration should be given to the ~~preparation of the site site~~ preparation well ~~in advance of~~before the installation date. All necessary materials, including mountings, anchorages, containments, pedestals, barriers, drains, power, lighting fixtures, etc., should be specified in the scope of work. The artist should consider installation design that addresses visibility and cohesiveness to the artwork, including, ~~lighting, additional patinas, protective coatings, accessibility, safety, durability~~ lighting, additional patinas, protective coatings, accessibility, safety, durability, and purpose. The installation techniques should not detract from the artwork's function or aesthetics, and shall follow the rules as outlined to appropriate building and planning codes. Required notifications should be considered and coordinated with the proper authorities ~~in~~ in ~~advance of~~before any work.

Maintenance

The City of Park City takes great pride in its collection of owned and displayed works of art and recognizes the importance of this artwork to the cultural and economic wellbeing of the community. The City is committed to the documentation, preservation and maintenance of the collection. The

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Public Art Advisory Board (PAAB) shall be responsible for recommendations ~~in regards to~~ in regard to this process.

The goal of the Public Art Maintenance Policy is to maintain the City's collection of artwork to ensure long-term enjoyment of the collection and to take action to prevent the deterioration of works before they come to a state of disrepair or deaccession (Exhibit C). A Maintenance Policy recommendation shall accompany each piece as it is accepted into the collection, as well as address continued maintenance and cleaning for pieces throughout the collection as a whole. The PAAB shall review the Park City Public Art Collection on an on-going evaluation basis or as directed by City Council ~~or the City Manager or his or her designee.~~

Should the property, building or fixture on which the artwork is situated be damaged or destroyed, the PAAB-Park City Public Art Advisory Board shall make a recommendation with regards to the situation to the City Manager or his or her designee for final approval by the City Council.

Funding

~~The key to sustaining a vibrant and diverse public art program is to establishing an on-going funding mechanism for the public art fund. Establishing a diverse, ongoing funding mechanism for public art is key to sustaining a vibrant and diverse public art program.~~ The following are ~~suggested possible~~ funding methods to accomplish this.

1. **1% for ArtPercent for Arts Allocation:** This method stipulates that 1% of the cost of constructing ~~or renovating or remodeling~~ a public building facility or site shall be set aside for artwork. Construction costs means the total amount appropriate for the capital project with the exception of environmental remediation and land acquisition. The 1% allocation shall be first considered to be used for art at the specific site where the ~~improvements or construction project have occurred.~~ PAAB may recommend using funds as restrictions allow, in conjunction with other sites or projects. ~~One percent funds which~~ After completing a project, the remaining percent for art funds may remain after a project has been completed may be deposited into the general public art fund. Refer to definition for Percent for Arts Qualifying Projects.
2. **Annual budget for public art:** Park City Municipal Corporation may elect to allocate a certain set amount for public art in each budget cycle with a recommendation from the PAAB for the general public art fund. These budget appropriations are not tied to a specific site or facility when allocated.
3. ~~Public—Private Initiatives:~~ Public—Private Initiatives: ~~A project may be funded partially through Public Art Funds and partially through private, business, development, civic~~ A project may be funded partially through Public Art Funds and partially through private, business, development, civic, and/or other organization contributions. Public art funding may be leveraged through challenge grant opportunities. Such contributions shall be recommended to and approved by the City Manager or City Council as they pertain pertain to the City's purchasing policies.
4. **Donation of Artwork:** Individuals, businesses, and other organizations may choose to donate artwork to the Park City public art collection.
5. **Local, State, and National Grants:** Park City Municipal Corporation ~~and the Park City Summit County Arts Council~~ may be eligible for grants to support the Public Art Program.
6. **Maintenance Funds:** The Public Art Advisory Board shall review and recommend a Maintenance Fund Budget for public art in accordance with the City's budget cycle. The PAAB shall recommend an annual budget plan ~~with regards Annual Maintenance to the collection as a whole, as well as anticipated maintenance or reserve funds for items such as vandalism,~~

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~~annual documentation and condition reports, contracted preservation efforts for Annual Maintenance for the collection as a whole, as well as anticipated maintenance or reserve funds for items such as vandalism, annual documentation, condition reports, contracted preservation efforts, and/or re-siting to include temporary storage as necessary. Reserve budget.~~

The Public Art Advisory Board will consider all these ~~options for funding, and present a funding recommendation to the Budget Department with final approval from funding options and present a funding recommendation to the Budget Department and City Manager, with final approval from the City Council.~~

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Exhibit A – Acknowledgements

The authors gratefully acknowledge the contributions of Park City citizens who joined in the process to create this Public Art Plan. We also commend the work of the 1999 Art in Public Places committee for their hard work in establishing Park City's first Art in Public Places criteria and guidelines. Their work and resulting documents have served as models for the 2004 Public Art Advisory Committee. A few of the many active participants are listed below. Thank you all for sharing your vision and great ideas!

