

Action Step	Dept.	Deliverable/ Description	Status	Deadline	Priority	Responsible Party	Comments/ Update
Council Strategic Goal: Inclusive & Healthy Community							
CRITICAL PRIORITY: HOUSING <i>Middle-Income, Attainable, and Affordable Housing</i>							
Goal: Housing <i>Facilitate a range of affordable, quality housing opportunities that meet the life-cycle needs of persons at all economic levels</i>							
1035 Update Deed Restrictions	COMM DEVELOP ADMIN	re-do outdated deed restrictions as properties become available	Complete	3	6/30/2018	Critical	Jason Glidden, Rhoda Stauffer
2024 Update Employee Generation Rates and Housing Resolution	COMM DEVELOP ADMIN	Procure consultant services to make recommendations to update employee generation rates in Affordable Housing Resolution	Delayed	1	6/28/2019	Critical	Jason Glidden, Rhoda Stauffer
2038 Housing Lottery (Woodside Projects)	COMM DEVELOP ADMIN	Develop written process for Housing Lottery as well as update application qualifications	On Track	2	4/30/2019	Critical	Jason Glidden, Rhoda Stauffer
0448 City Housing Plan Implementation	COMM DEVELOP ADMIN	Implementing the goals of the city housing plan including developing funding options to foster homeownership opportunities in Park City. 7-31-17 UPDATE: City Council has set a goal of 800 housing units by the year 2026 and interim goal of 220 by 2020.	Complete	3		Critical	Rhoda Stauffer (Affordable Housing) Deed Restriction template completed in January 2015. Resolution revisions still in process - reviewing additional research and studies by outside experts to present to Council in Spring of 2015. Mortgage program tool still in consideration as part of new program. Council Priority: Affordable, attainable, middle-income housing
2025 Public/Private Housing Project Priorities	COMM DEVELOP ADMIN	Discussion with Council on City Housing priorities including development of city owned land and public/private development opportunities	Complete	3	7/1/2019	Critical	Rhoda Stauffer

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0820 Code Updates in Support of Affordable Housing Development	COMM DEVELOP ADMIN	Adoption of code changes by planning commission and City Council	On Track	2	5/1/2019	Critical	Jason Glidden, Bruce Erickson	
Goal: RDA <i>Create a Distinctive Sense of Place through Strategic Development</i>								
0004 Lower Park Redevelopment	COMM DEVELOP ADMIN	Woodside Park plan completed. Remainder MPD in process	Complete	3	10/25/2018	Critical	Nate, Jonathan, Anne	
0595 Community Center-Level of Service/Funding	PC MARC	Determination of level of service (LOS)/funding; Complete schematic design	Complete	3	7/1/2018	Critical	Ken Fisher, Jon Weidenhamer, Matt Twombly	LOS & building scope finalized. Sr./community center on hold(RDA funding should be available when W. Park PH2 sells, approx. fall 2020), anticipate discussion with Summit County on roles and responsibilities, which may change or reduce scope.
0816 Development of 1450-1460 Park Avenue	COMM DEVELOP ADMIN	Complete the development of eight new homes at 1450-1460 Park Avenue	Complete	3	10/25/2018	Critical	Rhoda Stauffer	complete
0818 Complete design RFP for Woodside Park Phase 2 and 1875 Homestake Units	COMM DEVELOP ADMIN	Complete the design for higher density units at Woodside Park and Homestake; complete RFP process to identify a partner to complete the development of up to 52 units	Complete	3	10/25/2018	Critical	Jason Glidden	complete
2027 Senior Facility Relocation	ECONOMY	Replace existing senior building	On Track	2	6/1/2019	Critical	Jon Weidenhamer	Preferred relocation option agreed on (Christian Ctr.) Working on lease terms. Working on disposal of existing Keetly Depot building.

