



OPERATIONAL FIRE PERMIT INSPECTIONS

You must pass the Operational Fire Permit inspection before your event can begin. This is not an exhaustive list of requirements; it outlines only the most common required elements.

*We are here to help!
If you have questions, or need
assistance, please contact:*

**Building Department
435-615-5101
buildingcounter@parkcity.org**

Open Flames (candles & lanterns, etc.)

- A fire permit for the devices must first be issued prior to the event.
- Battery-operated candles are always allowed!

Tents Larger Than 400 Square Feet

- Tent must be set up according to the approved Site Plan and spec sheet/engineering.
- Exit signs inside tent must be fully illuminated and working on back-up emergency power.
- Exits and paths of travel must be kept clear inside and outside of tent.
- Tent must be properly weighted (if tent stakes cannot be used at your site) per the spec sheet/engineering.
- Minimum sized 2A10BC fire extinguishers must be hung according to the tent Floor Plan.
- Snow must be kept clear of tent and placed according to the approved Snow Removal Agreement.

Trusses/Light Trusses

- Trusses must be installed according to the approved Structural Engineering document.
- All lights and anything hanging from the truss(es) require individual safety cables.

Stages & Platforms

- Outdoor Stages Platforms must be set up according to the approved Site Plan (and DOL if occupied by public).
- Indoor Stages must be set up according to Floor Plan and DOL.
- Structure must be fully supported as outlined in the approved Structural Engineering Plans.
- Electrical bonding (if stage lights, amplifiers, etc. are used) must be verified.

Theatrical Smoke

- Smoke machine must be set up according to the approved Floor Plan.
- SDS Sheets (Formerly MSDS) for the approved smoke solution must be on site.
- Smoke shall not obstruct or obscure exit and emergency lighting.

Compressed Gasses

- Type of gas and its use must match the approved Operational Fire Permit.
- Gas cylinders are located according to the approved Site Plan or Floor Plan, and the approved security plan to protect the tanks from tampering is in place.
- Three-point nesting is required on-site for all compressed gas tanks. This means each tank is secured at the bottom and the top of each cylinder (not the valve).

Outdoor Heaters

- Heaters are set up according to approved Site Plan matching number of heaters and their placement regarding buildings, awnings, port a cocheres, any combustibles, and Public Right of Way.
- Equipment must be marked as listed and labeled by an accredited agency for the intended use. The equipment must have the label.
- See LPG section below for tank storage requirements.

LPGs Liquid Petroleum Gas (propane tanks)

- LPGs are stored according to approved Site Plan, in a tamper-proof location, not near exits, in Public Right of Way, or pits, basements, or garages.

Trailers

- Trailer is set up according to the approved Site Plan.
- Chock blocks designed to be used for preventing the movement of traveling wheels, are in place.

Generators

- Generator is set up according to approved Site Plan.
- 1 each, 2A10BC fire extinguisher is located 10 feet from generator.
- Gasoline is not stored near Public Right of Way, or near generator. Generator is not refueled while it's running, warm, or public is present.
- If required, the Electrical Permit must pass final Building Inspection prior to Operational Fire inspection.

Temporary Structures & Air Supported Structures (bounce house, snow globe)

- Structure must be set up according to the approved Site Plan and manufacturer spec sheet/engineering.
- Blower motors require a 2A10BC fire extinguisher located 10 feet from the motor.

Temporary & Free-Standing Walls or Structures

- Must be constructed according to the approved construction plans on file.
- Placement cannot block exits, exit signs, fire extinguishers, etc.
- Top of walls/structures must be a minimum of 18" measured vertically below the bottom of all sprinkler heads.

Fire Retardant Coatings

While the fabrics and décor you choose to decorate your space with do not require a permit, the materials being used must meet NFPA Standard 701, NFPA 703, or ASTM E84. Proof that is compliant with the following requirements must be provided, or the fabrics, décor, furniture, etc. must be removed from the space.

Fire Retardant Coatings

- Treatment will be field verified if documentation has not already been provided.
- We will require a signed affidavit from the person who applied the coating stating they followed the manufacturer's specifications, and proof the product used meets NFPA 701 or NFPA 703 standards based on the product that was treated. See below.
 - There is a coating for natural fibers (cotton, wool, etc.) and a coating for man-made materials (polyester, microfiber, etc.).
 - Both must meet NFPA 701 requirements – the cans will be marked.
 - Combustible wall and ceiling surfaces (wood, etc.) must be treated with a fire-retardant coating that meets NFPA 703 – the cans will be marked.

Flame Spread Certificates (AKA Technical Data Sheet)

- Come from the manufacturer.
- Must meet NFPA 701.

Food Trucks

- A current Utah State Fire Marshal Office Inspection from the jurisdiction where the food truck originates from is required (yellow sticker inside the truck by the door).
- Food trucks without a current State Fire Marshal Annual Fire Inspection Sticker will not be allowed to operate.
- Food truck is located according to the approved Site Plan.

Fuel Fired Equipment

- Must pass the Final Building Inspection prior to the Operational Fire Permit Inspection.

Electrical Cords & Trip Hazards

- Cords and electrical cords running through walking areas must be covered by cord ramps.
- Any possible trip hazards must be mitigated.