Public Art Original Project Sponsors

- Park City Municipal Corporation
— Dana Williams, Mayor
 - Park City Summit County Arts Council
— Brian Hess, Executive Director
-

2004 Inaugural Public Art Advisory Board

- Ron Butkovich
- Julie Hopkins
- Bianca Mead
- Kathleen Metcalf
- Susan Packard
- Carol Potter
- Peter Roberts

2004 Park City Council Members

- Kay Galvert
- Marianne Cone (Liaison to Public Art Advisory Board)
- Candace Erickson
- Jim Hier
- Joe Kernan

2004 Park City Staff

- Tom Bakaly
- Alison Butz (Liaison to Public Art Advisory Board)
- Gary Hill
- Mark Christensen

2004 Consultation

- Nancy Boskoff: Salt Lake City Arts Council
- Jim Glenn: Utah Arts Council Public Art Director
- Peg Bodell: Artist and past Park City Council

Exhibit B - Re-Siting and Deaccessioning Policy

While the intent of acquiring public artworks is long-term and permanent display, circumstances may arise that require the Public Art Advisory Board (PAAB) to consider and, upon review, recommend re-site or deaccession of a public artwork. This policy is designed to create a process to ensure that the re-siting of a site-specific artwork and deaccessioning occur thoughtfully and impartially. The re-siting and deaccessioning policy applies to all the works in Park City's Public Art Collection, including those commissioned by or donated to the City.

Re-siting Works of Art

The Public Art Advisory Board is charged with reviewing potential re-siting situations and may consider moving a public artwork for one or more of the following reasons:

- The site is being eliminated, is no longer publically accessible, or there have been other changes in relevant circumstances that require work to be removed from it.
- The site is being changed so that the artwork is no longer compatible with its setting.
- The artwork's condition and/or security cannot be reasonably guaranteed at its current site.
- The artwork has become a danger to public safety.

If the PAAB decides that one or more of the above conditions exist, it may proceed as follows:

- Public Art Advisory Board members make a good faith effort to discuss re-siting with the artist or donor.
- If the PAAB cannot recommend an alternate site, the artwork may be recommended for deaccession or placed into storage until other options become available.
- PAAB members refer the recommendation to the City Manager or his/her designee or to the City Council, which makes the final decision.

Compromising Conditions

If the structural integrity or condition of an artwork is critically damaged, rather through environmental impacts, vandalism, or other unforeseen conditions, the City Council may authorize its immediate removal without the Public Art Advisory Board's recommended action. The work shall be placed in temporary storage. When the action is made, the Public Art Advisory Board shall be notified of the removal. The Public Art Advisory Board shall recommend repair, re-site, or deaccession within thirty (30) days of the notification.

Deaccessioning Works of Art

Deaccessioning is a procedure for removing an artwork from a public art collection. This applies to all works in Park City's collection, including those purchased by or donated to the City. Deaccessioning shall only be considered after careful and impartial evaluation of the work by the Public Art Advisory Board after efforts have been found for the piece to be in disrepair and unable to be re-site. All contractual documents relating to the work shall be consulted before the beginning of the deaccessioning process.

The Public Art Advisory Board may recommend the dissension or disposal of works of art in the Park City Public Art Collection based on the following criteria.

- A new site for an artwork cannot be found for a piece that needs re-siting.
- The artwork has been damaged or has deteriorated beyond reasonable repair.

- The artwork endangers public safety, and/or the condition or security of the work cannot be assured.
- The artwork requires excessive maintenance or has faults in design, concept, construction, or workmanship.
- After proper and thorough community education and outreach, there is an adverse public reaction to the artwork.
- The Public Art Advisory Board has made recommendations and findings that the work has no cultural value or is fraudulent or not authentic,

If deaccessioning is being considered, PAAB may recommend the following actions.

- Request that the artist or donor purchase or exchange the artwork.
- Sale through auction, gallery dealer resale, or direct bidding in compliance with laws governing surplus property. Proceeds from any such transaction shall be designated to the Public Art Fund for PAAB to apply to other projects.
- Trade through a gallery or other institution for comparable work or works of comparable value.
- Donate artwork to another governmental agency, non-profit organization, or institution. Artwork shall not be given to City employees, City Council, or City Board Members.
- Destruction of unsalable artwork, severely damaged, and/or of negligible value.

Upon finding that a work should be considered for deaccessioning, the following steps shall be followed:

- Findings or suggestions that artwork should be deaccessioned shall be brought to the attention of the Public Art Advisory Board.
- The contract pertaining to the artwork shall be consulted.
- The PAAB shall review findings, and when appropriate, the PAAB may gather professional opinions with regard to conservators, engineers, safety experts, art historians, etc.
- After review, PAAB shall recommend to the City Manager or his or her designee for all works valued at under \$10,000 and/or to the City Council for all works valued over \$10,000. The City Council shall have final authority on all matters regarding the deaccession of artwork.