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2048 Certificate of Occupancy- Woodside Park Phase 1	COMM DEVELOP ADMIN	Obtain the Certificate of Occupancy for the Woodside Park Phase 1 affordable housing project.	On Track	2	7/1/2019	Critical	Jason Glidden	
2049 Woodside Park Phase 2 Construction	COMM DEVELOP ADMIN	Receive building permits and begin construction on Woodside Park Phase 2 affordable housing project.	On Track	2	7/15/2019	Critical	Jason Glidden	
2050 Update Housing Resolution	COMM DEVELOP ADMIN	Updated the Park City Housing Resolution and get it approved by City Council	On Track	2	3/1/2019	Critical	Jason Glidden	
0938 Affordable Housing Park Avenue	FINANCE	Park Avenue - Completion and sale of housing units	Complete	3	6/30/2018	Critical	Rebecca/Mindy	
0939 Affordable Housing Central Park Condos	FINANCE	Central Park Condos - Completion and sale of housing units	Complete	3	6/30/2018	Critical	Rebecca/Mindy	
2095 Affordable Housing-Woodside Ave	FINANCE	Woodside Ave- Completion and sale of housing units	On Track	2	6/30/2019	Critical	Rebecca	

Desired Outcome: Protected and Celebrated History

The Historic District is Home. It embodies the best of the small town character and setting of Park City

Goal: Historic Preservation

Protect and defend the Historic Districts through education, guidelines, and regulations

0844 Update site inventories and increase awareness that history has a "time factor"	PLANNING DEPT.	Mailer to Citizens	Complete	3	12/31/2018	Critical	Bruce Erickson (Planning Director)	In final review for going to print
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0008 Annual Historic Award	PLANNING DEPT.	Historic Preservation Board to designate an awardee, commission an artist to illustrate the awardee, and present the award at a function	Complete	3	12/31/2018	High	Bruce Erickson (Planning Director)	At NPB 11/1/17 for 2018 selection.
0848 Complete update of H Grant program	PLANNING DEPT.	New guidelines for Historic District Grants	On Track	2	3/1/2019	High	Bruce Erickson (Planning Director)	at HPB for Final Review, Consultant report complete

Essential Desired Outcome: Safe Community

Goal: Safety & Health

Provide the best health and safety for the public through effective interpretation and implementation of codes, policies and rules

0807 Implementation of Wildland urban interface code mitigation	BUILDING DEPT.	The adoption of a wildland urban interface ordinance and implementing the agreement with the state of Utah.	On Track	2	3/1/2019	Critical	Dave Thacker, Fire Marshal	
2039 Become an Accredited Police Department	POLICE	Complete Accreditation Process paperwork, audits and other requirements through Utah Chiefs of Police Association	On Track	2	12/31/2020	Top	Phil Kirk, Malena Stevens & Chelsea North	Feb 2019: on track Sep 2019: Officer Chelsea North assigned to take the lead on the accreditation process.

Goal: Crime Prevention, Detection and Reduction

Reduce the opportunities for the commission of crimes through preventive patrol and by engaging employees, residents and business partners in other preventative measures, such as Neighborhood Watch

2030 People Experiencing Homelessness or in Mental Health Crisis	POLICE	Develop a holistic multi-disciplinary tool to address homelessness and mental health	On Track	2	1/1/2020	Critical	Andrew Leatham, Phil Kirk, Tricia Lake, Aaron Newman, Dan Cherkis	Officer Dan Cherkis and Captain Kirk have continued to develop a Mobile Crisis Outreach Team with Aaron Newman at the Board of Health. Sep 2019: PCPD still working through budgetary and planning issues with Aaron Newman to develop a Mobile Crisis Outreach Team.
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2032 IACP "One Mind" Training	POLICE	Training in how officers interact with mental health crisis situations and de-escalation techniques, to receive national certification with IACP	Complete	3	12/31/2019	Critical	Sgt. Nakaishi	Feb 2019: Initial research completed March 2019: Police Dept received One Mind certification; All associate's training and requirements completed
1017 Proactive enforcement with building inspectors	POLICE	Creating a formalized process for granting/tracking noise variance	Complete	3	6/30/2019	Top	Phil Kirk, Jenny Diersen, Michelle Downard, Tricia Lake	Sep 2019: The new Fire Marshal Eric Hales is now working closely with Chief Carpenter & PCPD Patrol.
2029 Fire Marshal	BUILDING DEPT.	Hire a new Fire Marshal	Complete	3		Top	Dave Thacker, Wade Carpenter	Feb 2019: Chief Carpenter is helping with the training of the new fire Marshal Eric Hales.
2031 Problem-Oriented Policing Sector Accountability Process	POLICE	Evaluate the effectiveness of the Problem-Oriented Policing Sector Accountability process	On Track	2	5/1/2019	Top	Captain Leatham, Captain Kirk	Feb 2019: Community Outreach Officer Franco Libertini and POP sergeant Cameron Thor are coordinating their efforts on sector accountability
Goal: Protect <i>Protection of Life and Property from Threats or Disasters</i>								
2034 Law Enforcement Response to a Critical Incident on Mass Transit	POLICE	Complete full-scale exercise	Complete	3	1/1/2019	Top	Captain Leatham, Captain Kirk, Sgt. Nakaishi	Feb 2019: training completed

