

2021 JANITORIAL CLEANING SERVICES Professional Services Agreement



OWNER
PARK CITY MUNICIPAL CORPORATION
PUBLIC WORKS
PO BOX 1480
PARK CITY, UTAH 84060

PARK CITY MUNICIPAL CORPORATION SERVICE PROVIDER/PROFESSIONAL SERVICES AGREEMENT

This Service Provider/Professional Services Agreement (the “Agreement”) is made and entered into as of this _____ day of _____, 20____, by and between **PARK CITY MUNICIPAL CORPORATION**, a Utah municipal corporation, (“City”), and **BUZY BEE CLEANING & MAINTENANCE, INC.**, a Utah corporation, (“Service Provider”), collectively, the City and the Service Provider are referred to as (the “Parties).”

WITNESSETH:

WHEREAS, the City desires to have certain services and tasks performed as set forth below requiring specialized skills and other supportive capabilities;

WHEREAS, sufficient City resources are not available to provide such services; and

WHEREAS, the Service Provider represents that the Service Provider is qualified and possesses sufficient skills and the necessary capabilities, including technical and professional expertise, where required, to perform the services and/or tasks set forth in this Agreement.

NOW, THEREFORE, in consideration of the terms, conditions, covenants, and performance contained herein, the Parties hereto agree as follows:

1. SCOPE OF SERVICES.

The Service Provider shall perform such services and accomplish such tasks, including the furnishing of all materials and equipment necessary for full performance thereof, as are identified and designated as Service Provider responsibilities throughout this Agreement and as set forth in the “Scope of Services” attached hereto as “**Exhibit A**”, and incorporated herein (the “Project”). The total fee for the Project shall not exceed **THREE HUNDRED SEVENTY SIX THOUSAND ONE HUNDRED SIXTYSEVEN DOLLARS AND SEVENTYTWO CENTS (\$376,167.72) ANNUALLY PLUS A THREE PERCENT (3%) INCREASE PER YEAR AFTER THE FIRST YEAR.**

The City has designated Mike Lennon, or his designee as City’s Representative, who shall have authority to act on the City’s behalf with respect to this Agreement consistent with the budget contract policy.

2. TERM.

No work shall occur prior to the issuance of a Notice to Proceed. The Notice to Proceed will not be issued prior to the full execution of this Agreement. The date on which this Agreement is fully executed shall be the execution date, which date shall be commencement of the Term. The Term shall end on February 1, 2025, or earlier as provided herein, unless extended by mutual written agreement of the Parties. City may, in its sole discretion, extend the Term for an additional two (2) years.

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3. COMPENSATION AND METHOD OF PAYMENT.

- A. Payments for services provided hereunder shall be made monthly following the performance of such services.
- B. No payment shall be made for any service rendered by the Service Provider except for services identified and set forth in this Agreement.
- C. For all “extra” work the City requires, the City shall pay the Service Provider for work performed under this Agreement according to the schedule attached hereto as “**Exhibit B,**” or if none is attached, as subsequently agreed to by both Parties in writing.
- D. The Service Provider shall submit to the City Manager or his/her designee on forms approved by the City Manager, an invoice for services rendered during the pay period. The City shall make payment to the Service Provider within thirty (30) days thereafter. Requests for more rapid payment will be considered if a discount is offered for early payment. Interest shall accrue at a rate of six percent (6%) per annum for services remaining unpaid for sixty (60) days or more.
- E. The Service Provider reserves the right to suspend or terminate work and this Agreement if any unpaid account exceeds sixty (60) days.
- F. Service Provider acknowledges that the continuation of this Agreement after the end of the City’s fiscal year is specifically subject to the City Council’s approval of the annual budget.
- G. The City reserves the right to refuse payment for services that have not been performed by the Service Provider. The City will request in writing a refund and/or an updated invoice with uncompleted services deducted from the original invoice.

In the event the Service Provider fails to complete all the work required during the time limits set within the Scope of Services, then for each partial or complete day which the work remains uncompleted thereafter, the Service Provider agrees to pay the City **One Hundred Dollars (\$100.00)** which the parties believe, due to the difficulty of assessing the actual damages the City will suffer in event of such a delay, is a fair estimate of the loss the City will suffer. The parties agree that the daily liquidated damages provided for herein is reasonable and fair and is not a penalty.

4. RECORDS AND INSPECTIONS.

- A. The Service Provider shall maintain books, records, documents, statements, reports, data, information, and other material with respect to matters covered, directly or indirectly, by this Agreement, including (but not limited to) that which is necessary to sufficiently and properly reflect all direct and indirect costs related to the performance of this Agreement, and shall maintain such accounting procedures and practices as may be necessary to assure proper accounting of all funds paid pursuant to this Agreement.

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- B. The Service Provider shall retain all such books, records, documents, statements, reports, data, information, and other material with respect to matters covered, directly or indirectly, by this Agreement for six (6) years after expiration of the Agreement.

- C. The Service Provider shall, at such times and in such form as the City may require, make available for examination by the City, its authorized representatives, the State Auditor, or other governmental officials authorized by law to monitor this Agreement, all such books, records, documents, statements, reports, data, information, and other material with respect to matters covered, directly or indirectly, by this Agreement. The Service Provider shall permit the City or its designated authorized representative to audit and inspect other data relating to all matters covered by this Agreement. The City may, at its discretion, conduct an audit at its expense, using its own or outside auditors, of the Service Provider's activities, which relate directly or indirectly to this Agreement.

- D. The City is subject to the requirements of the Government Records Access and Management Act, Chapter 2, Title 63G, Utah Code, 1953, as amended and Park City Municipal Code Title 5 ("GRAMA"). All materials submitted by Service Provider pursuant to this Agreement are subject to disclosure unless such materials are exempt from disclosure pursuant to GRAMA. The burden of claiming an exemption from disclosure rests solely with Service Provider. Any materials for which Service Provider claims a privilege from disclosure based on business confidentiality shall be submitted marked as "confidential - business confidentiality" and accompanied by a concise statement from Service Provider of reasons supporting its claim of business confidentiality. Generally, GRAMA only protects against the disclosure of trade secrets or commercial information that could reasonably be expected to result in unfair competitive injury. The City will make reasonable efforts to notify Service Provider of any requests made for disclosure of documents submitted under a claim of confidentiality. Service Provider specifically waives any claims against the City related to any disclosure of materials pursuant to GRAMA.

5. INDEPENDENT CONTRACTOR RELATIONSHIP.

- A. The Parties intend that an independent Service Provider/City relationship will be created by this Agreement. No agent, employee, or representative of the Service Provider shall be deemed to be an employee, agent, or representative of the City for any purpose, and the employees of the Service Provider are not entitled to any of the benefits the City provides for its employees. The Service Provider will be solely and entirely responsible for its acts and for the acts of its agents, employees, subcontractors or representatives during the performance of this Agreement.

- B. In the performance of the services herein contemplated, the Service Provider is an independent contractor with the authority to control and direct the performance of the details of the work, however, the results of the work contemplated herein must meet the approval of the City and shall be subject to the City's general rights of inspection and review to secure the satisfactory completion thereof.

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6. SERVICE PROVIDER EMPLOYEE/AGENTS.

The City may at its sole discretion require the Service Provider to remove an employee(s), agent(s), or representative(s) from employment on this Project. The Service Provider may, however, employ that (those) individuals(s) on other non-City related projects.

7. HOLD HARMLESS INDEMNIFICATION.

A. The Service Provider shall indemnify and hold the City and its agents, employees, and officers, harmless from and shall process and defend at its own expense any and all claims, demands, suits, at law or equity, actions, penalties, losses, damages, or costs, of whatsoever kind or nature, brought against the City arising out of, in connection with, or incident to the execution of this Agreement and/or the Service Provider's negligent performance or failure to perform any aspect of this Agreement; provided, however, that if such claims are caused by or result from the concurrent negligence of the City, its agents, employees, and officers, this indemnity provision shall be valid and enforceable only to the extent of the negligence of the Service Provider; and provided further, that nothing herein shall require the Service Provider to hold harmless or defend the City, its agents, employees and/or officers from any claims arising from the sole negligence of the City, its agents, employees, and/or officers. The Service Provider expressly agrees that the indemnification provided herein constitutes the Service Provider's limited waiver of immunity as an employer under Utah Code Section 34A-2-105; provided, however, this waiver shall apply only to the extent an employee of Service Provider claims or recovers compensation from the City for a loss or injury that Service Provider would be obligated to indemnify the City for under this Agreement. This limited waiver has been mutually negotiated by the Parties, and is expressly made effective only for the purposes of this Agreement. The provisions of this section shall survive the expiration or termination of this Agreement.

B. No liability shall attach to the City by reason of entering into this Agreement except as expressly provided herein.

8. INSURANCE.

The Service Provider shall procure and maintain for the duration of the Agreement, insurance against claims for injuries to persons or damage to property which may arise from or in connection with the performance of the work hereunder by the Service Provider, their agents, representatives, employees, or subcontractors. The Service Provider shall provide a Certificate of Insurance evidencing:

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- A. General Liability insurance written on an occurrence basis with limits no less than One Million Dollars (\$1,000,000) per occurrence and Three Million Dollars (\$3,000,000) aggregate for personal injury, bodily injury and property damage.

The Service Provider shall increase the limits of such insurance to at least the amount of the Limitation of Judgments described in Section 63G-7-604 of the Governmental Immunity Act of Utah, as calculated by the state risk manager every two years and stated in Utah Admin. Code R37-4-3.

- B. Automobile Liability insurance with a combined single limit of not less than Two Million Dollars (\$2,000,000) each accident for bodily injury, death of any person, and property damage arising out of the ownership, maintenance, and use of owned, hired, and non-owned motor vehicles. This policy must not contain any exclusion or limitation with respect to loading or unloading of a covered vehicle.
- C. Professional Liability (Errors and Omissions) insurance (if applicable) with annual limits no less than One Million Dollars (\$1,000,000) per occurrence. Service Provider agrees to continue to procure and maintain professional liability insurance coverage meeting these requirements for the applicable period of statutory limitation of claims (or statute of repose, if applicable) after the project completion or termination of this Agreement.

If written on a claims-made basis, the Service Provider warrants that the retroactive date applicable to coverage precedes the effective date of this agreement; and that continuous coverage will be maintained for an extended reporting period endorsement (tail coverage) will be purchased for a period of at least three (3) years beginning from the time that work under this agreement is complete.

- D. Workers Compensation insurance and Employers Liability coverage with Workers Compensation limits complying with statutory requirements, and Employer's Liability Insurance limits of at least One Million Dollars (\$1,000,000) each accident, One Million Dollars (\$1,000,000) for bodily injury by accident, and One Million Dollars (\$1,000,000) each employee for injury by disease.

The Workers' Compensation policy shall be endorsed with a waiver of subrogation in favor of Park City Municipal Corporation for all work performed by the Service Provider, its employees, agents and subcontractors.

- E. Park City Municipal Corporation, its officers, officials, employees, and volunteers are to be covered as additional insureds on general liability and auto liability insurance policies, with respect to work performed by or on behalf of the Service Provider including materials, parts, or equipment furnished in connection with such work or operations and automobiles owned, leased, hired, or borrowed by or on behalf of the Service Provider and a copy of the endorsement naming the City as an additional insured shall be attached to the Certificate of Insurance.

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- F. Should any of the above described policies be cancelled before the expiration date thereof, Service Provider shall deliver notice to the City within thirty (30) days of cancellation. The City reserves the right to request certified copies of any required policies.
- G. The Service Provider’s insurance shall contain a clause stating that coverage shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the limits of the insurer’s liability.
- H. For any claims related to this Agreement, the Service Provider’s insurance coverage shall be primary insurance coverage with respect to Park City Municipal Corporation, its officers, officials, employees, and volunteers. Any insurance or self-insurance maintained by Park City Municipal Corporation, its officers, officials, employees, or volunteers shall be excess of the Service Provider’s insurance and shall not contribute with it.

9. TREATMENT OF ASSETS.

Title to all property furnished by the City shall remain in the name of the City and the City shall become the owner of the work product and other documents, if any, prepared by the Service Provider pursuant to this Agreement (contingent on City’s performance hereunder).

10. COMPLIANCE WITH LAWS AND WARRANTIES.

- A. The Service Provider, in the performance of this Agreement, shall comply with all applicable federal, state, and local laws and ordinances, including regulations for licensing, certification and operation of facilities, programs and accreditation, and licensing of individuals, and any other standards or criteria as described in this Agreement to assure quality of services.
- B. Unless otherwise exempt, the Service Provider is required to have a valid Park City business license.
- C. The Service Provider specifically agrees to pay any applicable fees or charges which may be due on account of this Agreement.
- D. If this Agreement is entered into for the physical performance of services within Utah, the Service Provider shall register and participate in E-Verify or an equivalent program. The Service Provider agrees to verify employment eligibility through E-Verify, or an equivalent program, for each new employee that is employed within Utah, unless exempted by Utah Code § 63G-12-302.
- E. Service Provider shall be solely responsible to the City for the quality of all services performed by its employees or sub-contractors under this Agreement. Service Provider hereby warrants that the services performed by its employees or sub-contractors will be performed substantially in conformance with the standard of care observed by similarly situated companies providing services under similar conditions.

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11. NONDISCRIMINATION.

Any Service Provider that enters into an agreement for goods or services with Park City Municipal Corporation or any of its boards, agencies, or departments shall:

- A. Implement an employment nondiscrimination policy prohibiting discrimination in hiring, discharging, promoting or demoting, matters of compensation, or any other employment- related decision or benefit against a person otherwise qualified, because of actual or perceived race; color; sex; pregnancy, childbirth, or pregnancy-related conditions; age, if the individual is 40 years of age or older; religion; national origin; disability; sexual orientation; gender identity; genetic information; or military status.
- B. In the performance of this Agreement, Service Provider shall not discriminate on account of actual or perceived race; color; sex; pregnancy, childbirth, or pregnancy-related conditions; age, if the individual is 40 years of age or older; religion; national origin; disability; sexual orientation; gender identity; genetic information; or military status.
- C. Incorporate the foregoing provisions in all subcontracts or assignments hereunder and take such actions as may be required to ensure full compliance with the provisions of this policy.

12. ASSIGNMENTS/SUBCONTRACTING.

- A. The Service Provider shall not assign its performance under this Agreement or any portion of this Agreement without the written consent of the City, and it is further agreed that said consent must be sought in writing by the Service Provider not less than thirty (30) days prior to the date of any proposed assignment. The City reserves the right to reject without cause any such assignment. Any assignment made without the prior express written consent of the City, as required by this paragraph, shall be deemed null and void.
- B. Any work or services assigned hereunder shall be subject to each provision of this Agreement and proper bidding procedures where applicable as set forth in local, state or federal statutes, ordinance and guidelines.
- C. Any technical/professional service subcontract not listed in this Agreement, must have express advance approval by the City.
- D. Each subcontractor that physically performs services within Utah shall submit an affidavit to the Service Provider stating that the subcontractor has used E-Verify,

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or an equivalent program, to verify the employment status of each new employee, unless exempted by Utah Code § 63G-12-302.

13. CHANGES.

Either party may request changes to the scope of services and performance to be provided hereunder, however, no change or addition to this Agreement shall be valid or binding upon either party unless such change or addition be in writing and signed by both Parties. Such amendments shall be attached to and made part of this Agreement.

14. PROHIBITED INTEREST, NO THIRD PARTY RIGHTS AND NO GRATUITY TO CITY EMPLOYEES.

- A. No member, officer, or employee of the City shall have any interest, direct or indirect, in this Agreement or the proceeds thereof.
- B. Nothing herein is intended to confer rights of any kind in any third party.
- C. No City employee who has procurement decision making authority and is engaged in the procurement process, or the process of administering a contract, may knowingly receive anything of value including but not limited to gifts, meals, lodging or travel from anyone that is seeking or has a contract with the City.

15. MODIFICATIONS TO TASKS AND MISCELLANEOUS PROVISIONS.

- A. All work proposed by the Service Provider is based on current government ordinances and fees in effect as of the date of this Agreement.
- B. Any changes to current government ordinances and fees which affect the scope or cost of the services proposed may be billed as an “extra” pursuant to Paragraph 3(C), or deleted from the scope, at the option of the City.
- C. The City shall make provision for access to the property and/or project and adjacent properties, if necessary, for performing the services herein.

16. TERMINATION.

- A. Either party may terminate this Agreement, in whole or in part, at any time, by at least thirty (30) days' written notice to the other party. The Service Provider shall be paid its costs, including contract close-out costs, and profit on work performed up to the time of termination. The Service Provider shall promptly submit a termination claim to the City. If the Service Provider has any property in its possession belonging to the City, the Service Provider will account for the same, and dispose of it in a manner directed by the City.
- B. If the Service Provider fails to perform in the manner called for in this Agreement, or if the Service Provider fails to comply with any other provisions of the Agreement and fails to correct such noncompliance within three (3) days' written notice thereof, the City may immediately terminate this Agreement for cause.

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Termination shall be effected by serving a notice of termination on the Service Provider setting forth the manner in which the Service Provider is in default. The Service Provider will only be paid for services performed in accordance with the manner of performance set forth in this Agreement.

17. NOTICE.

Notice provided for in this Agreement shall be sent by certified mail to the addresses designated for the Parties below. Notice is effective upon the date it was sent, except that a notice of termination pursuant to Paragraph 16 is effective upon receipt. All reference to “days” in this Agreement shall mean calendar days.

18. ATTORNEYS FEES AND COSTS.

If any legal proceeding is brought for the enforcement of this Agreement, or because of a dispute, breach, default, or misrepresentation in connection with any of the provisions of this Agreement, the prevailing party shall be entitled to recover from the other party, in addition to any other relief to which such party may be entitled, reasonable attorney’s fees and other costs incurred in connection with that action or proceeding.

19. JURISDICTION AND VENUE.

- A. This Agreement has been and shall be construed as having been made and delivered within the State of Utah and it is agreed by each party hereto that this Agreement shall be governed by the laws of the State of Utah, both as to interpretation and performance.
- B. Any action of law, suit in equity, or judicial proceeding for the enforcement of this Agreement, or any provisions thereof, shall be instituted and maintained only in any of the courts of competent jurisdiction in Summit County, Utah.

20. SEVERABILITY AND NON-WAIVER.

- A. If, for any reason, any part, term, or provision of this Agreement is held by a court of the United States to be illegal, void or unenforceable, the validity of the remaining provisions shall not be affected, and the rights and obligations of the Parties shall be construed and enforced as if the Agreement did not contain the particular provision held to be invalid.
- B. If it should appear that any provision hereof is in conflict with any statutory provision of the State of Utah, said provision which may conflict therewith shall be deemed inoperative and null and void insofar as it may be in conflict therewith, and shall be deemed modified to conform in such statutory provisions.
- C. It is agreed by the Parties that the forgiveness of the non-performance of any provision of this Agreement does not constitute a subsequent waiver of the provisions of this Agreement. No waiver shall be effective unless it is in writing and signed by an authorized representative of the waiving party.

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21. ENTIRE AGREEMENT.

The Parties agree that this Agreement is the complete expression of the terms hereto and any oral representations or understandings not incorporated herein are excluded. Further, any modification of this Agreement shall be in writing and signed by both Parties. Failure to comply with any of the provisions stated herein shall constitute material breach of contract and cause for termination. Both Parties recognize time is of the essence in the performance of the provisions of this Agreement.

22. COUNTERPARTS.

This Agreement may be executed in counterparts, each of which will be deemed an original and all of which together will constitute one and the same instrument.

23. ELECTRONIC SIGNATURES.

Each party agrees that the signatures of the parties included in this Agreement, whether affixed on an original document manually and later electronically transmitted or whether affixed by an electronic signature through an electronic signature system such as DocuSign, are intended to authenticate this writing and to create a legal and enforceable agreement between the parties hereto.

IN WITNESS WHEREOF the Parties hereto have caused this Agreement to be executed the day and year first herein above written.