Exhibit C - Park City Public Art Donations Policy

Guidelines and Criteria for Review Process of Proposed Gifts of Art

From time to time, the citizens of Park City and others have offered to contribute to Park City's public art collection with generous artworks and donations. It is the responsibility of the Public Art Advisory Board to consider and review such proposed gifts on behalf of the City.

The Public Art Advisory Board shall be responsible for considering all gifts to the City's Public Art Collection as pertains to the definition of Public Art. The Public Art Advisory Board shall make donation recommendations based upon the same selection design criteria it uses for acquiring works for the Public Art Collection.

The donor will present a proposal to the PAAB, as for the process below, and the PAAB shall vote accept or deny the donation per the selection and approval process outlined in the Public Art Advisory Board Policies. A request for proposal or qualifications shall not be required.

All decisions to accept or decline art donations shall be recommended by the Park City Public Art Advisory Board and brought to the City Manager or his or her designee. City Council shall have the final authority on all decisions regarding donations in accordance with the value of the donation based on the City's Purchasing Policies.

Those wishing to donate to the Public Art Collection shall follow the following process:

I. Written Proposal or Letter of Intent

Any person, corporation, or private entity desiring to donate to Park City's public art collection shall submit a written proposal or letter of intent to the PAAB for review. The material submitted should include a description and specifications of the proposed gift, including artist, title, dimensions, material, proposed location, value, and a profile of both the artist and the donor. Depending on the proposed gift, other information may be requested, such as a maquette, drawing, or photograph of the work, site drawings, installation details, a professional appraisal of the value of the work, and an estimate for maintenance costs and maintenance instructions and schedule.

II. Design Criteria

In general, the acceptance and placement of donated works of art shall be considered in reviewing the Design Criteria (Quality, Authenticity, Engagement, Creativity, and Other Considerations) of the public art program. Circumstances, such as memorial gifts, may arise that require additional criteria to be considered for donation approval.

III. Site Criteria

The proposed site for the donation should be described in the written proposal. The placement of artwork shall be appropriate to the size, scale, design, and character of the particular site; The work may build a relationship with the space or natural environment. The artwork's relationship to pedestrian traffic patterns, visibility, and public access to the work should also be considered. The Public Art Advisory Board shall have a final recommendation of potential sites for donations.

The Public Art Advisory Board may seek assistance in reviewing proposals from city departments such as Engineering, Building, Planning, and Public Works or consult with design professionals on

proposals that require their expertise before making a recommendation for approval or denial of the artwork.

IV. Memorial Gifts

Memorial gifts may raise other issues to be considered. The significance of the event or person being memorialized must be documented in the proposal. The memorial may represent broad community values and should be meaningful or thought provoking to future generations. The location for a memorial is particularly important in the consideration and the proposal should give a justification for the proposed site. The proposed memorial's context and relationship to the site will be considered.

V. Associated Costs

The donor should cover the costs of shipping or delivery, fabrication, and installation of the artwork. The donor may be responsible for engineering requirements, the design and cost of the pedestal or display pad, lighting, structural support and foundation, and landscaping of the site with review and approval from the city's Building, Planning, or Engineering Departments.

Donations of artwork that require public art funds to be used to pay for site preparation, installation, framing, restoration, or repairs shall be considered by the PAAB when voting on acceptance or denial of the work. In addition, the Public Art Advisory Board shall consider the maintenance and repair costs of the work. The Public Art Advisory Board shall evaluate such expenses at the time the work is being considered.

The PAAB shall be responsible for the work's costs of an identification plaque.

VI. Terms of Agreement

In cases when the artwork is to become the property of the City, the terms of the Final Art Acceptance Agreement shall be included in the recommendation to the City Manager or his or her designee or to the City Council in a form approved by the City Attorney's Office.

In cases where the gift is to be temporarily loaned or displayed to the City, the terms of such a loan will be included in a recommendation to the City Manager or his or her designee or to the City Council in a form approved by the City Attorney's Office.

Exhibit D - PARK CITY PUBLIC ART ADVISORY BOARD MEMBER POLICIES

Park City's Public Art Advisory Board (PAAB) was established by Park City Municipal Corporation, and is supported by the Park City Summit County Arts Council. Meetings are to be held on the same patterned day, time and location each month.

Makeup of the Board:

The Public Art Advisory Board shall have eight (8) members appointed by the Mayor and City Council. Composition of the Board will include representation from the community who live in the City Limits of Park City and are interested in serving on the Public Art Advisory Board. Board members shall serve for no more than two consecutive, three-year terms. Terms are staggered. Members must reapply for a second term. Appointments to fulfill vacant terms do not include term limits. Terms begin on July 1, end on June 30, or until vacancies are filled. Board members are not compensated.

