



# PARKING SERVICES

October 2020

RE: Residential Parking Permits

Dear Parking Permit Zone Resident,

**Current Residential parking permit expiry dates will be extended to July 1, 2021.** To obtain new permits, please complete the application included with this letter. Then bring it in with the specified current or valid documents to Public Works at **1053 Iron Horse Dr.** OR email to [parking\\_permits@parkcity.org](mailto:parking_permits@parkcity.org). We will have your permit(s) ready for pickup or mailing three business days later.

**Please take note of the following:**

1. All parking tickets must first be paid to receive a permit.
2. Permits will only be evaluated and processed if the requirements are **complete**.
3. You must live within a residential permit parking zone to be eligible for a permit (see map on enclosed brochure).
4. If you park only off street (in your own driveway, garage, or private space), you do not need a permit as long as you are not in the public right-of-way.
5. Permits do not guarantee parking availability.

**Owners:**

If you are a property owner you will need to supply us with: A valid picture I.D., valid vehicle registration for each car that will need a permit, and a Utility bill (dated within the last 30 days), with the property address, OR a property tax receipt.

**Renters:**

If you are a renter you will need to supply us with a copy of your lease agreement in your name OR a signed letter from the property owner indicating that you are the current tenant OR metered utility bill in your name and at your address, a valid picture ID, and a valid registration of each car that will need a permit.

Please remember you are allotted only one guest permit per address (NOT per unit).

We are pleased to be able to provide residential permits for your vehicle(s) free of charge again this year. If you have any questions about eligibility requirements or any aspect of the residential parking program, please refer to the enclosed brochure or call Parking Services at (435) 615-5301.

Sincerely,

*Parking Services*

DATE ISSUED:



2019-20

PARKING SERVICES

RESIDENTIAL PARKING PERMIT APPLICATION

This form is available online at www.parkcity.org

To Obtain a Residential Parking Permit:

Step 1: Fill in the form below. Please be sure to specify your delivery method.

Step 2: Owners: If you are a property owner, you will need to supply us with a valid picture I.D., valid vehicle registration for each car that will need a permit, and a metered utility bill in your name showing the property address (or a property tax receipt).

Renters: If you are a renter, you will need to supply us with a copy of your lease agreement in your name or a signed letter from the property owner indicating that you are the current tenant or metered utility bill with your name on it, a valid picture I.D., and a valid vehicle registration of each car that will need a permit.

Step 3: Sign and date this application. Mail or email to: Park City Parking Services, P.O. Box 1480, Park City, UT 84060 parking\_permits@parkcity.org. You may also bring application to Public Works at 1053 Iron Horse Dr.

Please allow three (3) business days for processing. We will make every effort to process your application in a timely manner.

APPLICANT INFORMATION

Did you have permits last year? [ ] yes [ ] no

Would you like one of your permits to be a guest permit? [ ] yes [ ] no (Note: Only one guest permit is allowed per address NOT per unit.)

Name: \_\_\_\_\_ Contact Phone: \_\_\_\_\_ (OFFICE USE) Guest Permit #

Street Address: \_\_\_\_\_ E-mail: \_\_\_\_\_

Mailing Address: \_\_\_\_\_ PERMIT #

Vehicle License # 1: \_\_\_\_\_ State: \_\_\_\_\_ Year: \_\_\_\_\_ Make: \_\_\_\_\_ Color: \_\_\_\_\_

(VIN # required if not registered in Utah): \_\_\_\_\_

Vehicle License # 2: \_\_\_\_\_ State: \_\_\_\_\_ Year: \_\_\_\_\_ Make: \_\_\_\_\_ Color: \_\_\_\_\_

(VIN # required if not registered in Utah): \_\_\_\_\_

Vehicle License # 3: \_\_\_\_\_ State: \_\_\_\_\_ Year: \_\_\_\_\_ Make: \_\_\_\_\_ Color: \_\_\_\_\_

(VIN # required if not registered in Utah): \_\_\_\_\_

Vehicle License # 4: \_\_\_\_\_ State: \_\_\_\_\_ Year: \_\_\_\_\_ Make: \_\_\_\_\_ Color: \_\_\_\_\_

(VIN # required if not registered in Utah): \_\_\_\_\_

Vehicle License # 5: \_\_\_\_\_ State: \_\_\_\_\_ Year: \_\_\_\_\_ Make: \_\_\_\_\_ Color: \_\_\_\_\_

(VIN # required if not registered in Utah): \_\_\_\_\_

Delivery Method: [ ] Mail to address above [ ] Hold for pick up at Public Works at 1053 Iron Horse Drive

Do you want to be notified when permits are ready for pick up? [ ] Yes! Please call me at \_\_\_\_\_

[ ] Yes! Please e-mail me at \_\_\_\_\_ [ ] No, thank you.

I understand residential parking permits are issued under, and subject to the provisions of Title 9 of the Park City Municipal Corporation Code. Failure to adhere to the provisions of Title 9 may result in suspension or revocation of parking permits. I certify all information submitted with this application is correct.

Signature: X \_\_\_\_\_ Date: \_\_\_\_\_