PARK CITY MUNICIPAL CORPORATION, a
Utah municipal corporation
445 Marsac Avenue
Post Office Box 1480
Park City, UT 84060-1480

Matt Dias, City Manager

Attest:

City Recorder's Office

Approved as to form:

City Attorney's Office

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SERVICE PROVIDER:**

BUZY BEE CLEANING & MAINTENANCE, INC., a
Utah corporation
Address: 925 E Executive Park Dr
Address: # C
City, State, Zip: Murray, UT 84117

Tax ID#: _____

Murray City Business License #18189

Signature

Printed name

Title

**THE CITY REQUIRES THE SERVICE PROVIDER TO COMPLETE EITHER THE NOTARY BLOCK
OR THE UNSWORN DECLARATION, WHICH ARE BELOW.**

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STATE OF UTAH)
) ss.
COUNTY OF SUMMIT)

On this ____ day of _____, 20__, personally appeared before me _____, whose identity is personally known to me/or proved to me on the basis of satisfactory evidence and who by me duly sworn/affirmed, did say that he/she is the _____ (*title or office*) of BUZY BEE CLEANING & MAINTENANCE, INC., a Utah corporation, by authority of its Bylaws/Resolution of the Board of, and acknowledged that he/she signed it voluntarily for its stated purpose as _____ (title) for BUZY BEE CLEANING & MAINTENANCE, INC..

Notary Public

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I declare under criminal penalty under the law of Utah that the foregoing is true and correct.
Signed on the ___ day of _____, 20__ at _____
(insert State and County here).

Printed name _____

Signature: _____

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EXHIBIT “A” SCOPE OF SERVICES

Locations

(Renderings not perfectly to scale)

Location 1.

Police Facility on SR 224– 2060 Park Avenue

All cleaning to be completed five (5) days per week, Monday through Friday from 9:00AM until 1:00PM.

Daily Cleaning Projects:

RESTROOMS (5):

- Empty all trash cans and dispose of in dumpster; replace liners and spot clean trash cans
- Restock all paper products and soap
- Clean and disinfect all restroom fixtures, dispensers, faucets, rails, sinks, toilets, and urinals
- Clean and disinfect all flush sensors and underside of all toilets
- Clean and disinfect all countertops
- Clean and disinfect all handrails and doorknobs
- Clean mirrors
- Wipe down partitions and walls
- Vacuum all carpeting, including mats, if applicable
- Sweep, mop, and disinfect hard surfaced floors, if applicable

LOCKER ROOMS (2):

- Empty all trash cans and dispose of in dumpster; replace liners and spot clean trash cans
- Restock all paper products and soap
- Clean and disinfect all restroom fixtures, dispensers, faucets, rails, sinks, toilets, and urinals
- Clean and disinfect all flush sensors and underside of all toilets
- Clean and disinfect all countertops and benches
- Clean and disinfect all handrails and doorknobs
- Clean mirrors
- Clean and disinfect showers
- Wipe down lockers, partitions, and walls
- Vacuum all carpeting, including mats, if applicable
- Sweep, mop, and disinfect hard surfaced floors, if applicable

INTERIOR COMMON AREAS – CORRIDORS AND STAIRS:

- Empty all trash cans and dispose of in dumpster; replace liners and spot clean trash cans
- Clean and disinfect doorknobs and water fountains
- Clean all interior glass doors, windows, and window ledges, as needed
- Vacuum or sweep and mop all stairways
- Clean and disinfect all handrails and doorknobs
- Vacuum all carpeting, including mats, if applicable
- Sweep, mop, and disinfect hard surfaced floors, if applicable

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ENTRANCE, LOBBY, ENTRY DESK AREA AND TRAINING ROOM:

- Empty all trash cans and dispose of in dumpster; replace liners and spot clean trash cans
- Clean and disinfect all handrails and doorknobs
- Clean and disinfect water fountains
- Clean all interior/exterior glass doors, windows, and window ledges, as needed.
- Vacuum all carpeting, including mats, if applicable
- Sweep, mop, and disinfect hard surfaced floors, if applicable

DISPATCH AREA (TOC AND SIDE OFFICE):

- Empty all trash cans and dispose of in dumpster; replace liners and spot clean trash cans
- Clean and disinfect large tables
- Clean and disinfect all doorknobs
- Clean all interior glass doors, windows, and window ledges, as needed
- Vacuum all carpeting, including mats, if applicable
- Sweep, mop, and disinfect hard surfaced floors, if applicable

DISPATCH KITCHEN AREA (NORTHEAST CORNER):

- Empty all trash cans and dispose of in dumpster; replace liners and spot clean trash cans
- Restock all paper products and soap
- Clean and disinfect tables, counter tops, and sink
- Clean and disinfect all doorknobs
- Wipe down lockers and walls
- Clean all interior glass doors, windows, and window ledges, as needed
- Vacuum all carpeting, including mats, if applicable
- Sweep, mop, and disinfect hard surfaced floors, if applicable

OFFICER KITCHEN AREA (SOUTHWEST CORNER):

- Empty all trash cans and dispose of in dumpster; replace liners and spot clean trash cans
- Restock all paper products and soap
- Clean and disinfect tables, counter tops, and sink
- Clean and disinfect all doorknobs
- Clean all interior glass doors, windows, and window ledges, as needed
- Vacuum all carpeting, including mats, if applicable
- Sweep, mop, and disinfect hard surfaced floors, if applicable

INTERVIEW ROOMS:

- Empty all trash cans and dispose of in dumpster; replace liners and spot clean trash cans
- Clean and disinfect tabletops and hard surfaced chairs, if applicable
- Spot clean fabric chairs or couches as needed
- Clean and disinfect all handrails and doorknobs
- Vacuum all carpeting, including mats, if applicable
- Sweep, mop, and disinfect hard surfaced floors, if applicable

ELEVATOR:

- Pick up all trash and dispose of in dumpster
- Polish stainless steel, wipe down walls and doors, and disinfect buttons
- Clean and disinfect all handrails and doorknobs

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- Sweep, mop, and disinfect hard surfaced floors, if applicable

BASEMENT LEVEL:

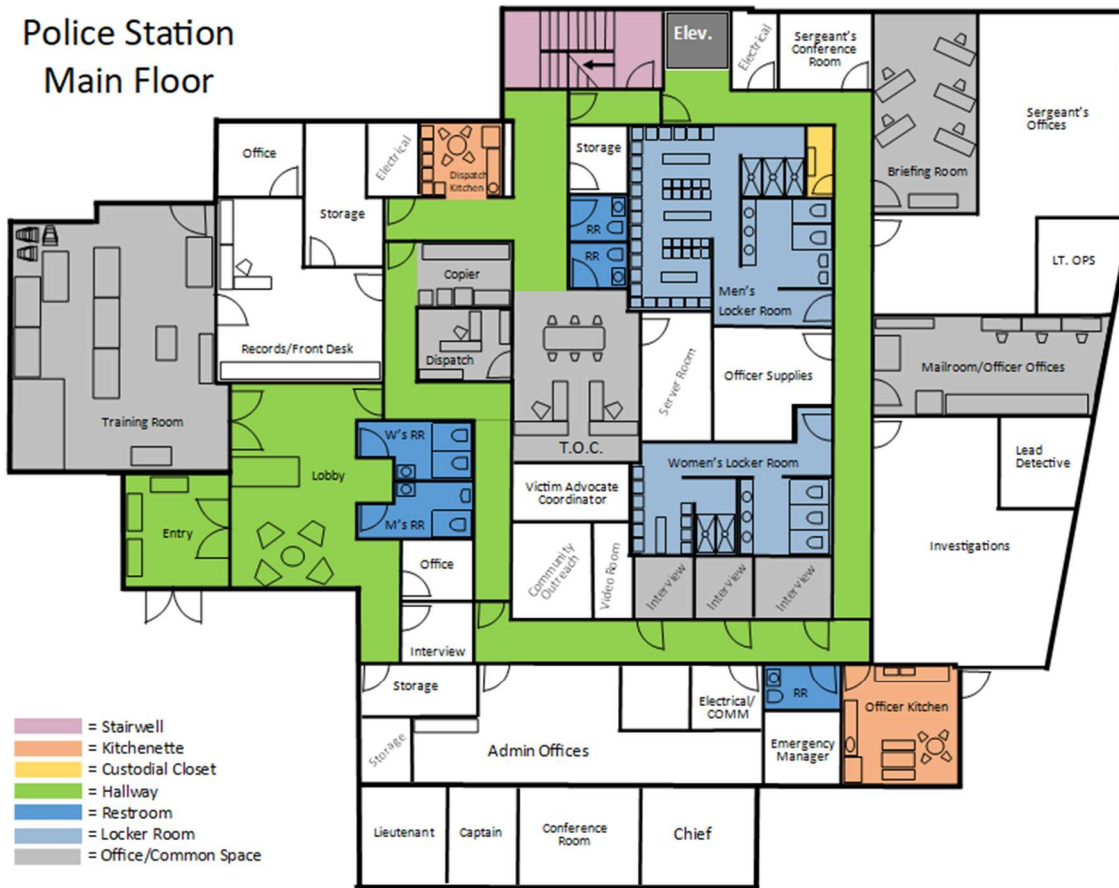
- Empty all trash cans and dispose of in dumpster; replace liners and spot clean trash cans
- Clean and disinfect tabletops and hard surfaced chairs, if applicable
- Clean and disinfect all handrails and doorknobs
- Clean and disinfect doorknobs and water fountains
- Vacuum all carpeting, including mats, if applicable
- Sweep, mop, and disinfect hard surfaced floors, if applicable

ADDITIONAL ITEMS:

- Spot cleaning
- Check and report on any maintenance issues (i.e., low on paper products, soap, etc.)
- All janitorial closets are to be kept clean, sanitary, and have proper MSDS Book

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Police Station
Main Floor



Police Station
Lower Level



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Location 2.

Marsac Building – 445 Marsac Avenue

All cleaning to be completed five (5) days per week, Monday through Friday from 6:00 AM until 8:00 AM.

Daily Cleaning Projects:

RESTROOMS (4):

- Empty all trash cans and dispose of in dumpster; replace liners and spot clean trash cans
- Restock all paper products and soap
- Clean and disinfect all restroom fixtures, dispensers, faucets, rails, sinks, toilets, and urinals
- Clean and disinfect all flush sensors and underside of all toilets
- Clean and disinfect all countertops
- Clean and disinfect all handrails and doorknobs
- Clean mirrors
- Wipe down partitions and walls
- Clean all interior glass doors, windows, and window ledges, as needed
- Vacuum all carpeting, including mats, if applicable
- Sweep, mop, and disinfect hard surfaced floors, if applicable

INTERIOR COMMON AREAS – CORRIDORS, HALLWAYS, STAIRS AND RAMPS

- Empty all trash cans and dispose of in dumpster; replace liners and spot clean trash cans
- Clean and disinfect all handrails and doorknobs
- Clean and disinfect tabletops and hard surfaced chairs, if applicable
- Clean and disinfect water fountains
- Clean all interior glass doors, windows, and window ledges, as needed
- Vacuum or sweep and mop all stairways
- Vacuum all carpeting, including mats, if applicable
- Sweep, mop, and disinfect hard surfaced floors, if applicable

ENTRANCES

- Empty all trash cans and dispose of in dumpster; replace liners and spot clean trash cans
- Clean and disinfect all handrails and doorknobs
- Clean all interior glass doors, windows, and window ledges, as needed
- Vacuum all carpeting, including mats, if applicable
- Sweep, mop, and disinfect hard surfaced floors, if applicable

CONFERENCE ROOM

- Empty all trash cans and dispose of in dumpster; replace liners and spot clean trash cans
- Clean and disinfect all handrails and doorknobs
- Clean and disinfect tabletops and hard surfaced chairs, if applicable
- Clean all interior glass doors, windows, and window ledges, as needed
- Vacuum all carpeting, including mats, if applicable
- Sweep, mop, and disinfect hard surfaced floors, if applicable

PARK CITY MUNICIPAL CORPORATION SERVICE PROVIDER/PROFESSIONAL SERVICES AGREEMENT

COUNCIL CHAMBERS

- Empty all trash cans and dispose of in dumpster; replace liners and spot clean trash cans
- Clean and disinfect all handrails and doorknobs
- Clean and disinfect tabletops and hard surfaced chairs, if applicable
- Clean all interior glass doors, windows, and window ledges, as needed
- Vacuum all carpeting, in and around furniture, if applicable
- Sweep, mop, and disinfect hard surfaced floors, if applicable

KITCHEN AREA:

- Empty all trash cans and dispose of in dumpster; replace liners and spot clean trash cans
- Restock all paper products and soap
- Clean and disinfect all handrails and doorknobs
- Clean tables, counter tops, and sink(s)
- Clean all interior glass doors, windows, and window ledges, as needed
- Sweep, mop, and disinfect hard surfaced floors, if applicable

ELEVATOR:

- Polish stainless steel, wipe down walls and doors, and disinfect buttons
- Clean and disinfect all handrails and doorknobs
- Vacuum all carpeting, including mats, if applicable
- Sweep, mop, and disinfect hard surfaced floors, if applicable

ADDITIONAL ITEMS:

- Spot cleaning
- Check and report on any maintenance issues (i.e., low on paper products, soap, etc.)
- All janitorial closets are to be kept clean, sanitary, and have a proper MSDS Book

MARSAC RENDERINGS

Marsac City Hall
First Floor



PARK CITY MUNICIPAL CORPORATION SERVICE PROVIDER/PROFESSIONAL SERVICES AGREEMENT

Marsac City Hall Second Floor



Marsac City Hall Third Floor



PARK CITY MUNICIPAL CORPORATION SERVICE PROVIDER/PROFESSIONAL SERVICES AGREEMENT

**Location 3.
Library Center – 1255 Park Avenue**

All cleaning to be completed seven (7) days per week from 2:00 AM until 6:00 AM.

Daily Cleaning Projects:

RESTROOMS (9):

- Empty all trash cans and dispose of in dumpster; replace liners and spot clean trash cans
- Restock all paper products and soap
- Clean and disinfect all restroom fixtures, dispensers, faucets, rails, sinks, toilets, and urinals
- Clean and disinfect all flush sensors and underside of all toilets
- Clean and disinfect all countertops
- Clean and disinfect all handrails and doorknobs
- Clean and disinfect water fountains as needed outside restrooms [(3) – one on each floor]
- Clean mirrors
- Wipe down partitions and walls
- Clean all interior glass doors, windows, and window ledges, as needed.
- Vacuum all carpeting, including mats, if applicable
- Sweep, mop, and disinfect hard surfaced floors, if applicable

INTERIOR COMMON AREAS – CORRIDORS, ENTRANCE AND STAIRS:

- Empty all trash cans and dispose of in dumpster; replace liners and spot clean trash cans
- Clean and disinfect tabletops and hard surfaced chairs, if applicable
- Clean and disinfect all handrails and doorknobs
- Clean all interior glass doors, windows, and window ledges, as needed.
- Vacuum or sweep and mop all stairways
- Vacuum all carpeting, including mats, if applicable
- Sweep, mop, and disinfect hard surfaced floors, if applicable

ELEVATOR:

- Polish stainless steel, wipe down walls and doors, and disinfect buttons
- Clean and disinfect all handrails and doorknobs
- Vacuum all carpeting, including mats, if applicable
- Sweep, mop, and disinfect hard surfaced floors, if applicable

FREE STANDING BOOKSHELVES – ALL LEVELS:

- Empty all trash cans and dispose of in dumpster; replace liners and spot clean trash cans
- Dust tops of all bookshelves*
- Vacuum all carpeting, including mats, if applicable
- Sweep, mop, and disinfect hard surfaced floors, if applicable

* Note: Please do not dust individual shelves. This is done by library staff.

PUBLIC SEATING (5) – ALL LEVELS:

- Empty all trash cans and dispose of in dumpster; replace liners and spot clean trash cans
- Clean and disinfect tabletops and hard surfaced chairs, if applicable
- Spot clean fabric chairs or couches as needed
- Vacuum all carpeting under tables and chairs, including mats, if applicable

PARK CITY MUNICIPAL CORPORATION SERVICE PROVIDER/PROFESSIONAL SERVICES AGREEMENT

- Sweep, mop and disinfect hard surfaced floors

PUBLIC COMPUTER STATIONS (2) – ALL LEVELS:

- Empty all trash cans and dispose of in dumpster; replace liners and spot clean trash cans
- Clean and disinfect tabletops and hard surfaced chairs, if applicable
- Vacuum all carpeting, including mats, if applicable
- Sweep, mop, and disinfect hard surfaced floors, if applicable

MEETING ROOMS 101, 201, AND 301:

- Empty all trash cans and dispose of in dumpster; replace liners and spot clean trash cans
- Restock all paper products and soap
- Clean and disinfect all handrails and doorknobs
- Clean and disinfect tabletops and hard surfaced chairs, if applicable
- Clean all interior glass doors, windows, and window ledges, as needed
- Clean and disinfect countertops and sink
- Vacuum all carpeting, including mats, if applicable
- Sweep, mop, and disinfect hard surfaced floors, if applicable

CHILDREN'S STORYTIME ROOM – LEVEL 1

- Empty all trash cans and dispose of in dumpster; replace liners and spot clean trash cans
- Clean and disinfect all handrails and doorknobs
- Clean all interior glass doors, windows, and window ledges, as needed.
- Vacuum all carpeting, including mats, if applicable
- Sweep, mop and disinfect hard surfaced floors

KID'S MOUNTAIN READING AREA – LEVEL 1

- Spot clean fabric chairs, couches, and vinyl seating as needed
- Empty all trash cans and dispose of in dumpster; replace liners and spot clean trash cans
- Vacuum all carpeting, including mats, if applicable
- Sweep, mop, and disinfect hard surfaced floors, if applicable

YOUCREATE MEDIA LABS (2) – LEVEL 1

- Empty all trash cans and dispose of in dumpster; replace liners and spot clean trash cans
- Clean and disinfect all handrails and doorknobs
- Clean and disinfect tabletops and hard surfaced chairs, if applicable
- Clean all interior glass doors, windows, and window ledges, as needed.
- Vacuum all carpeting, including mats, if applicable
- Sweep, mop, and disinfect hard surfaced floors, if applicable

LUCKY ONE'S COFFEE LOUNGE – LEVEL 1

- Empty all trash cans and dispose of in dumpster; replace liners and spot clean trash cans
- Clean and disinfect all handrails and doorknobs
- Clean and disinfect tabletops and hard surfaced chairs, if applicable
- Clean all interior glass doors, windows, and window ledges, as needed.
- Vacuum all carpeting, including mats, if applicable
- Sweep, mop and disinfect hard surfaced floors

PARK CITY MUNICIPAL CORPORATION SERVICE PROVIDER/PROFESSIONAL SERVICES AGREEMENT

READING ROOM – LEVEL 2

- Empty all trash cans and dispose of in dumpster; replace liners and spot clean trash cans
- Clean and disinfect all handrails and doorknobs
- Clean all interior glass doors, windows, and window ledges, as needed.
- Clean and disinfect tabletops and hard surfaced chairs, if applicable
- Spot clean fabric chairs, couches, and vinyl seating as needed
- Dust tops of all bookshelves.*
- Vacuum all carpeting, including mats, if applicable
- Sweep, mop, and disinfect hard surfaced floors, if applicable

* Note: Please do not dust individual shelves. This is done by library staff.