The City Manager or his/her designee shall appoint a Staff Liaison to the board as ex-officio without vote. A City Council liaison shall also be appointed to the Board as ex-officio without a vote. It is encouraged that students from the community be included on the panel to serve ex-officio without vote.

Expectations of Board Members

Voting Members

PAAB will review and work towards the goals and strategies of the Public Art Program Policies and Plans. The PAAB will:

- Read and review board agendas, meetings packets and minutes as well as any other necessary materials.
- Participate in and adhere to the annual Open Meetings Training provided by the Legal Department, review the Park City Officials Handbook, sign oath of office and disclosure statement.
- Attend City Council meetings or community functions as appropriate discussions or occasions arise.
- Only voting members are allowed to make a motion and to vote on motions brought up by the board.
- Annually appoint a Chair and Vice-Chair position. The Chair of the board is responsible for running meetings, including keeping the board focused on agenda items, keeping time at meetings, and summarizing motions that the board makes for minutes. Additionally the Chair may assist the staff liaison in setting meeting agendas and presenting at City Council or community events. The Vice Chair shall assist the Chair with duties as described above, when the Chair is unavailable or at the request of the Chair.
- All voting members shall make efforts to adhere to the attendance policy. Two (2) absences in a total year are allowed. Those members who are absent for more than the allowed limit shall be reviewed by the Public Art Advisory Board. Should the Public Art Advisory Board find reason to recommend removal of a member that does not uphold the attendance policy, City Council shall review the matter and confirm or deny the recommendation.

Voting Procedures

- Super Majority Voting is required for purchase or donation recommendations on projects with budgets exceeding thirty thousand dollars (\$30,000). PAAB participation is required for such purchase recommendations, with a minimum of six (6) voting members at the physical site of the meeting. Electronic participation is not permitted during these discussions. To recommend such projects, a majority of no less than five (5) voting Board members is required.
- Purchases or donation recommendations on projects with budgets that are less than thirty thousand dollars (\$30,000) will require a minimum of five (5) voting members at the physical site of the meeting. Electronic participation is allowed, but those who are participating electronically may not vote on the recommendation of the purchase or donation. To recommend such projects, a majority vote of no less than three (3) voting Board members is required for such projects, as long as it does not result in a split decision.
- Electronic Participation is allowed and shall be counted as attendance, however, there must be a quorum at the meeting site (for PAAB, this is 5 members).
 - Members will adhere to voting per purchasing or donation dollar thresholds listed above.
 - Board members are responsible for notifying the City Staff Liaison regarding Electronic Participation no later than three (3) business days in advance of their absence so that electronic connections and necessary documents can be acquired.
 - No more than two (2) forms of electronic participation shall be permitted at one meeting.

Non-voting Members

- Executive Director of the Park City Summit County Arts Council supports the PAAB. This position does not have a vote. The Arts Council:
 - Provides input and serve as a resource to the Advisory Board.
 - Provides feedback regarding the work of the Arts Council and the Park City Public Art Advisory Board.
 - Serves as a resource for grant opportunities. Grant writing should be preformed by the City Staff Liaison.
 - Promotes the Park City Public Art Collection.
 - Helps to form partnerships and collaborations between the Park City Public Art Advisory Board and the Summit County Public Art Advisory Board, as well as, other arts and culture organizations.
- Park City Council Liaison
 - Provides advise, and input – particularly from the City Council’s perspective - serve as a resource to the Advisory Board. This position does not have a vote during Park City Public Art Advisory Board meetings.
 - Provide input to the City Council related to the work of the, or at the request of, the Public Art Advisory Board.
- Youth Liaison
 - Provides advice, and input – particularly from the youth perspective – serving as a resource to the Advisory Board. This position does not have a vote during Park City Public Art Advisory Board meetings.
- Staff member(s) from Park City Municipal Corporation will handle the administrative needs of the board. The staff member(s):
 - Advise, provide input, and serve as a resource for the PAAB, and coordinate communications with other City Departments on projects and assist in obtaining department approvals as needed.

- Create and post agendas and board packets and distribute to the board prior to meetings.
- Record meeting minutes and distribute both draft and final meeting minutes to the Board.
- Give monthly budget updates to PAAB and disperse approved allocations for public art projects. Coordinate budgetary requests on behalf of the PAAB with the Budget department or at the request of the City Manager or City Council.
- Manage public art projects in process from creation of Request for Proposals/Qualifications through completion and final acceptance of installation. This includes coordination, communication and management of Public Art Projects with other City Departments and the community.
- Oversee updating the Strategic Plan and implementation of Public Art projects and manage the maintenance, repair and inventory of the Public Art Collection.
- Provide input to the City related to the work of PAAB, including coordinating with various departments, preparing reports for City Council meetings on items requiring direction from City Council and/or the City Manager.

