

# Special Use of Public Parking (SUPP) during Sundance Film Festival

## When will I need this permit?

You will need a Special Use of Public Parking permit if you intend to load-in/out of a Main Street venue, provide crowd control, or occupy public parking spaces/right of way.

## Quick Start Guide:

- Applications will be accepted starting November 29, 2021.
- Site Map is required. Example: Google street view with parking spaces **clearly marked**. (Aerial view will not accepted).
- 72 hours (3 business days) is required to complete a p p l i c a t i o n .
- No requests will be granted for Martin Luther King Jr. holiday weekend (January 14 to January 17, 2022).

## FAQ

### Q. Is parking allowed on Main Street during Sundance ?

A. No. Main Street is a drop-and-load zone from Tuesday 1/18/22 through Sunday 1/30/22. Load-in/ out(s) of venues, require a SUPP permit.

### Q. What is a Special Use Load In/Out permit required f o r ?

A. The Special Use of Load In/Out permit is required for activity during with Sundance Film Festival event time period that involves the use of public parking spaces. This permit is required for the following activities:

- Venue Load-in/Load-out requests
- Moving Trucks/ Vans/ Trailers
- Satellite Trucks
- Lifts/ Booms
- Crowd Control/ Mitigation
- PODS/ Storage/ Etc.

### Q. What are the types of Permits?

A.

**Red Permit:** for large-scale loading operations (**only permitted between 4am-10am on designated days**). First opportunity for **load-in** in January 18th. First opportunity for **load-out** with a RED loading permit will be Tuesday (Day 6) after the start of the Festival. NO LOAD-OUT permitted during the first Saturday, Sunday, or Monday of the Festival.

**Green Permit:** For the active loading of smaller loading operations such as catering, food/beverage or linen service, musical equipment (Allowed during day & evening with specific parameters on location and timing) Generally limited to 15 minute maximum and vehicle may not exceed 15 feet in length.

**Q. I rented out my Main Street business for Sundance, I need to move my stuff out; do I need a SUPP permit?**

**A.** Yes. A Special Use of Public Parking permit is required for any activity on Main Street that involves the use of public parking spaces and loading in/out of venues.

**Q. How much does a SUPP permit cost?**

**A.** Cost is \$50.00 per space (22 feet) per day, plus a \$20.00 application fee.

**Q. Where is the SUPP permit required?**

**A.** The Special Use Load In/Out permit is required for extended parking in public parking spaces, which include Main Street, Swede Alley, Park Avenue, Heber Avenue and the following lots:

- Flag Pole Lot
- Brew Pub Lot
- Bob Wells/ Historic Wall Lot
- North Marsac Lot

**B. How do I apply for this permit?**

**A.** You can email your application starting November 29, 2021 to [pcparking@parkcity.org](mailto:pcparking@parkcity.org). To apply in person at 1053 Iron Horse Drive, Park City, UT 84060. (Note: Please allow 72-hours to process your application.) or, call 435-615-5301.

**Q. How do I pay for this permit?**

**A.** The following forms of payment are accepted: Cash, check or Visa, MasterCard, American Express and Discover cards.

**Q. Where do I pick-up my permit?**

**A.** Permits can be picked up at the Public Works Building, located at 1053 Iron Horse Drive, Park City, UT 84060. Hours of operation are M – F, 8:00 AM – 5:00 PM MST. For directions please call 435-615-5301.

**Q. Can I use a red curb/no parking zone**

**A.** No. Red Curbs and no parking zones are in place for public safety reasons.

**Q. What if I'm just making a delivery?**

**A.** Main Street is designated Drop-and-Load during Sundance (driver must remain with vehicle). Deliveries will require a Special Use Load In/Out permit (see above).

**Q. Why can't I load-in or load-out during Martin Luther King Jr. Holiday weekend?**

**A.** In accordance with Park City Municipal's licensing code, loading activity will be restricted to maintain vibrancy on the street over the holiday weekend.

**Q. Does the City barricade/ hold parking spaces when we purchase this permit?**

**A.** No. Applicants with an approved permit are solely responsible for barricading and managing spaces they have reserved. We recommend barricading your spaces as close to 6:00am on the day(s) of your permit to ensure availability.

**Q. What can I use to barricade the spaces I have reserved?**

**A.** Type 2 barricades or Orange traffic cones (18 inches tall) are acceptable. Caution tape between barricades is highly recommended.

**Q. Where can I rent barricades?**

**A.** There are several traffic supply companies based in Salt Lake City. Enter 'traffic supply' in your browser to find suppliers. Park City does not provide barricades or other materials.

**Q. Any special requirements for moving trucks/ box trucks?**

**A.** Yes. For security reasons, we require box trucks and delivery vehicles to be attended at all times. This permit allows active loading and unloading ONLY. **Parking is not allowed.** Contents must be visible. Flashers are required. When delivery is complete, and the truck is closed up, it must vacate the Main Street area.

**Q. I have a lift/ boom, which will be on the sidewalk; do I still need a SUPP permit?**

**A.** Yes. Also, applicants who require the use of the sidewalk or street, within the public right-of-way, must receive authorization and a release of liability from the City. A separate 'Sidewalk Closure' permit is required and can be obtained through the Engineering Department (435 -615- 5056). If you need to stow your boom or lift, you will need a SUPP permit.