NORTH & SOUTH CONFERENCE ROOMS – LEVEL 2:

- Empty all trash cans and dispose of in dumpster; replace liners and spot clean trash cans
- Clean and disinfect all handrails and doorknobs
- Clean all interior glass doors, windows, and window ledges, as needed.
- Vacuum all carpeting, including mats, if applicable
- Sweep, mop, and disinfect hard surfaced floors, if applicable

STUDY ROOMS (8) – LEVEL 2

- Empty all trash cans and dispose of in dumpster; replace liners and spot clean trash cans
- Clean and disinfect all handrails and doorknobs
- Clean all interior glass doors, windows, and window ledges, as needed
- Clean and disinfect tabletops and hard surfaced chairs, if applicable
- Spot clean fabric chairs, couches, and vinyl seating as needed
- Vacuum all carpeting, including mats, if applicable
- Sweep, mop, and disinfect hard surfaced floors, if applicable

STAFF OFFICES – LEVEL 2 (ONE time per week: Fridays):

- Empty all trash cans and dispose of in dumpster; replace liners and spot clean trash cans
- Clean and disinfect all handrails and doorknobs
- Clean all interior glass windows and doors as needed
- Spot clean fabric chairs, couches, and vinyl seating as needed
- Vacuum all carpeting, including mats, if applicable
- Sweep, mop, and disinfect hard surfaced floors, if applicable

STAFF KITCHEN – LEVEL 2 (ONE time per week: Fridays):

- Empty all trash cans and dispose of in dumpster; replace liners and spot clean trash cans
- Clean and disinfect all handrails and doorknobs
- Restock all paper products and soap
- Clean all interior glass doors, windows, and window ledges, as needed.
- Vacuum all carpeting, including mats, if applicable
- Sweep, mop, and disinfect hard surfaced floors, if applicable

SANTY AUDITORIUM – LEVEL 3:

- Empty all trash cans and dispose of in dumpster; replace liners and spot clean trash cans
- Clean and disinfect all handrails and doorknobs
- Use blower to remove trash and debris from under/in-between seats
- Vacuum all carpeting, including mats, if applicable

PARK CITY MUNICIPAL CORPORATION SERVICE PROVIDER/PROFESSIONAL SERVICES AGREEMENT

- Sweep, mop and disinfect stage (once a month)

SANTY AUDITORIUM COMMUNITY SPACE – LEVEL 3:

- Empty all trash cans and dispose of in dumpster; replace liners and spot clean trash cans
- Clean and disinfect all handrails and doorknobs
- Clean all interior glass doors, windows, and window ledges, as needed.
- Vacuum all carpeting, including mats, if applicable
- Sweep, mop, and disinfect hard surfaced floors, if applicable

KITCHEN – LEVEL 3:

- Empty all trash cans and dispose of in dumpster; replace liners and spot clean trash cans
- Restock all paper products and soap
- Clean all interior glass doors, windows, and window ledges, as needed.
- Clean and disinfect countertops
- Clean and disinfect sink with stainless steel cleaner
- Vacuum all carpeting, including mats, if applicable
- Sweep, mop, and disinfect hard surfaced floors, if applicable

ADDITIONAL ITEMS:

- Spot cleaning
- Check and report on any maintenance issues (i.e., low on paper products, soap, etc.)
- All janitorial closets are to be kept clean, sanitary, and have a proper MSDS Book

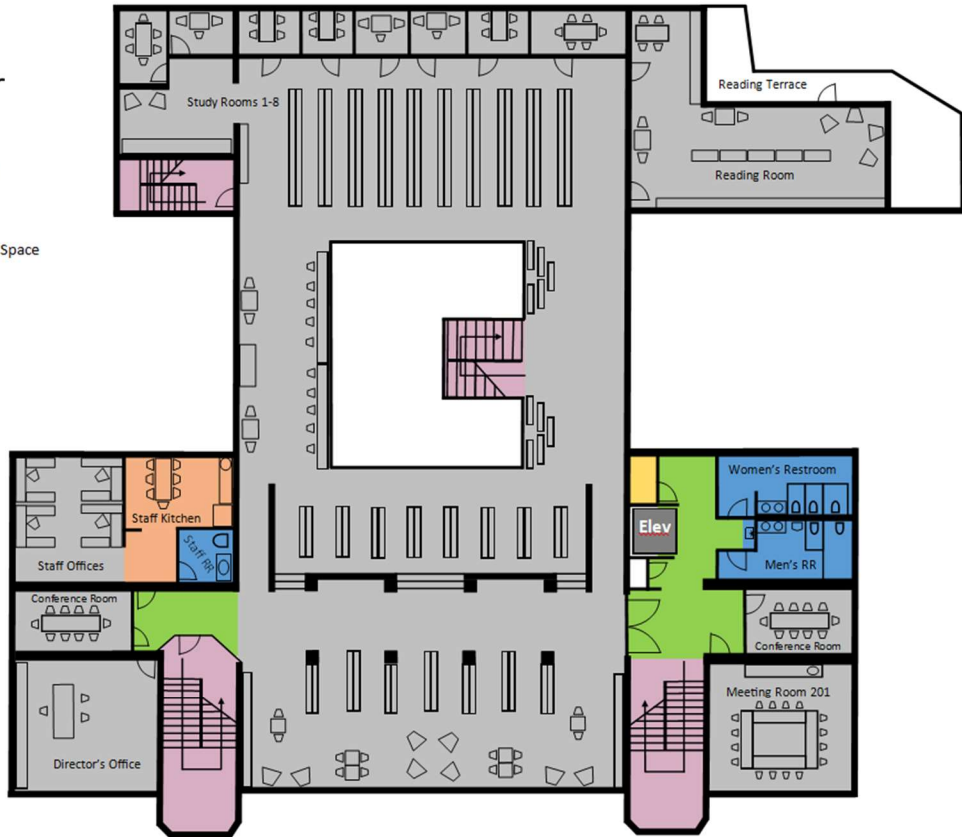
LIBRARY RENDERINGS



PARK CITY MUNICIPAL CORPORATION SERVICE PROVIDER/PROFESSIONAL SERVICES AGREEMENT

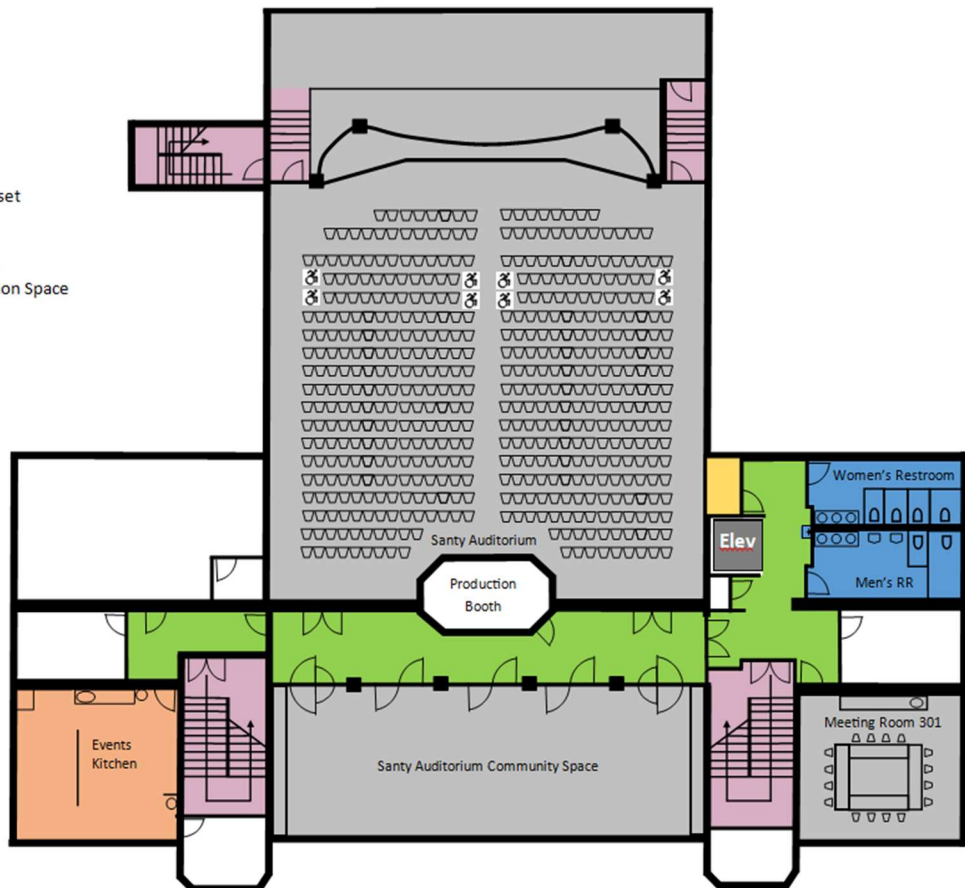
Library Second Floor

- = Stairwell
- = Kitchenette
- = Custodial Closet
- = Hallway
- = Restroom
- = Locker Room
- = Office/Common Space



Library Third Floor

- = Stairwell
- = Kitchenette
- = Custodial Closet
- = Hallway
- = Restroom
- = Locker Room
- = Office/Common Space



PARK CITY MUNICIPAL CORPORATION SERVICE PROVIDER/PROFESSIONAL SERVICES AGREEMENT

Location 4.

Miners Hospital – 1354 Park Ave.

4a: (October 1 – March 1) All cleaning to be completed three (3) days per week, Monday, Wednesday, Friday from 5:00 AM until 6:00 AM.

4b: (June 1 – Labor Day) All cleaning to be completed five (5) days per week, Monday through Friday from 9:00 AM until 10:00 AM.

Daily Cleaning Projects:

RESTROOMS (3):

- Empty all trash cans and dispose of in dumpster; replace liners and spot clean trash cans
- Restock all paper products and soap
- Clean and disinfect all restroom fixtures, dispensers, faucets, rails, sinks, toilets, and urinals
- Clean and disinfect all flush sensors and underside of all toilets
- Clean and disinfect all countertops
- Clean and disinfect all handrails and doorknobs
- Clean mirrors
- Clean all interior glass doors, windows, and window ledges, as needed
- Wipe down partitions and walls
- Vacuum all carpeting, including mats, if applicable
- Sweep, mop, and disinfect hard surfaced floors, if applicable

INTERIOR COMMON AREAS – CORRIDORS, ENTRANCES AND STAIRS:

- Empty all trash cans and dispose of in dumpster; replace liners and spot clean trash cans
- Clean and disinfect all handrails and doorknobs
- Clean all interior glass doors, windows, and window ledges, as needed
- Vacuum all carpeting, including mats, if applicable
- Sweep, mop, and disinfect hard surfaced floors, if applicable

OFFICES:

- Empty all trash cans and dispose of in dumpster; replace liners and spot clean trash cans
- Clean and disinfect all handrails and doorknobs
- Clean all interior glass doors, windows, and window ledges, as needed
- Vacuum all carpeting, including mats, if applicable
- Sweep, mop, and disinfect hard surfaced floors, if applicable

KITCHEN AREA:

- Empty all trash cans and dispose of in dumpster; replace liners and spot clean trash cans
- Restock all paper products and soap
- Clean and disinfect all handrails and doorknobs
- Clean tables, counter tops, and sink
- Clean all interior glass doors, windows, and window ledges, as needed
- Vacuum all carpeting, including mats, if applicable
- Sweep, mop, and disinfect hard surfaced floors, if applicable

PARK CITY MUNICIPAL CORPORATION SERVICE PROVIDER/PROFESSIONAL SERVICES AGREEMENT

MEETING ROOMS:

- Empty all trash cans and dispose of in dumpster; replace liners and spot clean trash cans
- Clean and disinfect all handrails and doorknobs
- Clean all interior glass doors, windows, and window ledges, as needed
- Vacuum all carpeting, including mats, if applicable
- Sweep, mop, and disinfect hard surfaced floors, if applicable

ADDITIONAL ITEMS:

- Spot cleaning
- Check and report on any maintenance issues (i.e., low on paper products, soap, etc.)
- All janitorial closets are to be kept clean, sanitary, and have a proper MSDS Book

MINER'S HOSPITAL RENDERINGS



PARK CITY MUNICIPAL CORPORATION SERVICE PROVIDER/PROFESSIONAL SERVICES AGREEMENT

Location 5.

PC MARC – 1200 Little Kate Road

All cleaning to be completed seven (7) nights per week from 9:00 PM until 1:00 AM.

Daily Cleaning Projects:

RESTROOMS (6):

- Empty all trash cans and dispose of in dumpster; replace liners and spot clean trash cans
- Restock all paper products and soap
- Clean and disinfect all handrails and doorknobs
- Clean and disinfect all restroom fixtures, dispensers, faucets, rails, sinks, toilets, and urinals
- Clean and disinfect all flush sensors and underside of all toilets
- Clean and disinfect all countertops
- Clean mirrors
- Clean all interior glass doors, windows, and window ledges, as needed
- Wipe down partitions and walls
- Vacuum all carpeting, including mats, if applicable
- Sweep, mop, and disinfect hard surfaced floors, if applicable

LOCKER ROOMS (2):

- Empty all trash cans and dispose of in dumpster; replace liners and spot clean trash cans
- Restock all paper products and soap
- Clean and disinfect all handrails and doorknobs
- Clean and disinfect all restroom fixtures, dispensers, faucets, rails, sinks, toilets, and urinals
- Clean and disinfect all flush sensors and underside of all toilets
- Clean and disinfect all countertops
- Clean mirrors
- Clean all interior glass doors, windows, and window ledges, as needed
- Clean and disinfect showers
- Check sauna and spot clean
- Wipe down lockers, partitions, and walls
- Vacuum all carpeting, including mats, if applicable
- Sweep, mop, and disinfect hard surfaced floors, if applicable

CHILDREN'S PLAYROOM AND RESTROOM (1):

- Empty all trash cans and dispose of in dumpster; replace liners and spot clean trash cans
- Restock all paper products and soap
- Clean and disinfect all handrails and doorknobs
- Clean and disinfect all restroom fixtures, dispensers, faucets, rails, sinks, and toilet
- Clean all interior glass doors, windows, and window ledges, as needed
- Clean and disinfect tabletops and hard surfaced chairs, if applicable
- Spot clean fabric chairs, mats, or couches as needed
- Clean and disinfect all flush handle and underside of toilet
- Clean mirrors
- Vacuum all carpeting, including mats, if applicable
- Sweep, mop, and disinfect hard surfaced floors, if applicable

PARK CITY MUNICIPAL CORPORATION SERVICE PROVIDER/PROFESSIONAL SERVICES AGREEMENT

INTERIOR COMMON AREAS – CORRIDORS, CENTRAL SITTING AREAS, STAIRS, AND ENTRY DESK:

- Empty all trash cans and dispose of in dumpster; replace liners and spot clean trash cans
- Clean and disinfect all handrails and doorknobs
- Clean and disinfect tabletops and hard surfaced chairs, if applicable
- Clean and disinfect water fountains
- Spot clean fabric chairs, mats, or couches as needed
- Pick up any trash left in common areas that may have been missed by staff
- Clean all interior glass doors, windows, and window ledges, as needed
- Vacuum or sweep, mop and disinfect stairways
- Vacuum all carpeting, including mats, if applicable
- Sweep, mop, and disinfect hard surfaced floors, if applicable

NOTE: Please do **not clean, dust, or wipe down any gym equipment (i.e., treadmills, elliptical, weights, etc.).*

KITCHEN AREAS (3) & PARTY ROOM (1):

- Empty all trash cans and dispose of in dumpster; replace liners and spot clean trash cans
- Restock all paper products and soap
- Clean and disinfect all handrails and doorknobs
- Clean tables, counter tops, and sink(s)
- Clean all interior glass doors, windows, and window ledges, as needed
- Vacuum all carpeting, including mats, if applicable
- Sweep, mop, and disinfect hard surfaced floors, if applicable

ELEVATOR:

- Polish stainless steel, wipe down walls and doors, and disinfect buttons
- Clean and disinfect all handrails and doorknobs
- Vacuum all carpeting, including mats, if applicable
- Sweep, mop, and disinfect hard surfaced floors, if applicable

STAFF OFFICES & CLIMBING WALL (cleaning on Fridays and Tuesdays ONLY):

- Empty all trash cans and dispose of in dumpster; replace liners and spot clean trash cans
- Clean and disinfect all handrails and doorknobs
- Clean all interior glass doors, windows, and window ledges, as needed
- Vacuum all carpeting in Climbing Zone*.
- Vacuum all carpeting, including mats, if applicable
- Sweep, mop, and disinfect hard surfaced floors, if applicable

**NOTE: Mats will be stacked in different locations before each night.*

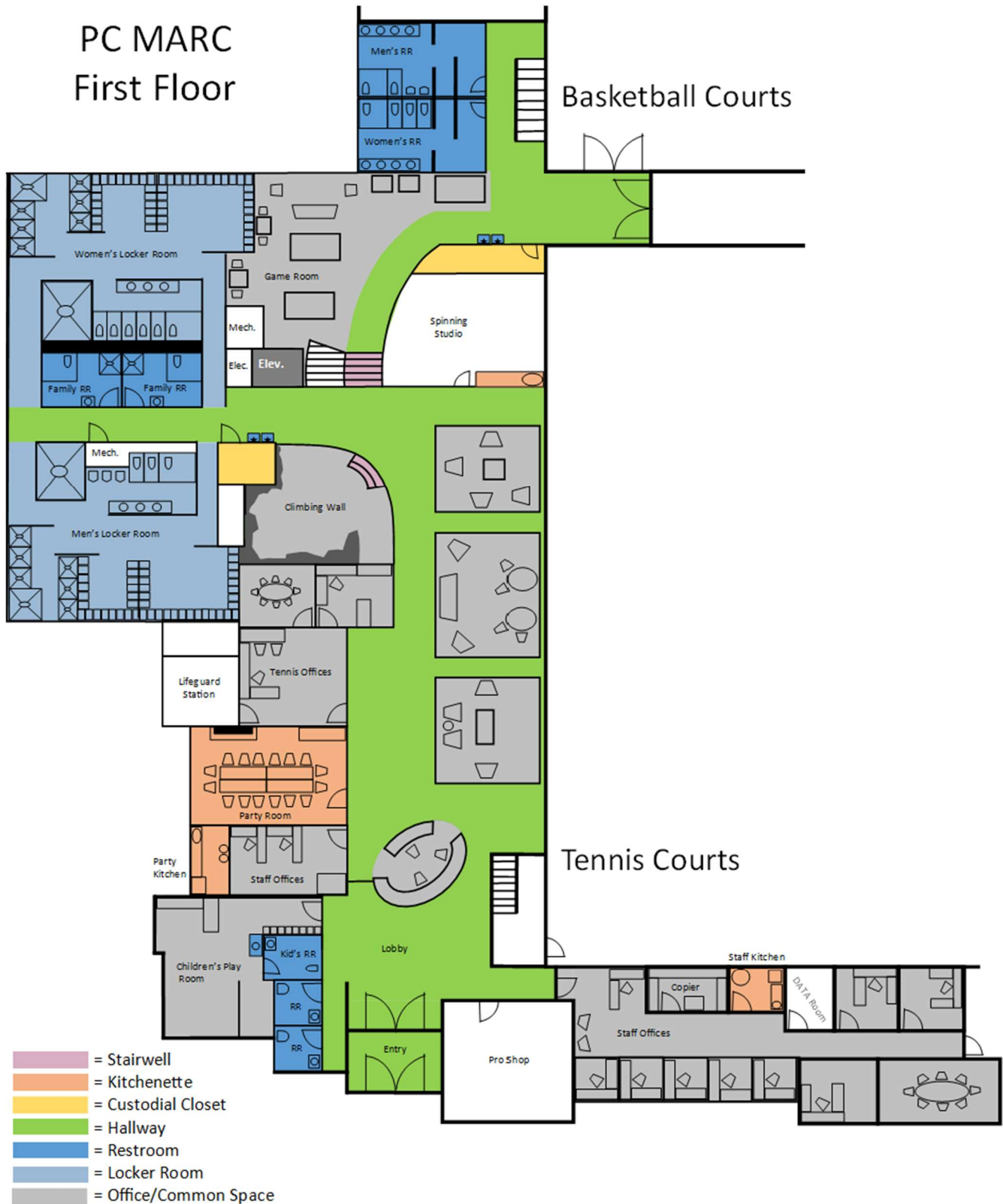
ADDITIONAL ITEMS:

- Spot cleaning
- Check and report on any maintenance issues (i.e., low on paper products, soap, etc.)
- All janitorial closets are to be kept clean, sanitary, and have a proper MSDS Book

**PARK CITY MUNICIPAL CORPORATION
SERVICE PROVIDER/PROFESSIONAL SERVICES AGREEMENT**

PC MARC RENDERING

PC MARC
First Floor



PARK CITY MUNICIPAL CORPORATION SERVICE PROVIDER/PROFESSIONAL SERVICES AGREEMENT

Location 6.

Public Works West Building – 1053 Iron Horse Drive

6a: (November 1 – April 1) All cleaning to be completed seven (7) days per week from 8:00 AM until 12:00 PM.