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STRATEGIC (PROJECT) PLAN

PUBLIC ART BOARD STRATEGIC PLAN & PROJECT PRIORITIZATION 2024 DRAFT

Project	Project Description	Estimated Funding Amount and Funding Area	Timeline	Tie to Council Critical Priorities and Lenses
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COMPLETED/UNDERWAY PROJECTS

Utility Boxes-EmPOWERment Project - Phase II	Continue Utility Box Wrap Program.EmPOWERment theme will continue to align with Council's four priorities including Transportation, Housing, Social Equity, and Energy	\$43,000 CIP Funding	Summer 2023	Energy & Social Equity Community Engagement
Community Engagement Project	Postcard and new art video. PAAB may consider volunteering their time for a tour of some of the art collection with the community. More info below in Engagement section.	\$5,000	Summer 2023	Community Engagement
Daly West Headframe	Council received a donation from Friends of Ski Mining Legacy. The City will commission a sculpture to be placed at Rail Trail entry and futher align the project theme with mining legacy.	\$60,000 - CIP Funding	Summer 2024	Historic Preservation / Walkability

PROJECTS CURRENTLY PRIORITIZED - 2024 DRAFT

Utility Boxes-EmPOWERment Project - Phase III	Continue Utility Box Wrap Program.EmPOWERment theme will continue to align with Council's four priorities including Transportation, Housing, Social Equity, and Energy. This will be third and final phase.	\$43,000 CIP Funding	Summer 2024	Energy & Social Equity Community Engagement
Bus Shelter as Art	Bus Shelter - Continue to collaborate with Engineering on new bus shelter placement, focusing on back panels of bus shelters as a location to potentially install artwork.	\$100,000- CIP Funding	2024	Transportation / Community Engagement
Connections - Trails, Pathways, Sidewalks	Collaborate with Park City Trails and Open Space Department, as well as a potential collaboration with Summit County Public Art Advisory Board to help promote walkability, connectivity on our pathways, sidewalks and trails. This project may take some time due to collaborating with partners and sowe will work towards 2025 installation, while identifying sites and details ahead of time.	\$100,000 + - CIP Funding	2025	Transportation - Connectivity
Library Study Room Art	Library Study Rooms are a little steril. We recommend artwork in each of them. Discussed possible themes with Library could be centered around Park City History or Park City Landscapes. Focus artwork seletion on local and regional artists.	\$40,000 (\$5,000 per room)	2024	Community Engagement - Culture
Neighborhood Art Grant Program	Brainstorm included: allowing neighborhoods to submit mini grants to City to match or grant funding for neighborhoods to create artwork in their own community, instead of having City create artwork in neighborhoods. Thought is to be inclusive of all neighborhoods, not just affordable housing areas (but maybe prioritize affordable housing areas). In some cases city may not be project manager, but a funding agent. City of Boulder has a new program that is similar, but very focused on specifically allowing murals in neighborhoods. Other ideas include helping neighborhoods create art on their bus shelters, creating neighborhood murals at parks, etc. Other ideas include allowing neighborhoods to come up with creative ideas and pitch them to PAAB and Council.	\$20,000. Working to confirm we could use Public Art Budget for this.	TBD	Housing, Social Equity, Community Engagement

PERCENT FOR ARTS PROJECTS - ANTICIPATED

Marsac Remodel	We anticipate a remodel of Marsac in Fall 2024. The current estimated budget for the building is \$1M.	\$10,000	2024	Percent for Arts
Rec Center at City Park	Anticipate renovation of the Rec Center at City Park in 2025/2026. The current estimated budget for the building is \$15M.	\$150,000	2025/2026	Percent for Arts

LONG TERM PROJECTS - BEYOND 2023

Dans to Jans	This location continues to be prioritized, but because of future construction staff and PAAB are waiting to coordinate with Transportation Planning and Walkability. Long Term project.	\$30,000 + Funding TBD.	TBD	Transportation (Walkability)
Arts & Culture District Planning	PAAB wants to continue to be involved in this discussion and looks forward to long term planning in the district. Rather securing a significant work of art, or starting art programs in the district, PAAB wants to take time to develop programs, funding, partnerships etc in the area.	TBD	TBD	Social Equity, Housing, Transportation, Energy - Citizen Wellbeing & Community Involvement

