

# Sundance 2020

## Load In/Out Permits

### When will I need this permit?

You will need a Special Use Load In/Out permit if you need to load-in/ out of a Main Street Core Area venue, if you are required to provide crowd control, park a Satellite Truck, need to store a POD, or require a lift/ boom AND the activity requires the use of public parking spaces.

### Quick Start Guide:

- Applications will be accepted starting December 2<sup>nd</sup>, 2020.
- Site Map is required. Example: Google street view with parking spaces **clearly marked**. (Aerial view will not accepted).
- 72 hours (3 business days) is required to review a p p l i c a t i o n .
- No requests will be granted for Martin Luther King Jr. holiday weekend (January 18 to January 20, 2020).

### FAQ

**Q. Is parking allowed on Main Street during Sundance ?**

**A.** No. Main Street is a drop-and-load zone from Tuesday 1/21/20 through Sunday 2/2/20. Deliveries and load-in/ out(s) of venues, require a permit if the time exceeds 15 -minutes.

**Q. What is a Special Use Load In/Out permit required f o r ?**

**A.** The Special Use of Load In/Out permit is required for activity during with Sundance Film Festival event time period that involves the use of public parking spaces. This permit is required for the following activities:

- Venue Load-in/Load-out requests
- Moving Trucks/ Vans/ Trailers
- Satellite Trucks
- Lifts/ Booms
- Crowd Control/ Mitigation
- PODS/ Storage/ Etc.

**Q. What are the types of Permits?**

**A. Red Permit:** for large-scale loading operations (**only permitted between 4am-10am on designated days**). First opportunity for load-out with a RED loading permit will be Tuesday (Day 6) after the start of the Festival. NO LOAD-OUT permitted during the first Saturday, Sunday, or Monday of the Festival.

**Green Permit:** for smaller loading operations such as catering, food/beverage or linen service (15 minute maximum, allowed during day & evening), vehicle may not be larger than 15' in length.

**Blue Permit:** for the active loading of musical instruments, sound equipment and related materials such as amplifiers, microphones and cords (permitted during the day/evening but with specific parameters on location and timing)

**Q. I rented out my Main Street business for Sundance, I need to move my stuff out; do I need a permit?**

**A.** Yes. A Special Use Load In/Out permit is required for any activity on Main Street associated with Sundance Film Festival that involves the use of public parking spaces.

**Q. How much does a permit cost?**

**A.** Cost is \$50.00 per space (22 feet) per day, plus a \$20.00 application fee.

**Q. Where is this permit required?**

**A.** The Special Use Load In/Out permit is required for extended parking in public parking spaces/lots/garages, which include Main Street, Swede Alley, China Bridge Parking Structure, Park Avenue, Heber Avenue and the following lots:

- Flag Pole Lot
- Brew Pub Lot
- Bob Wells/ Historic Wall Lot
- Sandridge Lots (Upper and Lower)
- North Marsac Lot

**Q. How do I apply for this permit?**

**A.** You can email your application starting December 2, 2019 to [parking\\_permits@parkcity.org](mailto:parking_permits@parkcity.org) or apply in person at 1053 Iron Horse Drive, Park City, UT 84060. (Note: Please allow 72-hours to process your application.) or, call 435-615-5301.

**Q. How do I pay for this permit?**

**A.** The following forms of payment are accepted: Cash, check or Visa, MasterCard, American Express and Discover cards.

**Q. Where do I pick-up my permit?**

**A.** Permits can be picked up at the Public Works Building, located at 1053 Iron Horse Drive, Park City, UT 84060. Hours of operation are M – F, 8:00 AM – 5:00 PM MST. For directions please call 435-615-5301.

**Q. Can I load-in or load-out if my venue is located on a red curb/no parking zone?**

**A.** No. Red Curbs and no parking zones are in place for public safety reasons.

**Q. What if I'm just making a delivery?**

**A.** Main Street is designated Drop-and-Load during Sundance (driver must remain with vehicle). Deliveries will require a Special Use Load In/Out permit (see above).

**Q. Why can't I load-in or load-out during Martin Luther King Jr. Holiday weekend?**

**A.** In accordance with Park City Municipal's licensing code, Sundance activity will be restricted over the holiday weekend.

**Q. Does the City barricade/ hold parking spaces when we purchase this permit?**

**A.** No. Applicants with an approved permit are solely responsible for barricading spaces they have reserved. Parking is restricted on Main Street from 2am – 6am. We recommend barricading your spaces as close to 6:00am on the day(s) of your permit to ensure availability.

**Q. What can I use to barricade the spaces I have reserved?**

**A.** Type 2 barricades or Orange traffic cones (18 inches tall) are acceptable. Caution tape between barricades is highly recommended.

**Q. Where can I rent barricades?**

**A.** There are several traffic supply companies based in Salt Lake City. Enter 'traffic supply' in your browser to find suppliers.

**Q. Any special requirements for moving trucks/ box trucks?**

**A.** Yes. For security reasons, we require box trucks and delivery vehicles to be attended at all times. This permit allows active loading and unloading **ONLY**. **Parking is not allowed**. Contents must be visible. Flashers are required. When delivery is complete, and the truck is closed up, it must vacate the Main Street area.

**Q. I have a lift/ boom, which will be on the sidewalk; do I still need a Special Load In/Out permit?**

**A.** Yes. Also, applicants who require the use of the sidewalk or street, within the public right-of-way, must receive authorization and a release of liability from the City. A separate 'Sidewalk Closure' permit is required and can be obtained through the Engineering Department (435 -615- 5056).