6b: (April 1 – November 1) All cleaning to be completed five (5) days per week, Monday through Friday from 8:00 AM until 12:00 PM.

Daily Cleaning Projects:

RESTROOMS (6):

- Empty all trash cans and dispose of in dumpster; replace liners and spot clean trash cans
- Restock all paper products and soap
- Clean and disinfect all handrails and doorknobs
- Clean and disinfect all restroom fixtures, dispensers, faucets, rails, sinks, toilets, and urinals
- Clean and disinfect all flush sensors and underside of all toilets
- Clean and disinfect all countertops
- Clean mirrors
- Clean all interior glass doors, windows, and window ledges, as needed
- Wipe down partitions and walls
- Vacuum all carpeting, including mats, if applicable
- Sweep, mop, and disinfect hard surfaced floors, if applicable

LOCKER ROOMS (2):

- Empty all trash cans and dispose of in dumpster; replace liners and spot clean trash cans
- Restock all paper products and soap
- Clean and disinfect all handrails and doorknobs
- Clean and disinfect all restroom fixtures, dispensers, faucets, rails, sinks, toilets, and urinals
- Clean and disinfect all flush sensors and underside of all toilets
- Clean and disinfect all countertops
- Clean mirrors
- Clean and disinfect showers
- Clean all interior glass doors, windows, and window ledges, as needed
- Wipe down lockers, partitions, and walls
- Vacuum all carpeting, including mats, if applicable
- Sweep, mop, and disinfect hard surfaced floors, if applicable

INTERIOR COMMON AREAS – CORRIDORS, ENTRANCE AND STAIRS:

- Empty all trash cans and dispose of in dumpster; replace liners and spot clean trash cans
- Clean and disinfect all handrails and doorknobs
- Clean and disinfect water fountains
- Clean all interior glass doors, windows, and window ledges, as needed
- Vacuum or sweep, mop, and disinfect stairways
- Vacuum all carpeting, including mats, if applicable
- Sweep, mop, and disinfect hard surfaced floors, if applicable

PARK CITY MUNICIPAL CORPORATION SERVICE PROVIDER/PROFESSIONAL SERVICES AGREEMENT

COMMON OFFICE AREAS – ADMIN ENTRY DESK, OFFICES [all three levels] (Cleaning on Tuesday and Thursday ONLY):

- Empty all trash cans and dispose of in dumpster; replace liners and spot clean trash cans
- Clean and disinfect all handrails and doorknobs
- Wipe down tables and counters
- Clean all interior glass doors, windows, and window ledges, as needed
- Clean and disinfect tabletops and hard surfaced chairs, if applicable
- Spot clean fabric chairs or couches as needed
- Vacuum all carpeting, including mats, if applicable
- Sweep, mop, and disinfect hard surfaced floors, if applicable

BREAK ROOM/KITCHEN (3):

- Empty all trash cans and dispose of in dumpster; replace liners and spot clean trash cans
- Restock all paper products and soap
- Clean and disinfect all handrails and doorknobs
- Clean tables, counter tops, and sink(s)
- Clean all interior glass doors, windows, and window ledges, as needed
- Clean and disinfect doorknobs
- Vacuum all carpeting, including mats, if applicable
- Sweep, mop, and disinfect hard surfaced floors, if applicable

TRAINING ROOM in 1616 Shortline Road Housing Building (20 sq. foot area)

- Empty all trash cans and dispose of in dumpster; replace liners and spot clean trash cans
- Clean and disinfect doorknobs
- Clean and disinfect tabletops, countertops, and hard surfaced chairs, if applicable
- Vacuum all carpeting, including mats, if applicable
- Sweep, mop, and disinfect hard surfaced floors, if applicable

ELEVATOR:

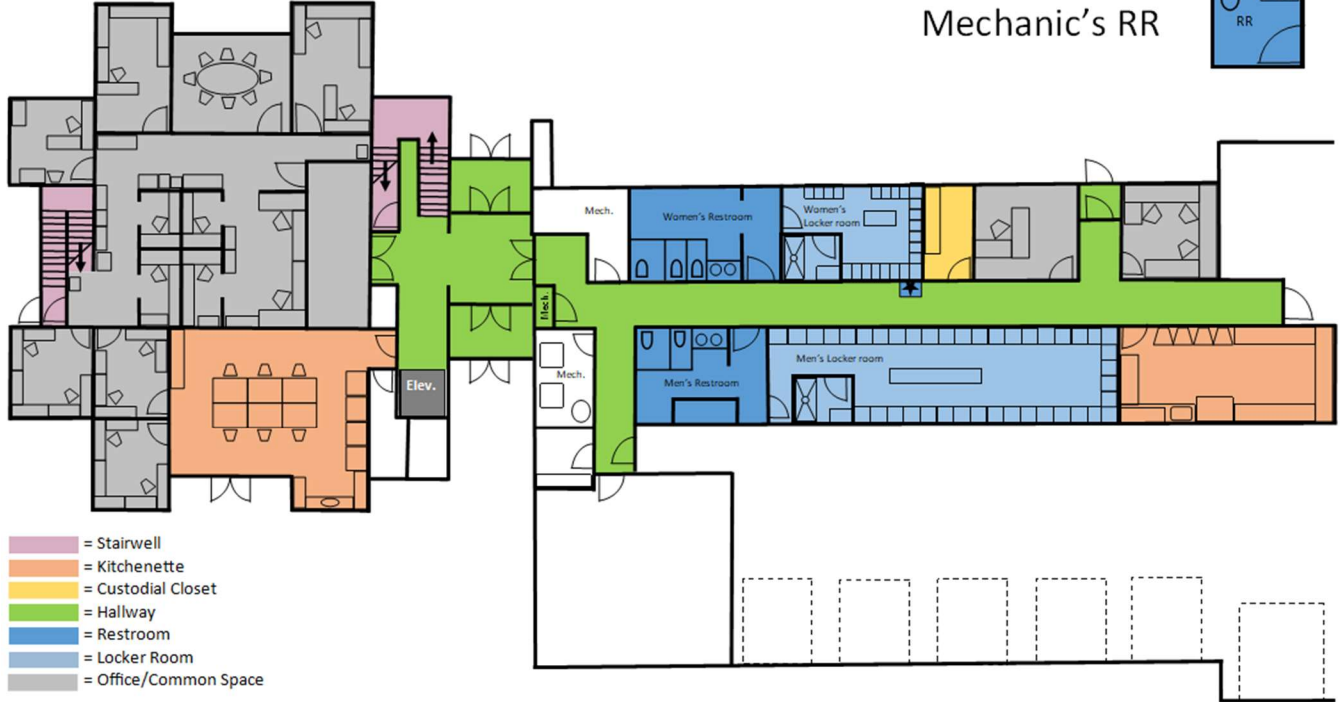
- Polish stainless steel, wipe down walls and doors, and disinfect buttons
- Clean and disinfect all handrails and doorknobs
- Vacuum all carpeting, including mats, if applicable
- Sweep, mop, and disinfect hard surfaced floors, if applicable

ADDITIONAL ITEMS:

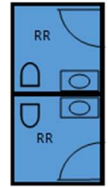
- Spot cleaning
- Check and report on any maintenance issues (i.e., low on paper products, soap, etc.)
- All janitorial closets are to be kept clean, sanitary, and have a proper MSDS Book

PARK CITY MUNICIPAL CORPORATION SERVICE PROVIDER/PROFESSIONAL SERVICES AGREEMENT PUBLIC WORKS WEST RENDERINGS

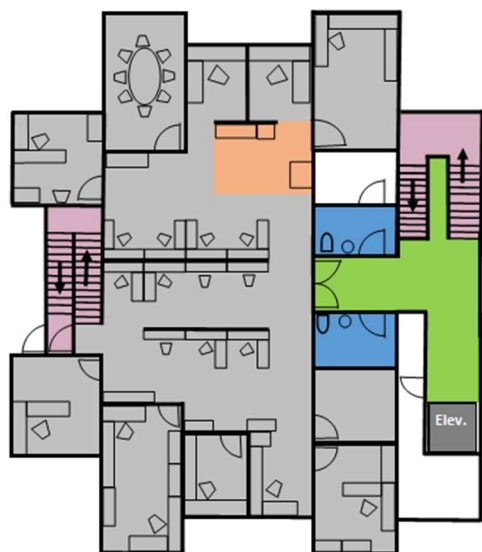
Public Works
West Building
First Floor



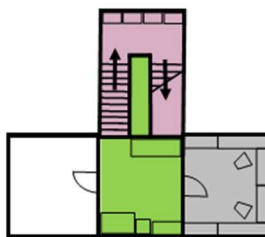
Public Works
West Building
Mechanic's RR



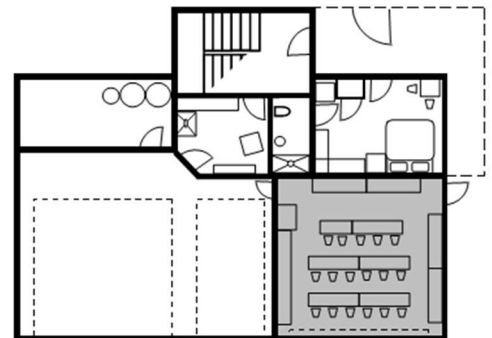
Public Works
West Building
Second Floor



Public Works
West Building
Third Floor



Public Works
1616 Shortline RD
Training Room



PARK CITY MUNICIPAL CORPORATION SERVICE PROVIDER/PROFESSIONAL SERVICES AGREEMENT

Location 7.

Public Works East Building – 1053 Iron Horse Drive

7a: (November 1 – April 1) All cleaning to be completed seven (7) days per week from 1:00 PM until 4:00 PM.

7b: (April 1 – November 1) All cleaning to be completed five (5) days per week, Monday through Friday from 1:00 PM until 4:00 PM.

Daily Cleaning Projects:

RESTROOMS (2):

- Empty all trash cans and dispose of in dumpster; replace liners and spot clean trash cans
- Restock all paper products and soap
- Clean and disinfect all handrails and doorknobs
- Clean and disinfect all restroom fixtures, dispensers, faucets, rails, sinks, toilets, and urinals
- Clean and disinfect all flush sensors and underside of all toilets
- Clean and disinfect all countertops
- Clean mirrors
- Clean all interior glass doors, windows, and window ledges, as needed
- Wipe down partitions and walls
- Vacuum all carpeting, including mats, if applicable
- Sweep, mop, and disinfect hard surfaced floors, if applicable

INTERIOR COMMON AREAS – CORRIDORS, ENTRANCE AND STAIRS:

- Empty all trash cans and dispose of in dumpster; replace liners and spot clean trash cans
- Clean and disinfect water fountains
- Clean and disinfect all handrails and doorknobs
- Clean all interior glass doors, windows, and window ledges, as needed
- Vacuum or sweep, mop and disinfect stairways
- Vacuum all carpeting, including mats, if applicable
- Sweep, mop, and disinfect hard surfaced floors, if applicable

COMMON OFFICE AREAS (Cleaning on Tuesday and Thursday ONLY):

- Empty all trash cans and dispose of in dumpster; replace liners and spot clean trash cans
- Clean and disinfect all handrails and doorknobs
- Wipe down tables and counters
- Clean all interior glass doors, windows, and window ledges, as needed
- Clean and disinfect tabletops and hard surfaced chairs, if applicable
- Spot clean fabric chairs or couches as needed
- Vacuum all carpeting, including mats, if applicable
- Sweep, mop, and disinfect hard surfaced floors, if applicable

BREAKROOM/KITCHEN:

- Empty all trash cans and dispose of in dumpster; replace liners and spot clean trash cans
- Restock all paper products and soap
- Clean and disinfect all handrails and doorknobs

PARK CITY MUNICIPAL CORPORATION SERVICE PROVIDER/PROFESSIONAL SERVICES AGREEMENT

- Clean and disinfect all tabletops, counter tops, and sinks
- Clean all interior glass doors, windows, and window ledges, as needed.
- Vacuum all carpeting, including mats, if applicable
- Sweep, mop, and disinfect hard surfaced floors, if applicable

GARAGE BREAK ROOM (60 sq. foot area, Monday thru Friday ONLY):

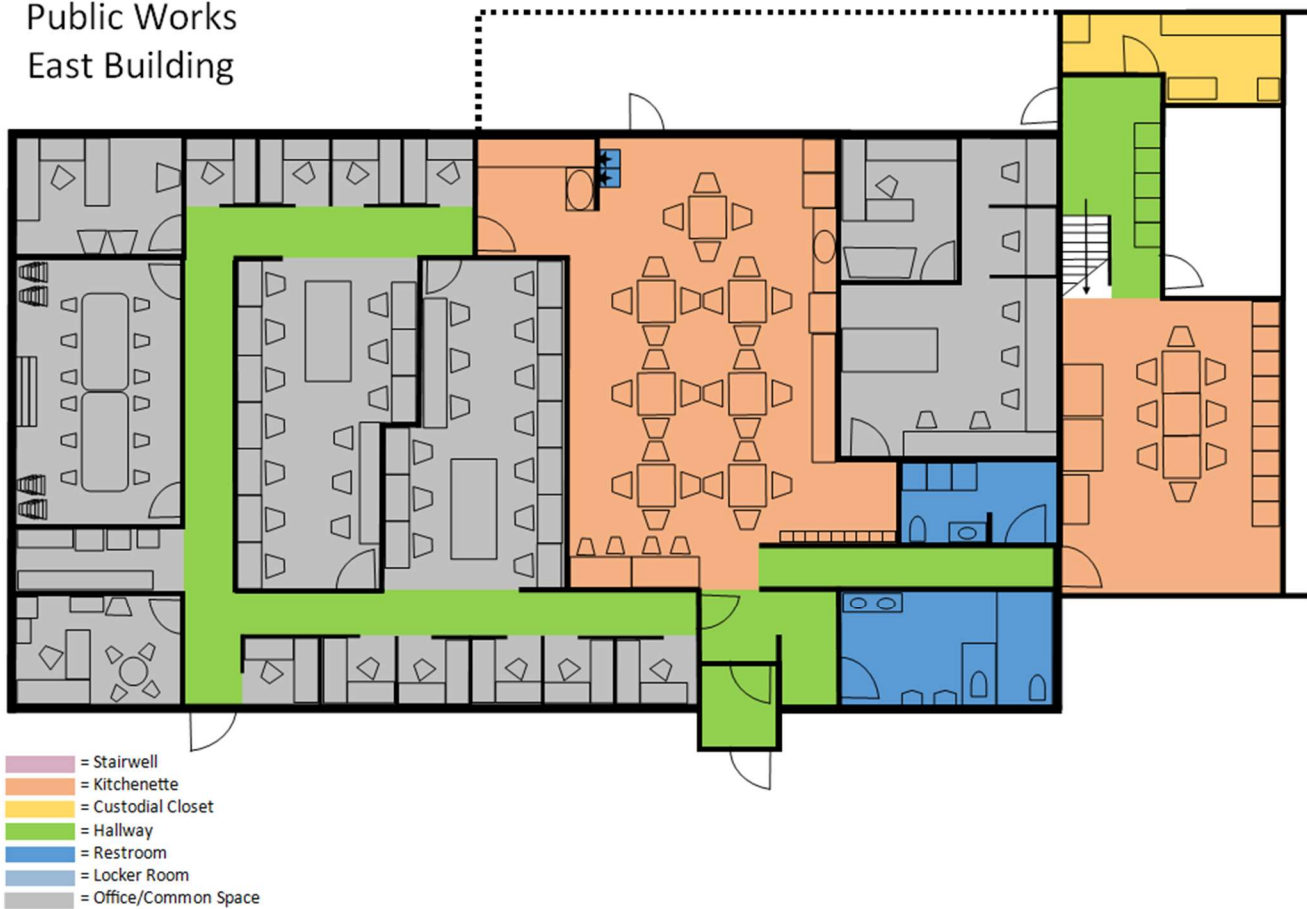
- Empty all trash cans and dispose of in dumpster; replace liners and spot clean trash cans
- Clean and disinfect all tabletops
- Clean and disinfect all handrails and doorknobs
- Wipe down lockers, partitions, and walls
- Vacuum all carpeting, including mats, if applicable
- Sweep, mop, and disinfect hard surfaced floors, if applicable

ADDITIONAL ITEMS:

- Spot cleaning
- Check and report on any maintenance issues (i.e., low on paper products, soap, etc.)
- All janitorial closets are to be kept clean, sanitary, and have a proper MSDS Book

PUBLIC WORKS EAST RENDERING

Public Works
East Building



PARK CITY MUNICIPAL CORPORATION SERVICE PROVIDER/PROFESSIONAL SERVICES AGREEMENT

Location 8.

Quinn's Water Treatment Plant – 2800 Richardson Flat Road

All cleaning to be completed two (2) days per week, Monday and Thursday, from 7:00 AM until 9:00 AM.

Daily Cleaning Projects:

BATHROOMS (4):

- Empty all trash cans and dispose of in dumpster; replace liners and spot clean trash cans
- Restock all paper products and soap
- Clean and disinfect all handrails and doorknobs
- Clean and disinfect all restroom fixtures, dispensers, faucets, rails, sinks, toilets, and urinals
- Clean and disinfect all flush sensors and underside of all toilets
- Clean and disinfect all countertops
- Clean and disinfect showers
- Clean mirrors
- Clean and disinfect water fountains
- Wipe down partitions and walls
- Vacuum all carpeting, including mats, if applicable
- Sweep, mop, and disinfect hard surfaced floors, if applicable

LOCKER ROOM

- Empty all trash cans and dispose of in dumpster; replace liners and spot clean trash cans
- Clean and disinfect all benches and doorknobs
- Wipe down lockers, partitions, and walls
- Vacuum all carpeting, including mats, if applicable
- Sweep, mop, and disinfect hard surfaced floors, if applicable

LAB

- Restock all paper products and soap
- Clean and disinfect all handrails and doorknobs
- Vacuum all carpeting, including mats, if applicable
- Sweep, mop, and disinfect hard surfaced floors, if applicable

OFFICES

- Empty all trash cans and dispose of in dumpster; replace liners and spot clean trash cans
- Vacuum all carpeting, including mats, if applicable
- Sweep, mop, and disinfect hard surfaced floors, if applicable

KITCHEN

- Empty all trash cans and dispose of in dumpster; replace liners and spot clean trash cans
- Restock all paper products and soap
- Vacuum all carpeting, including mats, if applicable
- Sweep, mop, and disinfect hard surfaced floors, if applicable

ADDITIONAL ITEMS:

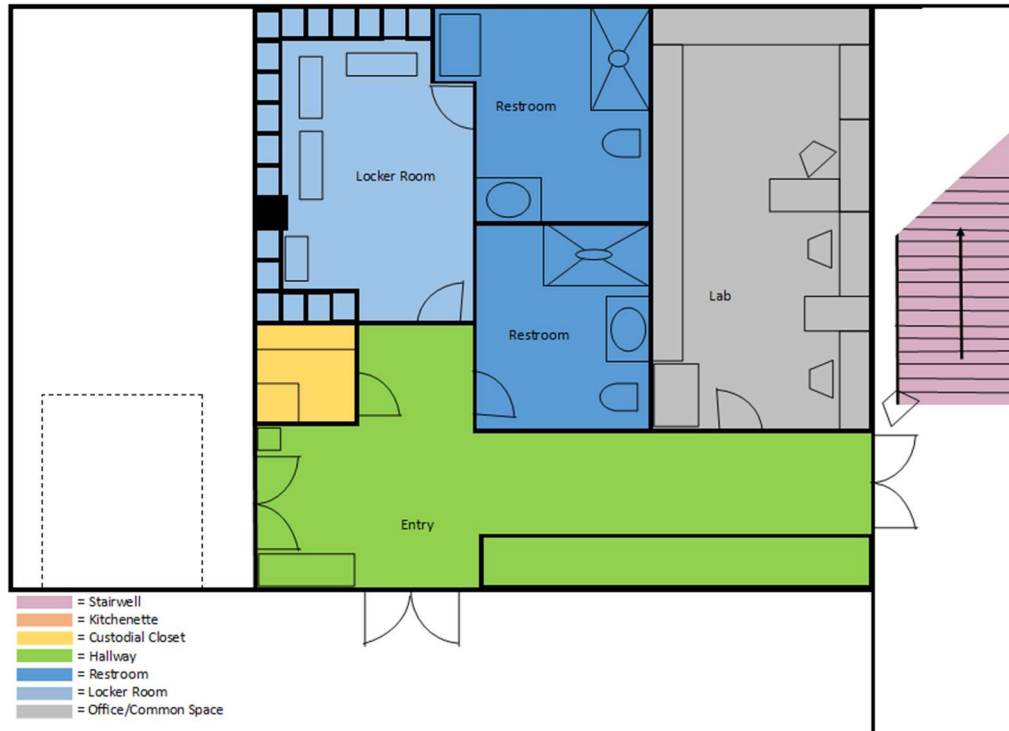
- Spot cleaning
- Check and report on any maintenance issues (i.e., low on paper products, soap, etc.)