ONGOING PROJECTS

Donation Proposals	PAAB reviews proposals as they are recieved. Elk Sculptures will be installed in the Spring of 2023	Will discuss funding options to bring back to Council.	Ongoing	Community Involvement
Resiting Artwork (or decomission)	PAAB anticipates needing to resite two works of art at the Park Avenue Bus Shelters.	Will discuss funding to resite.	Summer 2023	Community Involvement
Maintenance Repairs	Maintenance and Repairs are fundamental and ongoing in the collection. We are working on repairs to the artwork (Surroundings) at Park City Library, as well as damage to a mural under Bonanza Tunnel. Anticipated to compelte protective sealant on all murals this spring.	\$5,000 - CIP	Summer 2023	PAAB Mission

OUTREACH, ENGAGEMENT & MEDIA

Community Engagement & Outreach	Board has prioritized additional outreach including sending a Spring postcard and completing a new video of the art collection. Goal is to send postcard and have video completed in April/May.	Staff time, in coordination with City Communication Team and Arts Council	Spring 2023	Community Engagement
Historic Preservation Collection	One member of the PAAB participates in the HPB selection.	Coordination with Planning Department	Spring 2023	Community Engagement
Library Art Rail Exhibit	Library Exhibits are organized through Park City Library. Annually they have invited a member of the PAAB to sit on the exhibit selection committee. PAAB rotates this position each year and they report back to PAAB.	Library Staff leads	Annual Review	Community Involvement

PROJECTS IDEAS - HAVENT BEEN PRIORITIZED IN THE PAST

Neighborhood & Transportation Related Ideas	Woodside Phase II Art/ Wayfinding - As part of exploring neighborhood art programs, staff approached PAAB and recommended a project associated with Woodside Phase II and Affordable Housing - artwork or wayfinding. PAAB recommends to involve those moving into the housing area in development of such project.	\$10,000 to \$20,000 depending on scope of project. Possible funding from Lower Park RDA allocation.	Estimated complete pilot program complete by Fall 2022	Transportation and Community Engagement
	Neighborhood Art Treatments to help with traffic calming	NA	This is being done by Transportation Planning	Transportation and Community Engagement
	Creative Sidewalks	NA	This is being done by Streets - Stencils in crosswalks.	Transportation and Community Engagement
	Traffic Box Art (similar to Utility Box Wraps)	Estimated \$20,000	TBD	Transportation and Community Engagement
	Manhole Covers	Estimated \$20,000	TBD	Transportation and Community Engagement

Main Street Projects / Permanent Olympic Legacy / Glow in the Art	Board is interested in prioritizing a project on Main Street. May be able to combine with Intersection Art (above in prioritized projects). Next step is to discuss with HPCA.	Total funding in Main Street 1% for improvements is \$90,000 may combine with some of the transportation projects above.	TBD	Transportation and Community Engagement
	See above for Transportation Items - Crosswalks, Manhole Covers, Sidewalks etc..	\$80,000		
	Permanent Olympic Legacy Project - Request to look into creating a permanent Olympic Legacy project to continue to celebrate City's Olympic Legacy and hopeful future bid. May look at 1% Main Street Funding. Connect to families and make interactive.	\$50,000 - source TBD		
	Glow in the Art - Tie to Energy Critical Priority - Idea is that the artwork comes out after dark and is hidden away or changed during the day. illuminated artwork that would show off at night. Might be a good project to push forward in fall with Halloween, Day Light Savings Time and Electric Parade, Holiday Lights, If temporary project, grant funding needs to be explored. See examples of Breckenridge's WAVE exhibit. http://www.breckcreate.org/festivals/wave-light-water-sound/	\$20,000 - source TBD		
China Bridge Parking Garage Phase II	Board will discuss next steps on China Bridge connection walls and South walls. This could mean bringing Emily Herr back or it could mean looking at other wayfinding in the parking structure.	\$20,000 to 60,000 - depending on scope funding source is CIP	TBD - no date	Transportation & Community Engagement
Temporary Rotating Murals	Location TBD, idea is for Swede Alley. Would need private property permissions potentially. Need to explore funding mechanism, may need grant funds for temporary work. Example includes Stick'em Up in Jackson Hole http://jhpublicart.org/exhibitions/stickum-up/	Estimated Costs \$10,000	TBD	Community Engagement
Dog's Town	With a town who loves dogs, idea is to incorporate dogs into an art project. Perhaps 3 dog statues on Main Street at various parts of the street showing a dogs life or different types of dogs. We have lots of miners, skiiers, bikers etc in our artwork, but we dont have our four-legged best friend. Could also be around trails or something.	Estimated cost TBD, might be a theme we can pick up.	TBD	Community Engagement/ Culture
Rotating Outdoor Exhibit	There are several art pads available through Park City. Some have power connections. They were installed as requested by the board so that we could have a rotating art exhibit in these locations. Some of the pads do hold permanent works.	TBD	TBD	Community Engagement

