

Filming Permit Pre-Application Form



All Filming Permit Pre-Applications should be sent to Stephanie Valdez in the Special Events Department at stephanie.valdez@parkcity.org. For questions, please call 435.640.5063.

The Special Events Department no longer accepts rolling applications. The Special Events Manager or Film Coordinator will try to respond within one week after receiving a Filming Pre-Application. Other major events or holidays may delay our response. All applicants must submit the following Filming Permit Pre-Application Form and receive administrative permission from the Park City Special Events Department and provide proof of liability insurance in an amount determined by the City prior to submitting a Filming Permit Application. Review the [Peak and Local Time Period Calendar](#) which may restrict filming during specific times.

A complete application and written scope outlining all parameters of the request is required no later than 21 days in advance of the first date of filming. Failure to submit a complete application and/or submission of that application outside of the required time frame may delay the approval process. Please note: application submission does not guarantee approval.

Film Date(s) or Application are not approved until the Filming Permit Application is reviewed and approved in a Film Permit.

Fill out the information below:

Contact Information	
Primary Contact First & Last Name	
Business/Organization Name	
Email Address	
Phone Number	
Website	

Film Shoot Description
Brief description of film shoot

Filming Information	
Project Name	
Requested Date(s)	
Proposed Time	
Estimated Numbers	Cast Crew Extras
Film Location(s) Please list all that apply: Film Location, Fields, Parks, Public Facilities, Trails, Private Facilities & Letter of Permission, Streets, Other	