PARK CITY MUNICIPAL CORPORATION SERVICE PROVIDER/PROFESSIONAL SERVICES AGREEMENT

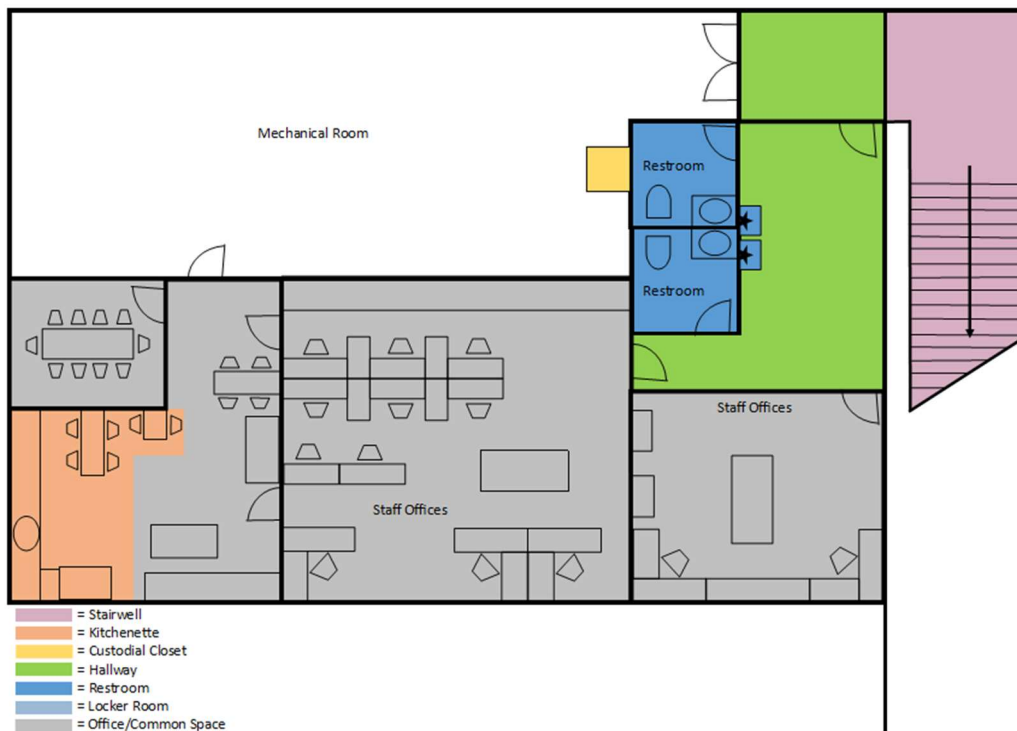
- All janitorial closets are to be kept clean, sanitary, and have a proper MSDS Book

QUINN'S WATER TREATMENT PLANT RENDERINGS

Quinn's Water Treatment Plant
First Floor



Quinn's Water Treatment Plant
Second Floor



PARK CITY MUNICIPAL CORPORATION SERVICE PROVIDER/PROFESSIONAL SERVICES AGREEMENT

Location 9.

Quinn's Maintenance Building – 425 FJ Gilmore Way

All cleaning to be completed two (2) days per week, Monday and Thursday, from 6:00 AM until 7:00 AM.

Daily Cleaning Projects:

RESTROOMS (1):

- Empty all trash cans and dispose of in dumpster; replace liners and spot clean trash cans
- Restock all paper products and soap
- Clean and disinfect all handrails and doorknobs
- Clean and disinfect all restroom fixtures, dispensers, faucets, rails, sinks, toilets, and urinals
- Clean and disinfect all flush sensors and underside of all toilets
- Clean and disinfect all countertops
- Clean mirrors
- Wipe down partitions and walls
- Vacuum all carpeting, including mats, if applicable
- Sweep, mop, and disinfect hard surfaced floors, if applicable

INTERIOR COMMON AREAS –AND OFFICE:

- Empty all trash cans and dispose of in dumpster; replace liners and spot clean trash cans
- Clean and disinfect all handrails and doorknobs
- Clean all interior glass doors, windows, and window ledges, as needed
- Vacuum all carpeting, including mats, if applicable
- Sweep, mop, and disinfect hard surfaced floors, if applicable

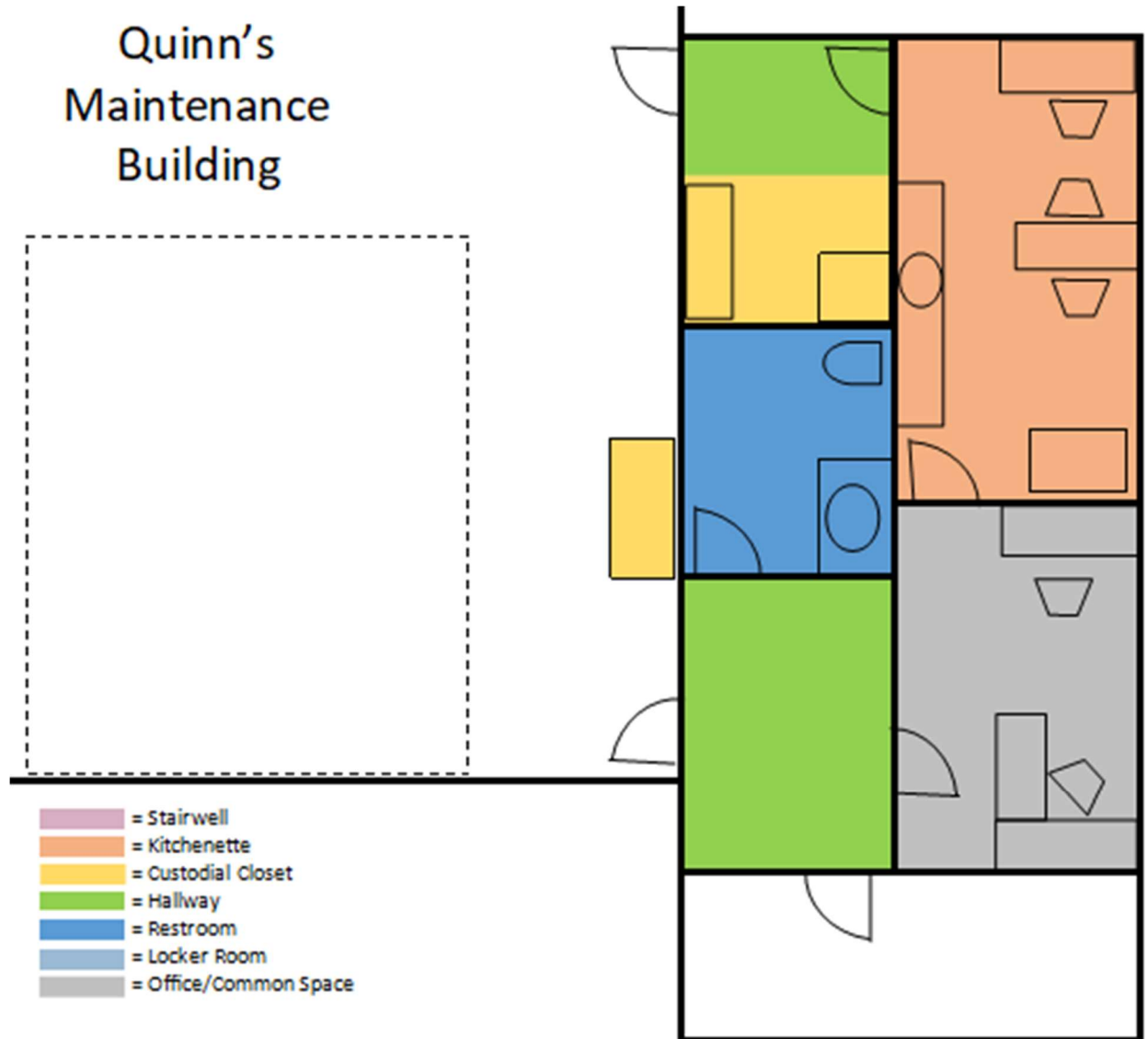
KITCHEN/BREAKROOM

- Empty all trash cans and dispose of in dumpster; replace liners and spot clean trash cans
- Clean tables, counter tops, and sink(s)
- Restock all paper products and soap
- Vacuum all carpeting, including mats, if applicable
- Sweep, mop, and disinfect hard surfaced floors, if applicable

ADDITIONAL ITEMS:

- Spot cleaning
- Check and report on any maintenance issues (i.e., low on paper products, soap, etc.)
- All janitorial closets are to be kept clean, sanitary, and have proper MSDS Book

**PARK CITY MUNICIPAL CORPORATION
SERVICE PROVIDER/PROFESSIONAL SERVICES AGREEMENT
QUINN'S MAINTENANCE BUILDING RENDERING**



PARK CITY MUNICIPAL CORPORATION SERVICE PROVIDER/PROFESSIONAL SERVICES AGREEMENT

Location 10.

Quinn's Restrooms – 300 FJ Gillmor Way

All cleaning to be completed seven (7) days per week from 5:00 AM until 6:00 AM.

Daily Cleaning Projects:

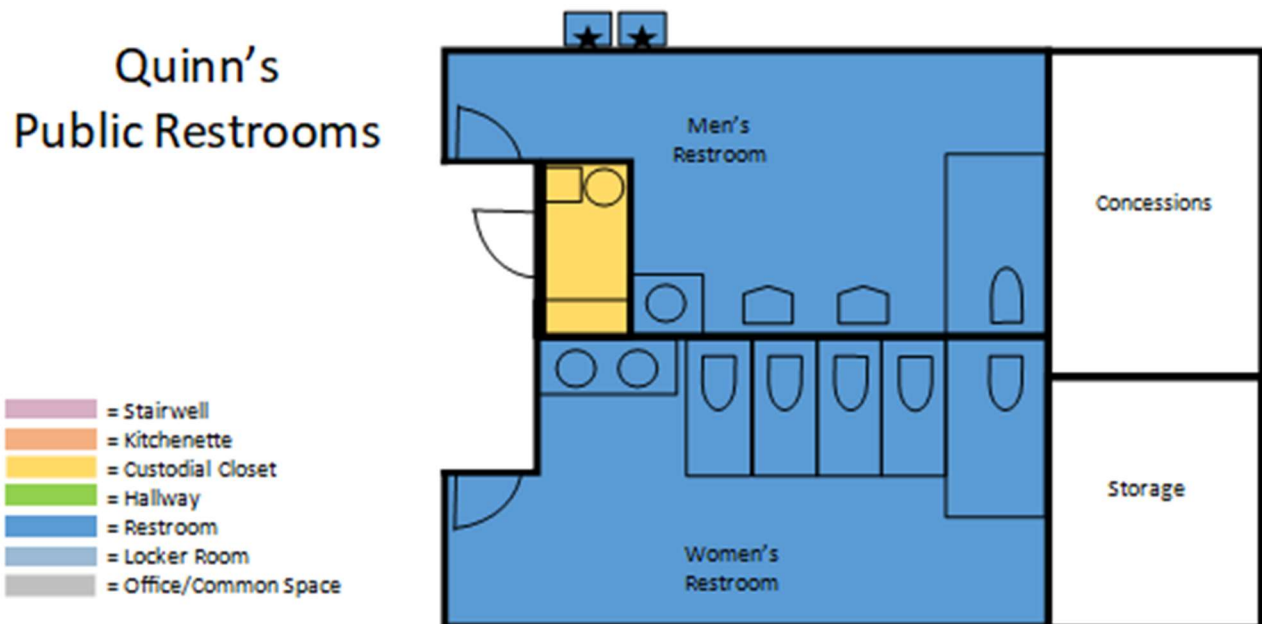
RESTROOMS (2):

- Empty all trash cans and dispose of in dumpster; replace liners and spot clean trash cans
- Restock all paper products and soap
- Clean and disinfect all handrails and doorknobs
- Clean and disinfect all restroom fixtures, dispensers, faucets, rails, sinks, toilets, and urinals
- Clean and disinfect all flush sensors and underside of all toilets
- Clean and disinfect all countertops
- Clean mirrors
- Wipe down partitions and walls
- Vacuum all carpeting, including mats, if applicable
- Sweep, mop, and disinfect hard surfaced floors, if applicable

ADDITIONAL ITEMS:

- Clean and disinfect water fountains as needed
- Spot cleaning
- Check and report on any maintenance issues (i.e., low on paper products, soap, etc.
- All janitorial closets are to be kept clean, sanitary, and have proper MSDS Book

QUINN'S RESTROOM RENDERING



PARK CITY MUNICIPAL CORPORATION SERVICE PROVIDER/PROFESSIONAL SERVICES AGREEMENT

Location 11.

Farm Shed on HWY 224 – 3000 Park Avenue

All cleaning to be completed two (2) days per week, Monday and Thursday from 9:00 AM until 10:00 AM.

Daily Cleaning Projects:

RESTROOMS:

- Empty all trash cans and dispose of in dumpster; replace liners and spot clean trash cans
- Restock all paper products and soap
- Clean and disinfect all handrails and doorknobs
- Clean and disinfect all restroom fixtures, dispensers, faucets, rails, sinks, toilets, and urinals
- Clean and disinfect all flush sensors and underside of all toilets
- Clean and disinfect all countertops
- Clean mirrors
- Clean and disinfect water fountains
- Wipe down partitions and walls
- Vacuum all carpeting, including mats, if applicable
- Sweep, mop, and disinfect hard surfaced floors, if applicable

LOCKER ROOM

- Empty all trash cans and dispose of in dumpster; replace liners and spot clean trash cans
- Clean and disinfect all benches
- Clean and disinfect all handrails and doorknobs
- Wipe down lockers and walls
- Vacuum all carpeting, including mats, if applicable
- Sweep, mop, and disinfect hard surfaced floors, if applicable

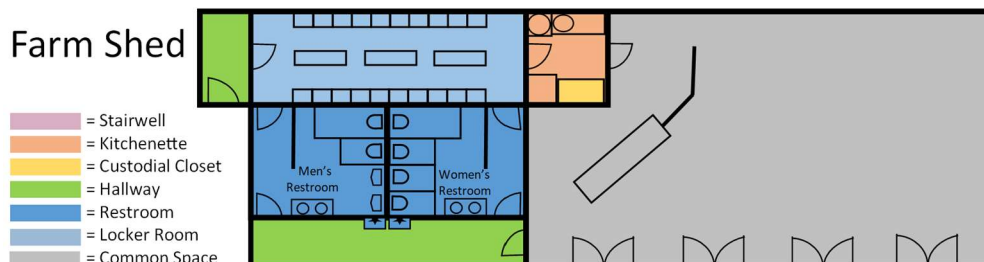
KITCHEN

- Empty all trash cans and dispose of in dumpster; replace liners and spot clean trash cans
- Restock all paper products and soap
- Clean and disinfect all handrails and doorknobs
- Vacuum all carpeting, including mats, if applicable
- Sweep, mop, and disinfect hard surfaced floors, if applicable

ADDITIONAL ITEMS:

- Spot cleaning
- Check and report on any maintenance issues (i.e., low on paper products, soap, etc.)
- All janitorial closets are to be kept clean, sanitary, and have a proper MSDS Book

FARM SHED AT MCPOLIN BARN RENDERING



PARK CITY MUNICIPAL CORPORATION SERVICE PROVIDER/PROFESSIONAL SERVICES AGREEMENT

Location 12.

Transit Center – 558 Swede Alley

12a: (April 1 – June 1 & Labor Day – December 1) All cleaning to be completed seven (7) days per week from 5:00 AM until 7:00 AM.

12b: (December 1 – April 1 & June 1 – Labor Day) All cleaning to be completed seven (7) days per week, twice per day. First cleaning to be completed from 5:00 AM until 7:00 AM. Second cleaning to be completed from 2:00 PM and 4:00 PM daily.

Daily Cleaning Projects:

RESTROOMS (4):

- Empty all trash cans and dispose of in dumpster; replace liners and spot clean trash cans
- Restock all paper products and soap
- Clean and disinfect all handrails and doorknobs
- Clean and disinfect all restroom fixtures, dispensers, faucets, rails, sinks, toilets, and urinals
- Clean and disinfect all flush sensors and underside of all toilets
- Clean and disinfect all countertops
- Clean mirrors
- Clean all interior glass doors, windows, and window ledges, as needed
- Wipe down partitions and walls
- Vacuum all carpeting, including mats, if applicable
- Sweep, mop, and disinfect hard surfaced floors, if applicable
-

SHOWER ROOMS (2):

- Empty all trash cans and dispose of in dumpster; replace liners and spot clean trash cans
- Restock all paper products and soap
- Clean and disinfect all handrails and doorknobs
- Clean and disinfect all restroom fixtures, dispensers, faucets, rails, sinks, toilets, and urinals
- Clean and disinfect all flush sensors and underside of all toilets
- Clean and disinfect all countertops
- Clean mirrors
- Clean all interior glass doors, windows, and window ledges, as needed
- Clean and disinfect showers
- Wipe down walls
- Vacuum all carpeting, including mats, if applicable
- Sweep, mop, and disinfect hard surfaced floors, if applicable

INTERIOR COMMON AREAS – CORRIDORS, WAITING AREAS, STAIRS, AND ENTRY WAYS:

- Empty all trash cans and dispose of in dumpster; replace liners and spot clean trash cans
- Clean and disinfect all handrails and doorknobs
- Clean all interior glass doors, windows, and window ledges, as needed
- Clean and disinfect water fountains
- Clean entry doors interior glass windows and spot clean all interior glass windows
- Vacuum or sweep and mop stairways
- Vacuum all carpeting, including mats, if applicable

PARK CITY MUNICIPAL CORPORATION SERVICE PROVIDER/PROFESSIONAL SERVICES AGREEMENT

- Sweep, mop, and disinfect hard surfaced floors, if applicable

TRANSIT BREAKROOM AREA

- Empty all trash cans and dispose of in dumpster; replace liners and spot clean trash cans
- Clean and disinfect large tables
- Clean and disinfect counter tops
- Clean and disinfect all handrails and doorknobs
- Vacuum all carpeting, including mats, if applicable
- Sweep, mop, and disinfect hard surfaced floors, if applicable