BUDGET & PROJECT UPDATES

PAAB Budget Update April 2024

Budget Item	Amount	Notes
General Funds (CIP, Unrestricted):	\$204,000.00	3 year allocation (2015, 2016, 2017 Cp0089-031450) Combined with previous 2014 CIP Balance (Cp0089-031450), FY 2020 \$100,000 Allocation, FY 2022 \$40,000 Allocation
Lower Park RDA, Restricted	\$37,749.00	3 year allocation (FY16, 17, 18) Cp0089-03345, includes remaining Library 1% as those funds are restricted to Lower Park RDA
Total PAAB 'General Funds' Budget Balance	\$241,749.00	
1% Funding		
No current 1% projects	\$0.00	
Total 1% Funding	\$0.00	
Grant Funding		
No current grants	\$0.00	
Total Grant Funding	\$0.00	
Operational Funding	\$7,000.00	
Total Operational Funding	\$0.00	
Total Public Art Budget Balance	\$241,749.00	Total Budget
Expenditures	Cost	Notes
Library Project (July 2015) 1%	\$60,251.50	July 2015 (total 1% amount was \$68,000.00)
Quinn's Public Art (September 2015) CIP	\$85,622.00	September 2015
Maintenance DV Dr. Tunnel Repair (March 2016)	\$409.71	March 2016
PC MARC Project (October 2018)	\$6,468.00	\$6,468 has been released. This was a 1% allocation from PCMARC solar renovations.
China Bridge Mural Project (October 2018)	\$40,000.00	\$40,000 has been released - removed from General Funds above.
Maintenance Lucy Moosey (July 2018)	\$200.00	July 2018 - removed from Operational Funding. Estimated additional costs that will be removed to place Lucy are estimated at \$1,000.
Window Display - Olympic Legacy	\$17,000.00	Project Completed, funding removed from grant projects
Concrete Pad for Lucy Installation	\$2,000.00	Removed from Capital Funds
Maintenance Marsac Art Poles/Trees (July 2018)	\$426.00	June 2018 - removed from Operational Funding
Utility Box Project	\$22,665.63	\$3,600 has been released to artists and \$19,065.63 to the printing services contractor - removed from General Funds
Creekside Water Plant Public Art	\$26,500.00	\$19,000 from Public Art Capital Budget, \$6,500 from Water Dept
McPolin Tunnel Mural	\$10,000.00	\$10,000 has been released to artist and Removed from CIP funds above
Transit Center Tunnel	\$10,000.00	From Capital Budget
Utility Box Artwork Framing	\$3,000.00	Paid to frame works from Utility Box Artwork to display in City Hall
Maintenance Poision Creek Murals	\$2,800.00	removed from Operational funding above.
Chuck Landvatter, Mural Maintenance	\$500.00	removed vandalism from poison creek mural
Inventory	\$10,000.00	Project began, Minda to update funding released. Removed from General Fund.
Art District Fencing Artwork	\$2,400.00	from Capital Budget
Inventory Retainer	\$5,000.00	Paid \$850 based on current work so far.
Martinez Sculpture Site Prep	\$5,000.00	from Lower Park RDA funds.
Lucy the Moose Repairs	\$500.00	from Capital Budget
Utility Box Artwork and Printing	\$65,000.00	project is completed and paid from General Funds.
Mural Repair	\$4,250.00	Ben & Chucks Murals. Graffiti sealer on Chuck's mural
<i>Project Manager for Public Art</i>	<i>\$20,000.00</i>	<i>Estimated - hire project manager capital budget</i>
Mural Repair	\$6,600.00	For mural & martinez sculpture repairs
Postcard Mailing	\$1,609.54	For mailing postcard
ASL Interpreting	\$50.00	For sign language interpretation
Inventory Update	\$3,500.00	Update of Public Art Inventory
<i>FOSMML Daly West Sculpture</i>	<i>\$60,000.00</i>	<i>Estimated cost of art work - capital budget, half payment has been released.</i>
<i>Signage for the Collection</i>	<i>\$10,000.00</i>	<i>estimated \$3,450 from operating and remaining from capital.</i>
<i>Graffiti Sealant</i>	<i>\$10,000.00</i>	<i>estimated out of capital funding.</i>
<i>Transit Shelter Art Project</i>	<i>\$100,000.00</i>	<i>estimated out of capital funding.</i>
<i>Utility Box Phase 3</i>	<i>\$40,000.00</i>	<i>estimated out of capital funding.</i>
Total Expenditures	\$631,752.38	

PAAB Project Updates 4/8/2024

Upcoming PAAB Meeting Dates:

*April 24, May 13, June 10, July 8, August 12, September 9, *October 7, *November 14, December 9

Please continue to refer to the [PAAB's Mission, Vision, and Goals](#).

Please also continue to refer to the [2023 Strategic Plan](#).