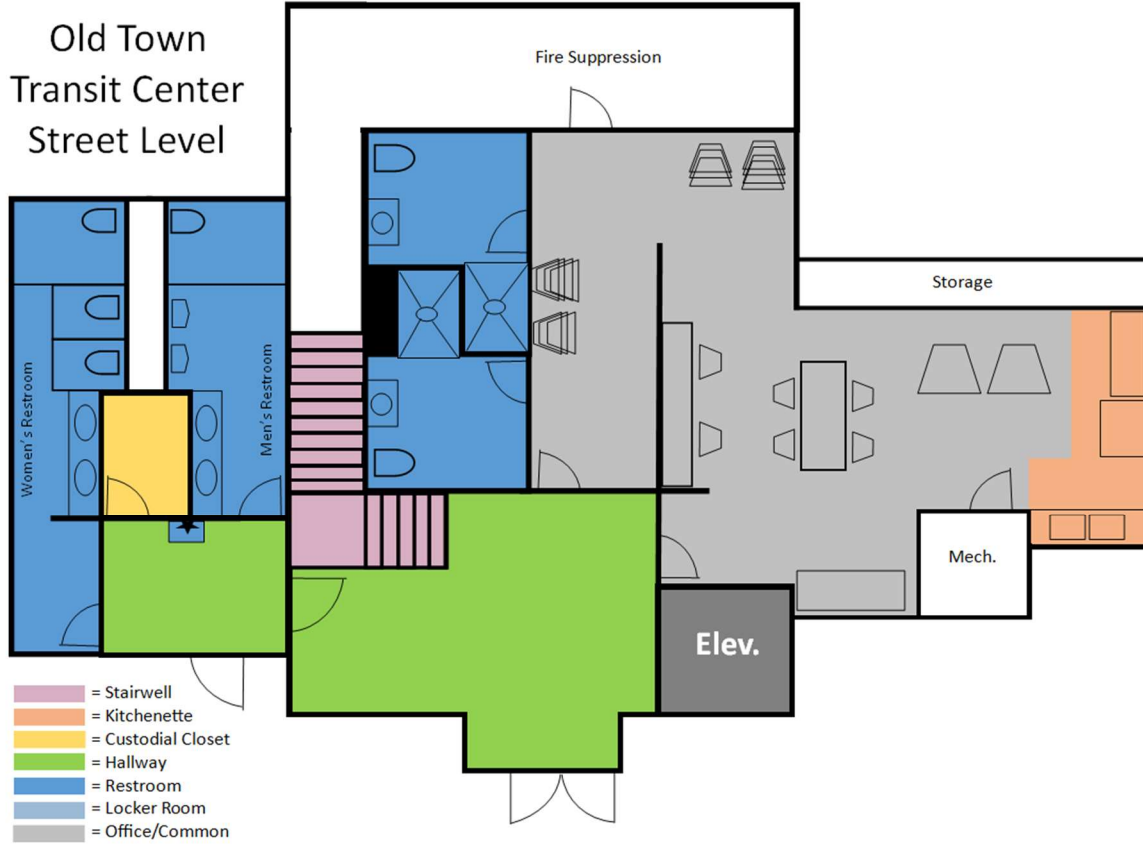
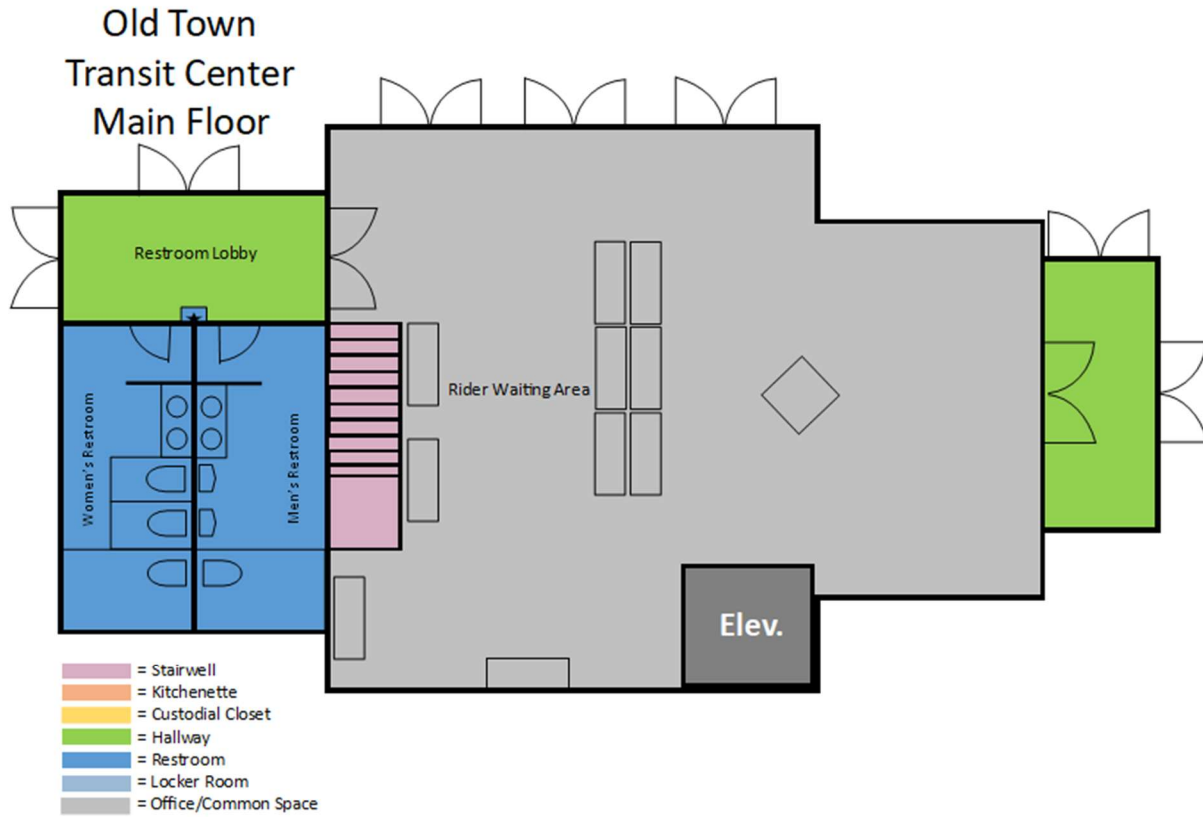
ELEVATOR:

- Polish stainless steel, wipe down walls and doors, and disinfect buttons
- Clean and disinfect all handrails and doorknobs
- Vacuum all carpeting, including mats, if applicable
- Sweep, mop, and disinfect hard surfaced floors, if applicable

ADDITIONAL ITEMS:

- Spot cleaning
- Check and report on any maintenance issues (i.e., low on paper products, soap, etc.)
- All janitorial closets are to be kept clean, sanitary, and have a proper MSDS Book

PARK CITY MUNICIPAL CORPORATION SERVICE PROVIDER/PROFESSIONAL SERVICES AGREEMENT TRANSIT CENTER RENDERINGS



PARK CITY MUNICIPAL CORPORATION SERVICE PROVIDER/PROFESSIONAL SERVICES AGREEMENT

Location 13.

Miner's Plaza Restrooms – 415 Main Street

13a: (April 1 – June 1 & Labor Day – December 1) All cleaning to be completed seven (7) days per week from 7:00 AM until 8:00 AM.

13b: (December 1 – April 1 & June 1 – Labor Day) All cleaning to be completed seven (7) days per week, twice per day. First cleaning to be completed from 7:00 AM until 8:00 AM. Second cleaning to be completed from 4:00 PM and 5:00 PM daily.

Daily Cleaning Projects:

RESTROOMS (2):








- Empty all trash cans and dispose of in dumpster; replace liners and spot clean trash cans
- Restock all paper products and soap
- Clean and disinfect all restroom fixtures, dispensers, faucets, rails, sinks, toilets, and urinals
- Clean and disinfect all flush sensors and underside of all toilets
- Clean and disinfect all countertops and doorknobs
- Clean mirrors
- Clean all interior glass doors, windows, and window ledges, as needed
- Wipe down partitions and walls
- Vacuum all carpeting, including mats, if applicable
- Sweep, mop, and disinfect hard surfaced floors, if applicable

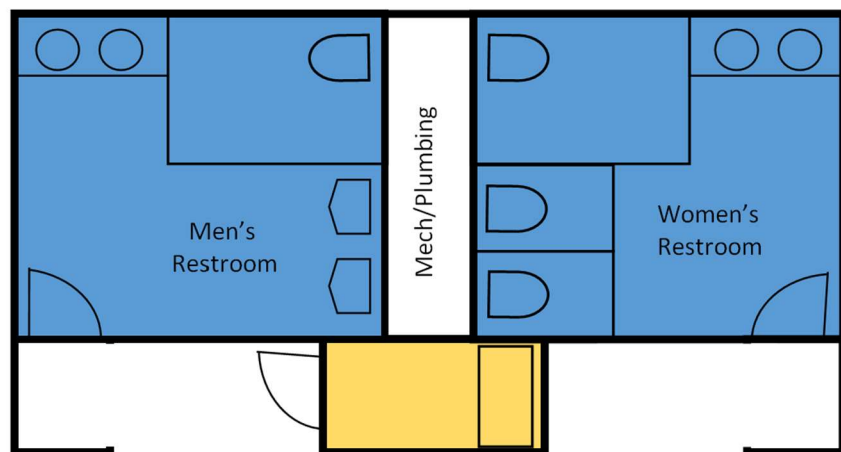
ADDITIONAL ITEMS:

- Spot cleaning
- Check and report on any maintenance issues
- All janitorial closets are to be kept clean, sanitary, and have a proper MSDS Book

MINER'S PLAZA RESTROOM RENDERING

Miner's Plaza Public Restrooms

-  = Stairwell
-  = Kitchenette
-  = Custodial Closet
-  = Hallway
-  = Restroom
-  = Locker Room
-  = Office



PARK CITY MUNICIPAL CORPORATION SERVICE PROVIDER/PROFESSIONAL SERVICES AGREEMENT

Location 14.

Museum Restrooms – 528 Main Street

14a: (April 1 – June 1 & Labor Day – December 1) All cleaning to be completed seven (7) days per week from 8:00 AM until 9:00 AM.

14b: (December 1 – April 1 & June 1 – Labor Day) All cleaning to be completed seven (7) days per week, twice per day. First cleaning to be completed from 8:00 AM until 9:00 AM. Second cleaning to be completed from 5:00 PM and 6:00 PM daily.

Daily Cleaning Projects:

RESTROOMS (2):

- Empty all trash cans and dispose of in dumpster; replace liners and spot clean trash cans
- Restock all paper products and soap
- Clean and disinfect all handrails and doorknobs
- Clean and disinfect all restroom fixtures, dispensers, faucets, rails, sinks, toilets, and urinals
- Clean and disinfect all flush sensors and underside of all toilets
- Clean and disinfect all countertops
- Clean mirrors
- Clean all interior glass doors, windows, and window ledges, as needed
- Wipe down partitions and walls
- Vacuum all carpeting, including mats, if applicable
- Sweep, mop, and disinfect hard surfaced floors, if applicable

INTERIOR COMMON AREAS – CORRIDORS AND STAIRS:





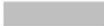
- Empty all trash cans and dispose of in dumpster; replace liners and spot clean trash cans
- Clean and disinfect all handrails and doorknobs
- Clean and disinfect doorknobs and water fountains
- Clean all interior glass doors, windows, and window ledges, as needed
- Clean and disinfect water fountains
- Vacuum, sweep, mop, and disinfect stairways
- Vacuum all carpeting, including mats, if applicable
- Sweep, mop, and disinfect hard surfaced floors, if applicable

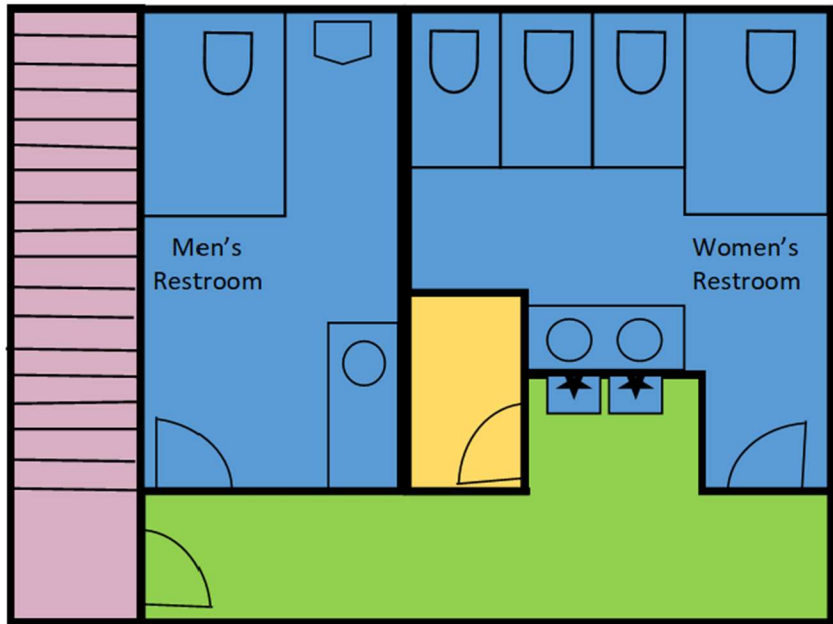
ADDITIONAL ITEMS:

- Spot cleaning
- Check and report on any maintenance issues (i.e., low on paper products, soap, etc.)
- All janitorial closets are to be kept clean, sanitary, and have a proper MSDS Book

**PARK CITY MUNICIPAL CORPORATION
SERVICE PROVIDER/PROFESSIONAL SERVICES AGREEMENT
MUSEUM RESTROOM RENDERING**

Museum
Public Restrooms

-  = Stairwell
-  = Kitchenette
-  = Custodial Closet
-  = Hallway
-  = Restroom
-  = Locker Room
-  = Office



PARK CITY MUNICIPAL CORPORATION SERVICE PROVIDER/PROFESSIONAL SERVICES AGREEMENT

Location 15.

China Bridge Elevator – 350 Swede Alley

All cleaning to be completed seven (7) days per week from 9:00 AM until 10:00 AM.

Daily Cleaning Projects:

ELEVATOR:

- Polish stainless steel, wipe down walls and doors, and disinfect buttons on all levels
- Clean and disinfect all handrails and doorknobs
- Clean out floor track for the doors on each level with blower
- Vacuum all carpeting, including mats, if applicable
- Sweep, mop, and disinfect hard surfaced floors, if applicable

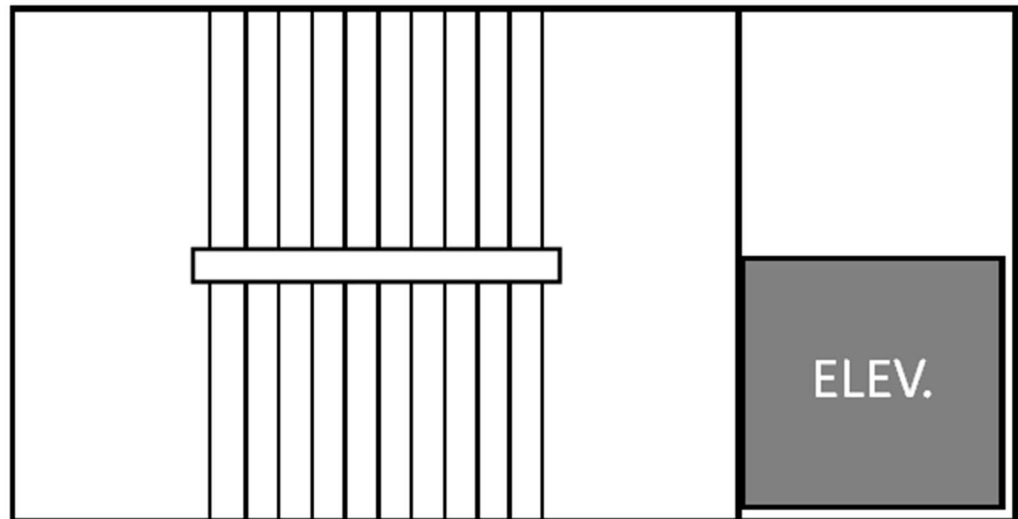
ADDITIONAL ITEMS:

- Spot cleaning
- Check and report on any maintenance issues (i.e., low on paper products, soap, etc.)
- All janitorial closets are to be kept clean, sanitary, and have a proper MSDS Book

CHINA BRIDGE ELEVATOR RENDERING

China Bridge
Elevator
All Levels

-  = Stairwell
-  = Kitchenette
-  = Custodial Closet
-  = Hallway
-  = Restroom
-  = Locker Room
-  = Office/Common Space



PARK CITY MUNICIPAL CORPORATION SERVICE PROVIDER/PROFESSIONAL SERVICES AGREEMENT

Location 16.

Golf Building – 1800 Three Kings Drive

(April 1 – November 1) All cleaning to be completed one (1) day per week, on Friday, from 10:00 AM until 11:00 AM.

Daily Cleaning Projects:

RESTROOMS (2):

- Empty all trash cans and dispose of in dumpster; replace liners and spot clean trash cans
- Restock all paper products and soap
- Clean and disinfect all handrails and doorknobs
- Clean and disinfect all restroom fixtures, dispensers, faucets, rails, sinks, toilets, and urinals
- Clean and disinfect all flush sensors and underside of all toilets
- Clean and disinfect all countertops
- Clean mirrors
- Clean all interior glass doors, windows, and window ledges, as needed
- Wipe down partitions and walls
- Vacuum all carpeting, including mats, if applicable
- Sweep, mop, and disinfect hard surfaced floors, if applicable

INTERIOR COMMON AREAS – STAFF OFFICES AND HALLWAY:

- Empty all trash cans and dispose of in dumpster; replace liners and spot clean trash cans
- Clean tables and counter tops
- Clean and disinfect all handrails and doorknobs
- Clean all interior glass doors, windows, and window ledges, as needed
- Vacuum all carpeting, including mats, if applicable
- Sweep, mop, and disinfect hard surfaced floors, if applicable

KITCHEN/BREAKROOM

- Empty all trash cans and dispose of in dumpster; replace liners and spot clean trash cans
- Clean tables, counter tops, and sink(s)
- Restock all paper products and soap
- Vacuum all carpeting, including mats, if applicable
- Sweep, mop, and disinfect hard surfaced floors, if applicable

ADDITIONAL ITEMS:

- Spot cleaning
- Check and report on any maintenance issues (i.e., low on paper products, soap, etc.)
- All janitorial closets are to be kept clean, sanitary, and have a proper MSDS Book

**PARK CITY MUNICIPAL CORPORATION
SERVICE PROVIDER/PROFESSIONAL SERVICES AGREEMENT
GOLF BUILDING RENDERING**

Golf Building
Main Floor



PARK CITY MUNICIPAL CORPORATION SERVICE PROVIDER/PROFESSIONAL SERVICES AGREEMENT

Location 17.

Recreation Center – 1400 Sullivan Road

(April 1 – November 1) All cleaning to be completed five (5) day per week, Monday through Friday, from 7:30 AM until 9:00 AM.

Daily Cleaning Projects:

RESTROOMS (2):

- Empty all trash cans and dispose of in dumpster; replace liners and spot clean trash cans
- Restock all paper products and soap
- Clean and disinfect all handrails and doorknobs
- Clean and disinfect all restroom fixtures, dispensers, faucets, rails, sinks, toilets, and urinals
- Clean and disinfect all flush sensors and underside of all toilets
- Clean and disinfect all countertops
- Clean and disinfect water fountains as needed
- Clean mirrors
- Clean all interior glass doors, windows, and window ledges, as needed
- Wipe down partitions and walls
- Vacuum all carpeting, including mats, if applicable
- Sweep, mop, and disinfect hard surfaced floors, if applicable

INTERIOR COMMON AREAS – CORRIDORS, CONCESSION AREA, ENTRANCE AND MEETING ROOM ON ALL LEVELS:

- Empty all trash cans and dispose of in dumpster; replace liners and spot clean trash cans
- Clean and disinfect all handrails and doorknobs
- Clean tables, counter tops, and sink(s)
- Clean and disinfect all handrails and doorknobs
- Clean all interior glass doors, windows, and window ledges, as needed
- Vacuum all carpeting, including mats, if applicable
- Sweep, mop, and disinfect hard surfaced floors, if applicable

KITCHEN

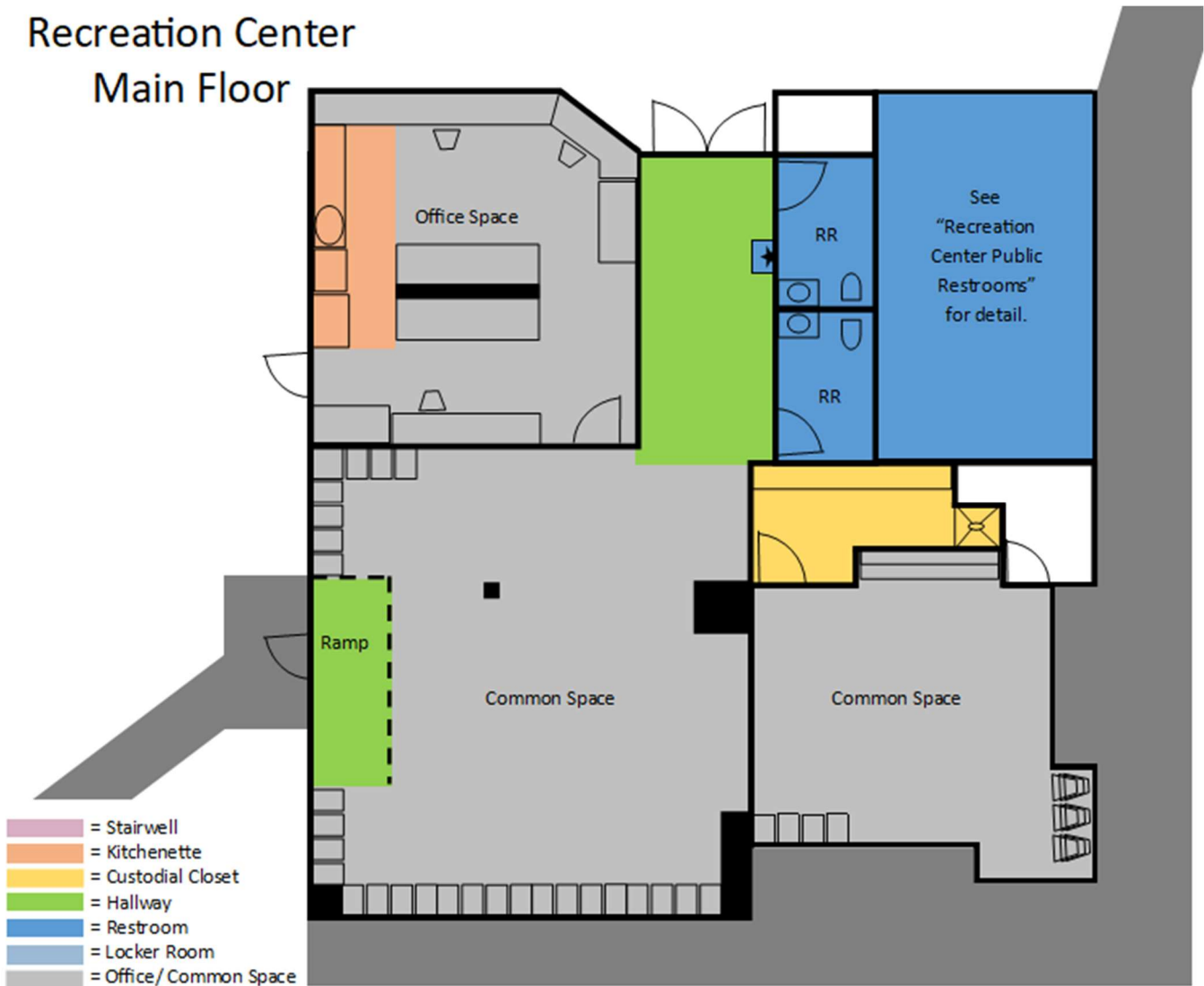
- Empty all trash cans and dispose of in dumpster; replace liners and spot clean trash cans
- Clean and disinfect all handrails and doorknobs
- Clean tables, counter tops, and sink
- Restock all paper products and soap
- Vacuum all carpeting, including mats, if applicable
- Sweep, mop, and disinfect hard surfaced floors, if applicable

ADDITIONAL ITEMS:

- Spot cleaning
- Check and report on any maintenance issues (i.e., low on paper products, soap, etc.)
- All janitorial closets are to be kept clean, sanitary, and have a proper MSDS Book

**PARK CITY MUNICIPAL CORPORATION
 SERVICE PROVIDER/PROFESSIONAL SERVICES AGREEMENT
 RECREATION CENTER RENDERING**

Recreation Center
 Main Floor



PARK CITY MUNICIPAL CORPORATION SERVICE PROVIDER/PROFESSIONAL SERVICES AGREEMENT

Location 18.

Recreation Center Restrooms – 1400 Sullivan Road

(April 1 – November 1) All cleaning to be completed seven (7) days per week from 7:00 AM until 7:30 AM.

Daily Cleaning Projects:

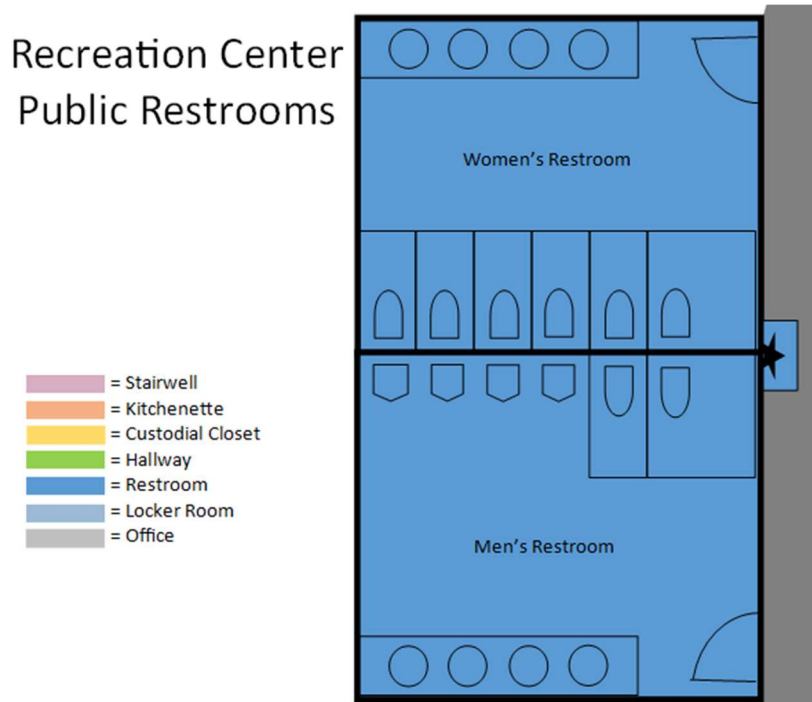
RESTROOMS (2):

- Empty all trash cans and dispose of in dumpster; replace liners and spot clean trash cans
- Restock all paper products and soap
- Clean and disinfect all handrails and doorknobs
- Clean and disinfect all restroom fixtures, dispensers, faucets, rails, sinks, toilets, and urinals
- Clean and disinfect all flush sensors and underside of all toilets
- Clean and disinfect all countertops
- Clean mirrors
- Wipe down partitions and walls
- Vacuum all carpeting, including mats, if applicable
- Sweep, mop, and disinfect hard surfaced floors, if applicable

ADDITIONAL ITEMS:

- Clean and disinfect water fountains as needed
- Spot cleaning
- Check and report on any maintenance issues (i.e., low on paper products, soap, etc.)
- All janitorial closets are to be kept clean, sanitary, and have a proper MSDS Book

RECREATION CENTER RESTROOM RENDERING



PARK CITY MUNICIPAL CORPORATION SERVICE PROVIDER/PROFESSIONAL SERVICES AGREEMENT

Location 19.

South End Park Restrooms – 1352 Park Avenue

(April 1 – November 1) All cleaning to be completed seven (7) days per week from 6:00 AM until 7:00 AM.

Daily Cleaning Projects:

RESTROOMS (2):

- Empty all trash cans and dispose of in dumpster; replace liners and spot clean trash cans
- Restock all paper products and soap
- Clean and disinfect all handrails and doorknobs
- Clean and disinfect all restroom fixtures, dispensers, faucets, rails, sinks, toilets, and urinals
- Clean and disinfect all flush sensors and underside of all toilets
- Clean and disinfect all countertops
- Clean mirrors
- Wipe down partitions and walls
- Vacuum all carpeting, including mats, if applicable
- Sweep, mop, and disinfect hard surfaced floors, if applicable

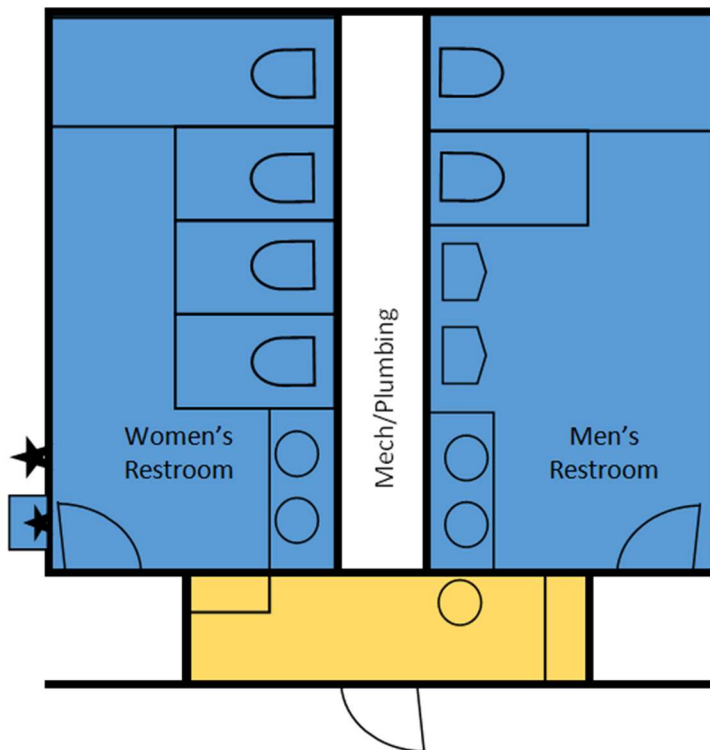
ADDITIONAL ITEMS:

- Clean and disinfect water fountains as needed
- Spot cleaning
- Check and report on any maintenance issues (i.e., low on paper products, soap, etc.)
- All janitorial closets are to be kept clean, sanitary, and have a proper MSDS Book

SOUTH END PARK RESTROOM RENDERING

South End
Public Restrooms

- = Stairwell
- = Kitchenette
- = Custodial Closet
- = Hallway
- = Restroom
- = Locker Room
- = Office/Common Space



PARK CITY MUNICIPAL CORPORATION SERVICE PROVIDER/PROFESSIONAL SERVICES AGREEMENT

Location 20.

Middle School Restrooms – 2270 Kearns Boulevard

(April 1 – November 1) All cleaning to be completed seven (7) days per week from 8:00 AM until 9:00 AM.

Daily Cleaning Projects:

RESTROOMS (2):

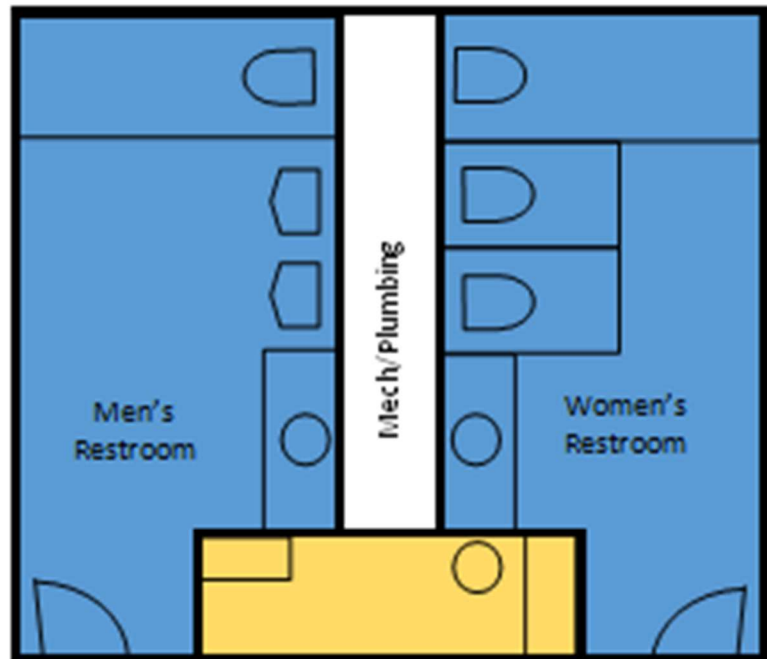
- Empty all trash cans and dispose of in dumpster; replace liners and spot clean trash cans
- Restock all paper products and soap
- Clean and disinfect all handrails and doorknobs
- Clean and disinfect all restroom fixtures, dispensers, faucets, rails, sinks, toilets, and urinals
- Clean and disinfect all flush sensors and underside of all toilets
- Clean and disinfect all countertops
- Clean mirrors
- Wipe down partitions and walls
- Vacuum all carpeting, including mats, if applicable
- Sweep, mop, and disinfect hard surfaced floors, if applicable

ADDITIONAL ITEMS:

- Spot cleaning
- Check and report on any maintenance issues (i.e., low on paper products, soap, etc.)
- All janitorial closets are to be kept clean, sanitary, and have a proper MSDS Book

MIDDLE SCHOOL RESTROOM RENDERING

Middle School Public Restrooms



PARK CITY MUNICIPAL CORPORATION SERVICE PROVIDER/PROFESSIONAL SERVICES AGREEMENT

Location 21.

High School Restrooms – 1750 Kearns Boulevard

(April 1 – November 1) All cleaning to be completed seven (7) days per week from 7:00 AM until 8:00 AM.

Daily Cleaning Projects:

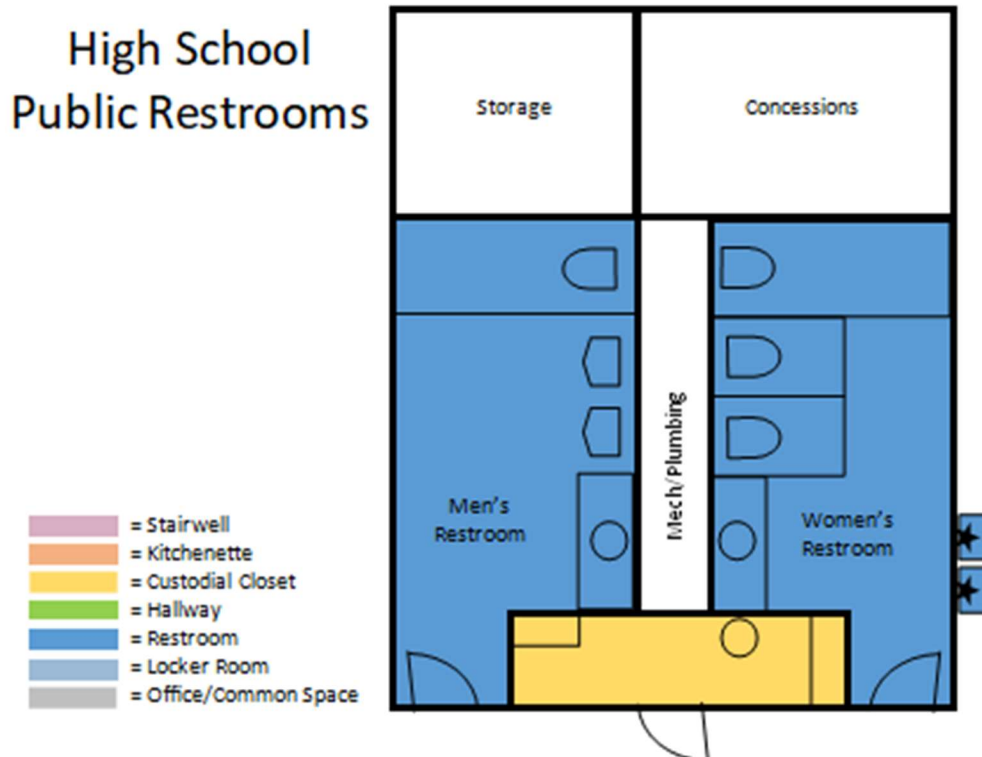
RESTROOMS (2):

- Empty all trash cans and dispose of in dumpster; replace liners and spot clean trash cans
- Restock all paper products and soap
- Clean and disinfect all handrails and doorknobs
- Clean and disinfect all restroom fixtures, dispensers, faucets, rails, sinks, toilets, and urinals
- Clean and disinfect all flush sensors and underside of all toilets
- Clean and disinfect all countertops
- Clean mirrors
- Wipe down partitions and walls
- Vacuum all carpeting, including mats, if applicable
- Sweep, mop, and disinfect hard surfaced floors, if applicable

ADDITIONAL ITEMS:

- Clean and disinfect water fountains as needed
- Spot cleaning
- Check and report on any maintenance issues (i.e., low on paper products, soap, etc.)
- All janitorial closets are to be kept clean, sanitary and have proper M SDS Book

HIGH SCHOOL RESTROOM RENDERING



PARK CITY MUNICIPAL CORPORATION SERVICE PROVIDER/PROFESSIONAL SERVICES AGREEMENT

Location 22.

Rotary Park Restrooms – Pay Day Drive

(April 1 – November 1) All cleaning to be completed seven (7) days per week from 5:00 AM until 6:00 AM.

Daily Cleaning Projects:

RESTROOMS (2):

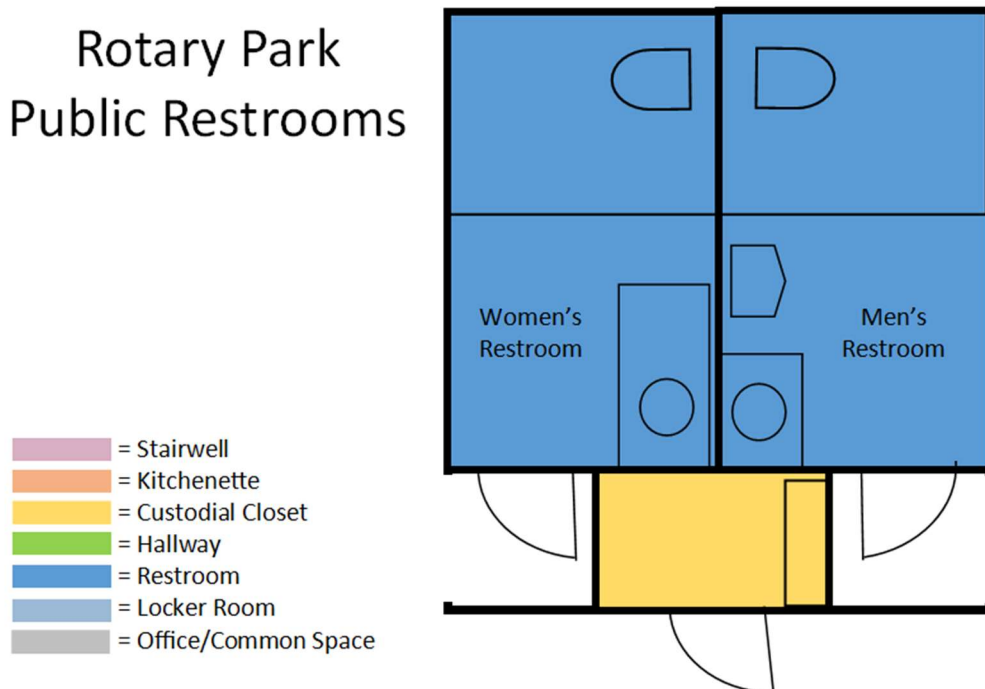
- Empty all trash cans and dispose of in dumpster; replace liners and spot clean trash cans
- Restock all paper products and soap
- Clean and disinfect all handrails and doorknobs
- Clean and disinfect all restroom fixtures, dispensers, faucets, rails, sinks, toilets, and urinals
- Clean and disinfect all flush sensors and underside of all toilets
- Clean and disinfect all countertops
- Clean mirrors
- Wipe down partitions and walls
- Vacuum all carpeting, including mats, if applicable
- Sweep, mop, and disinfect hard surfaced floors, if applicable

ADDITIONAL ITEMS:

- Clean and disinfect water fountains as needed
- Spot cleaning
- Check and report on any maintenance issues (i.e., low on paper products, soap, etc.)
- All janitorial closets are to be kept clean, sanitary, and have a proper MSDS Book

ROTARY PARK RESTROOM RENDERING

Rotary Park
Public Restrooms



PARK CITY MUNICIPAL CORPORATION SERVICE PROVIDER/PROFESSIONAL SERVICES AGREEMENT

Location 23.
Creekside Park Restrooms – 2392 Holiday Ranch

(April 1 – November 1) All cleaning to be completed seven (7) days per week from 6:00 AM until 7:00 AM.