Maintenance and Repairs (this is a running list, so when we do inventory, we can address)

- Protective Coating for Murals – Looking into purchasing a clear coat and estimated timing on painting murals.
- Repair on Surroundings damage
- Repair on Graffiti on Bonanza Tunnel
- Repair Symphony of Movement at Quinns
- Install Dogs of Park City at Quinns
- Discuss condition of Flames and any potential resite

Signage & Inventory:

The archivist photographed new artworks and began to update the inventory. Stephanie is updating the map and hopes to have this ready for the Council Discussion in April.

Projects 2023:

Daly West Sculpture on Rail Trail. Donated metal from Daly West Headframe. The budget is \$60,000. The artist picked up metal two weeks ago and we are on track for an installation in June. We have released half the payment.

Postcard and Video Outreach. Follow up with Katy Wang, High School, Transit and Chamber. Stephanie will help get this completed.

Percent for Arts Policy. Finalize at April meeting. Discuss process.



DRAFT Proposal for Neighborhood Art Program from Public Art Advisory Board (PAAB)

Background/ Research:

With the City Council and the community elevating Housing and Social Equity to a Critical Priority, the PAAB is looking for ways to help connect neighborhoods and create community gathering within residential areas. After researching neighborhood art programs in various communities across the United States, the PAAB feels that this opportunity will help educate and engage the public in this conversation.

Research/Ideas include:

1. Boulder, Colorado: <https://boulderarts.org/public-art/murals/creative-neighborhoods-mural-program/>
2. Denver, Colorado: <https://www.broadwayworld.com/denver/article/Denver-Arts-Venues-Makes-Funding-Available-For-Creative-Neighborhood-Projects-20190910>
3. Neighborhood Postcard Project: <http://www.creativeinterventionists.com/neighborhood-postcard-project>
4. Flagstaff, Arizona: https://www.flagstaff.az.gov/DocumentCenter/View/47296/Neighborhood-Grants-Application-081715-Fillable_distributed?bidId=
5. Washington DC: <https://www.cherryblossomworkshop.com/>
6. Creative Community Ideas: <http://www.greatneighborhoods.org/wp-content/uploads/2018/05/CCG-Summaries-Round-1-5-X.pdf>
7. Washington, DC <https://www.victorydancecreative.com/dc-neighborhood-project>

Proposed Budget:

PAAB would allocate up to \$2,500? per project (matching funds) x 5 neighborhoods (total is \$12,500 annually). Such funding must be spent on the artist time, art materials and/or infrastructure for the artwork. This is possibly more like a grant program, less like a RFP/project base program.

Other Possible Partners/ City Departments

Arts Council, Park City Foundation, Mountain Lands Community Housing Trust
Housing Dept (Jason Glidden), Planning Dept (LMC requirements), Budget, Finance and Legal

Timeline:

Goal is to establish a specific proposal by March 2020, with questions for Council to consider and further timeline on implementing project (spring/summer 2022?) Staffing should be addressed with this project. Initially, having applications available in the fall including City list of approved artists, with selection of neighborhood projects in the winter and implementation in Spring summer 2022seems feasible.

Marketing & Public Relations:

Park City would take the lead on any public relations regarding this proposed project. As projects are worked on, depending on partners and timeline, other partners or participants may also help with Marketing and Public Relations.

Summary:

Park City is looking to partner with neighborhoods to bring art to the community. The goal of this project would be to bring neighborhoods together, create a sense of place, through art and beautify residential areas around Park City. For phase 1 of this project, the City will choose 5 neighborhoods to pilot this program and match up to \$2,500 in matching funds through grant program. Park City would engage with the public in the following ways.

1. This would allow the City to help fund neighborhood projects, but the City would not necessarily be the project manager of the artwork.
2. Eligible neighborhoods/HOAs would include those in 84060 City Limits.

3. City provide an 'Approved Artist List' for neighborhoods to choose from – Artists are from the region, must be in driving distance.
4. Artwork can be (what mediums?) Murals only? 2D only? Sculptural?
5. Artwork can be on public property or on private property? – This may change role of City.
 - Neighborhood Parks?
 - Fences, Garages or Homes that must be visible from the public right of way?,
 - Bus Shelters in neighborhoods?
 - Utility Boxes?
 - If artwork is not visible, what about public display (like on walls in City building or in an art gallery or partner business?)
 - What do we want to focus on?
6. The artwork/project must be lasting/ permanent (capital funds). Need to do further research if temporary in nature.
7. The artwork must be visible from the public right of way (cannot be private/interior) and neighborhood must select from one of the artists on the Approved Artist list.
8. Maintenance of the artwork is the responsibility of the HOA/ entity that does the project. If on City Property, City is responsible for maintenance?
9. Do we want preference to be given to any or all of the following?
 - Affordable Housing Areas
 - Latino/ Underserved Populations?
 - Tie to Sustainability, Transportation and Social Equity?
 - Tie to City's Core Values?
 - Other ideas?