Daily Cleaning Projects:

RESTROOMS (2):

- Empty all trash cans and dispose of in dumpster; replace liners and spot clean trash cans
- Restock all paper products and soap
- Clean and disinfect all handrails and doorknobs
- Clean and disinfect all restroom fixtures, dispensers, faucets, rails, sinks, toilets, and urinals
- Clean and disinfect all flush sensors and underside of all toilets
- Clean and disinfect all countertops
- Clean mirrors
- Wipe down partitions and walls
- Vacuum all carpeting, including mats, if applicable
- Sweep, mop, and disinfect hard surfaced floors, if applicable

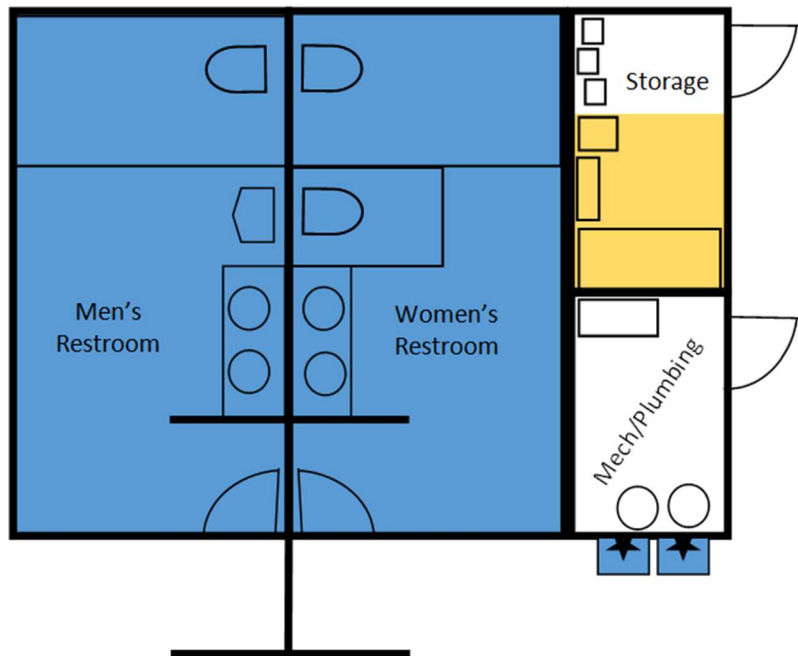
ADDITIONAL ITEMS:

- Clean and disinfect water fountains as needed
- Spot cleaning
- Check and report on any maintenance issues (i.e., low on paper products, soap, etc.)
- All janitorial closets are to be kept clean, sanitary, and have a proper MSDS Book

CREEKSIDE RESTROOM RENDERING

Creekside
Public Restrooms

- = Stairwell
- = Kitchenette
- = Custodial Closet
- = Hallway
- = Restroom
- = Locker Room
- = Office/Common Space



**PARK CITY MUNICIPAL CORPORATION
SERVICE PROVIDER/PROFESSIONAL SERVICES AGREEMENT**

Payment Schedule – Locations

| Year Round | Daily \$ | Monthly \$ | Yearly \$ |
|------------------------------------|--------------------------|---------------------------|----------------------------|
| 1 Police Facility | <u>\$55.00</u> | <u>\$1,100.00</u> | <u>\$13,200.00</u> |
| 2 Marsac Building | <u>\$59.00</u> | <u>\$1,180.00</u> | <u>\$14,160.00</u> |
| 3 Library Center | <u>\$165.00</u> | <u>\$4,950.00</u> | <u>\$59,400.00</u> |
| 4a Miners Hospital | <u>\$60.00</u> | <u>\$1,200.00</u> | <u>\$5,700.00</u> |
| 5 PC MARC | <u>\$150.00</u> | <u>\$4,500.00</u> | <u>\$54,000.00</u> |
| 6a Public Works West Building | <u>\$110.00</u> | <u>\$3,300.00</u> | <u>\$16,500.00</u> |
| 6b Public Works West Building | <u>\$110.00</u> | <u>\$2,200.00</u> | <u>\$15,400.00</u> |
| 7a Public Works East Building | <u>\$60.00</u> | <u>\$1,800.00</u> | <u>\$9,000.00</u> |
| 7b Public Works East Building | <u>\$60.00</u> | <u>\$1,200.00</u> | <u>\$8,400.00</u> |
| 8 Quinn’s Water Treatment | <u>\$60.00</u> | <u>\$480.00</u> | <u>\$5,760.00</u> |
| 9 Quinn’s Maintenance Building | <u>\$28.00</u> | <u>\$224.00</u> | <u>\$2,688.00</u> |
| 10 Quinn’s Restrooms | <u>\$36.00</u> | <u>\$1,080.00</u> | <u>\$12,960.00</u> |
| 11 Farm Shed | <u>\$38.00</u> | <u>\$304.00</u> | <u>\$3,648.00</u> |
| 12a Transit Center | <u>\$45.00</u> | <u>\$1,350.00</u> | <u>\$6,750.00</u> |
| 12b Transit Center | <u>\$90.00</u> | <u>\$2,700.00</u> | <u>\$18,900.00</u> |
| 13a Miners Plaza Restrooms | <u>\$36.00</u> | <u>\$1,080.00</u> | <u>\$5,400.00</u> |
| 13b Miners Plaza Restrooms | <u>\$72.00</u> | <u>\$2,160.00</u> | <u>\$15,120.00</u> |
| 14a Museum Restrooms | <u>\$36.00</u> | <u>\$1,080.00</u> | <u>\$5,400.00</u> |
| 14b Museum Restrooms | <u>\$72.00</u> | <u>\$2,160.00</u> | <u>\$15,120.00</u> |
| 15 China Bridge Elevators | <u>\$8.00</u> | <u>\$240.00</u> | <u>\$2,880.00</u> |
| Summer Only (APR 1 – NOV 1) | Daily \$ | Monthly \$ | Yearly \$ |
| 4b Miners Hospital | <u>\$60.00</u> | <u>\$720.00</u> | <u>\$4,500.00</u> |
| 16 Golf Building | <u>\$32.00</u> | <u>\$128.00</u> | <u>\$896.00</u> |
| 17 Recreation Center | <u>\$38.00</u> | <u>\$760.00</u> | <u>\$5,320.00</u> |
| 18 Recreation Center Restrooms | <u>\$36.00</u> | <u>\$1,080.00</u> | <u>\$7,560.00</u> |
| 19 South End Park Restrooms | <u>\$36.00</u> | <u>\$1,080.00</u> | <u>\$7,560.00</u> |
| 20 Middle School Restrooms | <u>\$36.00</u> | <u>\$1,080.00</u> | <u>\$7,560.00</u> |
| 21 High School Restrooms | <u>\$36.00</u> | <u>\$1,080.00</u> | <u>\$7,560.00</u> |
| 22 Rotary Park Restrooms | <u>\$36.00</u> | <u>\$1,080.00</u> | <u>\$7,560.00</u> |
| 23 Creekside Park Restrooms | <u>\$36.00</u> | <u>\$1,080.00</u> | <u>\$7,560.00</u> |
| Total | <u>\$1,696.00</u> | <u>\$42,376.00</u> | <u>\$346,462.00</u> |

PARK CITY MUNICIPAL CORPORATION SERVICE PROVIDER/PROFESSIONAL SERVICES AGREEMENT

Deep Cleaning Standards All City Municipal Buildings

All cleaning to be done on a weekly, monthly, quarterly, and yearly basis as specified below on all buildings.

Weekly Cleaning Projects:

ALL AREAS:

- Edge vacuum all carpeted areas, including corners and under desks
- Clean stairway risers, ledges, and dust handrails, if applicable
- Spot clean stains on all hard surfaced floors and walls
- Dust all hard surfaces, including bookshelves, cabinets, chairs, file cabinets, tables, and walls
- Clean and disinfect light switches
- Clean entry doors (interior and exterior sides), including kick plates

RESTROOMS:

- Dust all partition tops
- Wipe down and disinfect ceramic tile walls, if applicable

Monthly Cleaning Projects:

ALL AREAS:

- Restore finish on all non-carpeted hard surfaced floors
- Shampoo carpets in all carpeted areas
- Dust tops of all hard surfaces, including frames, mirrors, hanging light fixtures, air vents and walls
- Low dusting of baseboards and window ledges
- Fill floor drains with at least one gallon of water and disinfect to prevent sewer smells

KITCHEN:

- Damp wipe tops of all appliances, including refrigerators, microwaves, and vending machines.
- Wipe fronts of all cabinetries

Quarterly Cleaning Projects:

ALL AREAS:

- Buff and high gloss finish all non-carpeted hard surfaced floors, except the Farm Shed
- Dust and clean all venetian and vertical blinds, if applicable
- Brush and clean all air vents

Yearly Cleaning Projects:

ALL AREAS:

- Strip and re-wax all non-carpeted hard surfaced floors
- Buff and high gloss finish the stained concrete floor in Farm Shed ONLY (to be completed approximately between April and May)

**PARK CITY MUNICIPAL CORPORATION
SERVICE PROVIDER/PROFESSIONAL SERVICES AGREEMENT**

Payment Schedule – Deep Cleaning Standards All City Municipal Buildings

| | |
|-------------------------------------|---|
| 1. Weekly Deep Cleaning Projects | <u>\$0.00 – price included in Exhibit A</u> |
| 2. Monthly Deep Cleaning Projects | <u>\$1,100.00 (includes interior glass)</u> |
| 3. Quarterly Deep Cleaning Projects | <u>\$3,000.00</u> |
| 4. Annual Deep Cleaning Projects | <u>\$5,500.00</u> |
| Total | <u>\$9600.00</u> |

PARK CITY MUNICIPAL CORPORATION SERVICE PROVIDER/PROFESSIONAL SERVICES AGREEMENT

Special Events

Park City holds the following annual special events during which City facilities see higher usage and thus need supplementary janitorial services above the usual daily tasks as identified in Scope of Services – Exhibit A. While Exhibit C lists major special events, the City does host several smaller special events throughout the year which may require supplementary janitorial services and/or additional janitorial staff presence. The City will provide advance notification to the Service Provider when special events are finalized, as well as the specific supplementary janitorial services required for each event. All events and event dates/times are subject to change and/or cancellation.

Special Event 1.

SUNDANCE FILM FESTIVAL

All cleaning is in addition to services outlined in Scope of Services – Exhibit A for the locations listed below.

DURATION:

- Ten (10) days – End of January of each year (times subject to change)
- First Thursday 3:00 PM to 10:00 PM
- All other days 8:00 AM to 10:00 PM

STAFFING:

- Service Provider to provide one (1) extra dedicated janitorial staff member, equipped with cell phone, rotating between locations.

CLEANING LOCATIONS:

- Transit Center Restrooms
- Miner’s Plaza Restrooms
- Museum Restrooms

CLEANING SERVICES:

- Empty all trash cans and dispose of in dumpster; replace liners and spot clean trash cans
- Restock all paper products and soap
- Clean and disinfect all handrails and doorknobs
- Clean and disinfect all restroom fixtures, dispensers, faucets, rails, sinks, toilets and urinals
- Clean and disinfect all flush sensors and underside of all toilets
- Clean and disinfect all countertops
- Vacuum all carpeting, including mats, if applicable
- Sweep, mop, and disinfect hard surfaced floors, if applicable

PARK CITY MUNICIPAL CORPORATION SERVICE PROVIDER/PROFESSIONAL SERVICES AGREEMENT

Special Event 2.

KIMBALL ARTS FESTIVAL

All cleaning is in addition to services outlined in Scope of Services – Exhibit A for the locations listed below.

DURATION:

- Three (3) Days – Typically the first weekend in August (times subject to change)
- Friday 3:00 PM to 9:00 PM
- Saturday 9:00 AM to 9:00 PM
- Sunday 9:00 AM to 7:00 PM

STAFFING:

- Service Provider to provide one (1) dedicated janitorial staff member, equipped with cell phone, rotating between locations.

CLEANING LOCATIONS:

- Transit Center Restrooms
- Miner’s Plaza Restrooms
- Museum Restrooms

CLEANING SERVICES:

- Empty all trash cans and dispose of in dumpster; replace liners and spot clean trash cans
- Restock all paper products and soap
- Clean and disinfect all handrails and doorknobs
- Clean and disinfect all restroom fixtures, dispensers, faucets, rails, sinks, toilets, and urinals
- Clean and disinfect all flush sensors and underside of all toilets
- Clean and disinfect all countertops
- Vacuum all carpeting, including mats, if applicable
- Sweep, mop, and disinfect hard surfaced floors, if applicable

PARK CITY MUNICIPAL CORPORATION SERVICE PROVIDER/PROFESSIONAL SERVICES AGREEMENT

Special Event 3.

FOURTH OF JULY CELEBRATION

All cleaning is in addition to services outlined in Scope of Services – Exhibit A for the locations listed below.

DURATION:

- One (1) day: July 4th

STAFFING:

- Service Provider to provide two (2) dedicated janitorial staff members, equipped with cell phone, rotating between locations.

CLEANING LOCATIONS:

- Transit Center Restrooms (10:00 AM and 1:00 PM ONLY)
- Miner's Plaza Restrooms (10:00 AM and 1:00 PM ONLY)
- Museum Restrooms (10:00 AM and 1:00 PM ONLY)
- South End Park Restrooms (7:00 AM to 9:00 PM)
- Recreation Center Restrooms (7:00 AM to 9:00 PM)

CLEANING SERVICES:

- Empty all trash cans and dispose of in dumpster; replace liners and spot clean trash cans
- Restock all paper products and soap
- Clean and disinfect all handrails and doorknobs
- Clean and disinfect all restroom fixtures, dispensers, faucets, rails, sinks, toilets, and urinals
- Clean and disinfect all flush sensors and underside of all toilets
- Clean and disinfect all countertops
- Vacuum all carpeting, including mats, if applicable
- Sweep, mop, and disinfect hard surfaced floors, if applicable

PARK CITY MUNICIPAL CORPORATION SERVICE PROVIDER/PROFESSIONAL SERVICES AGREEMENT

Special Event 4.

AUTUMN ALOFT FESTIVAL

All cleaning is in addition to services outlined in Scope of Services – Exhibit A for the locations listed below.

DURATION:

- One Day – Mid-September (times subject to change)
- Typically, Saturday
- 7:00 AM to 10:00 AM

STAFFING:

- Service Provider to provide one (1) dedicated janitorial staff member, equipped with cell phone, rotating between locations.

CLEANING LOCATIONS:

- Middle School Restrooms
- High School Restrooms

CLEANING SERVICES:

- Empty all trash cans and dispose of in dumpster; replace liners and spot clean trash cans
- Restock all paper products and soap
- Clean and disinfect all handrails and doorknobs
- Clean and disinfect all restroom fixtures, dispensers, faucets, rails, sinks, toilets, and urinals
- Clean and disinfect all flush sensors and underside of all toilets
- Clean and disinfect all countertops
- Vacuum all carpeting, including mats, if applicable
- Sweep, mop, and disinfect hard surfaced floors, if applicable

PARK CITY MUNICIPAL CORPORATION SERVICE PROVIDER/PROFESSIONAL SERVICES AGREEMENT

Special Event 5.

PARK SILLY SUNDAY MARKET

All cleaning is in addition to services outlined in Scope of Services – Exhibit A for the locations listed below.

DURATION:

- Sundays, Mid-June through Mid-September (times subject to change)
- 11:00 AM

STAFFING:

- Service Provider to provide one (1) dedicated janitorial staff member, equipped with cell phone, rotating between locations.

CLEANING LOCATIONS:

- Transit Center Restrooms (10:00 AM and 1:00 PM ONLY)
- Miner's Plaza Restrooms (10:00 AM and 1:00 PM ONLY)
- Museum Restrooms (10:00 AM and 1:00 PM ONLY)

CLEANING SERVICES:

- Empty all trash cans and dispose of in dumpster; replace liners and spot clean trash cans
- Restock all paper products and soap
- Clean and disinfect all handrails and doorknobs
- Clean and disinfect all restroom fixtures, dispensers, faucets, rails, sinks, toilets, and urinals
- Clean and disinfect all flush sensors and underside of all toilets
- Clean and disinfect all countertops
- Vacuum all carpeting, including mats, if applicable
- Sweep, mop, and disinfect hard surfaced floors, if applicable

**PARK CITY MUNICIPAL CORPORATION
SERVICE PROVIDER/PROFESSIONAL SERVICES AGREEMENT**

Payment Schedule – Special Events

| | |
|-------------------------------|--------------------------|
| 1. Sundance Film Festival | <u>\$4,788.00</u> |
| 2. Kimball Arts Festival | <u>\$1,008.00</u> |
| 3. Fourth of July Celebration | <u>\$648.00</u> |
| 4. Autumn Aloft Festival | <u>\$108.00</u> |
| 5. Park Silly Sunday Market | <u>\$2,700.00</u> |
| Total | <u>\$9,252.00</u> |

PARK CITY MUNICIPAL CORPORATION SERVICE PROVIDER/PROFESSIONAL SERVICES AGREEMENT

Equipment Supply

Service Provider will be responsible for storing and maintaining its equipment. Park City will fund the initial supply of new equipment and replacement only when the useful life of the equipment has been reached. Park City will not be responsible to replace equipment in the event of operator error.

All cleaning equipment must be approved by the building maintenance supervisor prior to purchase.

CLEANING RAGS:

- Freshly laundered rags are to be used in each location for each cleaning

MOPS:

- Freshly laundered mop heads are to be used in each location for each cleaning

GLOVES, MASKS, AND SAFETY GLASSES:

- As needed for employees

VACUUMS:

- One floor or backpack vacuum per each employee on staff that day.
 - Must have a HEPA filter

PARK CITY MUNICIPAL CORPORATION SERVICE PROVIDER/PROFESSIONAL SERVICES AGREEMENT

Payment Schedule – Equipment Supply

Please list total cost for each piece of equipment to perform all jobs listed in Locations.

| | |
|--------------------------------------|---------------------------|
| 1. Clean Rags | \$ <u>576.60</u> |
| 2. Clean Mop Heads | \$ <u>163.12</u> |
| 3. Gloves, Masks, and Safety Glasses | \$ <u>3,230.00</u> |
| 4. Vacuums | \$ <u>6,884.00</u> |
| Total | \$<u>10,853.72</u> |

Please list total cost for each piece of equipment to perform all jobs listed in Deep Cleaning Services.

| | |
|--------------------------------------|-------------------|
| 1. Clean Rags | \$ included above |
| 2. Clean Mop Heads | \$ included above |
| 3. Gloves, Masks, and Safety Glasses | \$ included above |
| 4. Vacuums | \$ included above |
| Total | \$ N/C |

Please list total cost for each piece of equipment to perform all jobs listed in Special Events.

| | |
|--------------------------------------|-------------------|
| 1. Clean Rags | \$ included above |
| 2. Clean Mop Heads | \$ included above |
| 3. Gloves, Masks, and Safety Glasses | \$ included above |
| 4. Vacuums | \$ included above |
| Total | \$ N/C |

| | |
|-------------------------------|---------------------------|
| Total of all equipment | \$<u>10,853.72</u> |
|-------------------------------|---------------------------|

PARK CITY MUNICIPAL CORPORATION SERVICE PROVIDER/PROFESSIONAL SERVICES AGREEMENT

EXHIBIT "B"

PAYMENT SCHEDULE FOR "EXTRA" WORK

All "extra" work shall be agreed to in advance in writing by the City.

Please specify hourly rate for:

- Non-Holiday, Normal Business Hours \$ 32.00
- Emergency Calls \$ 50.00
- After-Hours \$ 36.00
- Holidays \$ 54.00

Please specify hourly rate for:

- Additional Special Events with advance notice \$ 36.00

Please specify cost for:

- Quick clean of a facility and replacement of supplies/paper products \$ 32.00
- Replacement of supplies/paper products ONLY \$ 32.00

Emergency Response Time:

Please specify your guaranteed response time to emergency cleaning requests. Locations of all twenty-three (23) City facilities should be considered. If your guaranteed response time is different for various locations, please list the individual response times on a separate sheet:

- Guaranteed Emergency Response Time 15 minutes to 1 hour

Comments: Response time depends on hazardous weather and time of day/night of the call. Note for business hours as listed above. The business hours are 7 days/evenings per week 6:00am-8:30pm. After hours are 8:30pm-6:00am.