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0676 School District Training	POLICE	Train School Employees how to use kits.	Delayed	1	6/1/2020	High	Wade Carpenter	Sep 2019: SRO Trent Jarman reports that the mass causality kits are now in place at the schools but they're still working on obtaining effective tourniquet. The stop the bleed instructor is with PKMC and he is working with COO Tanner on a slew of security and other issues. We have had discussions on have Fight Back Nation coming in for teacher lessons on active shooter drills and training.
2035 Active Threat Tabletop Exercise	POLICE	Complete tabletop exercise with Transit, School District, Fire, SCSO	Complete	3	1/1/2019	High	Captain Leatham, Mike McComb, Chief Carpenter	Feb 2019: training completed
Goal: Quality of Life								
<i>Enhance Quality of Life of Park City residents and visitors by preserving civil order and maintaining a feeling of security in the community</i>								
2036 Youth Outreach Programs	POLICE	Increase level of participation with youth through Camp Safety, Leaders for Life, Bike to School, Police Explorer	Delayed	1	1/1/2020	High	Captain Leatham, Captain Kirk, Chief Carpenter	Sep 2019: Officer Libertini is working with Georgia at BSA to finalize plans to start up a PCPD post during this school year. Post advisors from PCPD have been identified and will be starting to meet in October.
Desired Outcome: Vibrant Arts & Culture								
<i>Strengthen, unify, and connect artistic and cultural expression as the City grows into an arts & culture hub</i>								
Goal: Economy								
<i>Diversify and enhance economy and improve the local and guest experience</i>								
0937 Arts & Culture	FINANCE	Accounting for all fixed assets, transfer of fixed assets, sale, and public-private partnership	On Track	2	6/30/2022	Critical	Rebecca/Mindy	

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1032 Support Arts & Culture District	COMM DEVELOP ADMIN	RFP management and MPD application oversight; Issue RFP architecture design Oct 2017 (complete); Purchase land by Jan 2018 (complete); Submit MPD application fall 2019; Break ground spring of 2020	On Track	2	1/1/2020	Critical	Nate (lead), Anne	
Goal: Public Art <i>Enrich and connect the community through visual arts in public spaces</i>								
1088 Art Submissions Annual Review	LIBRARY	Review a call for submissions of art once a year by a committee, which includes a Public Art Advisory Board member	Complete	3	5/1/2019	Critical	Becca Lael, Kate Mapp	In March, applications will be open. In April, committee will review applications and select the show. Application period was expanded to Feb and Mar, this year. Art Exhibit documents for exhibit space, installation requirements, and dimensions was created. Call for entries was sent out in March. This year we reached out to professional art organizations, art clubs, and Utah university art departments to encourage their members/students to apply. The call for entries process was completed. Selected artists or art groups were notified, contracts signed, and walk-throughs completed of exhibit space. The next call for entries will happen in the next fiscal year.
0862 Utility Box	ECONOMY	Install art on utility boxes	On Track	2	10/15/2019	Top	Jenny, Celia	in progress. anticipate art completion this fall
0863 MARC Artwork	ECONOMY	Create artwork interior of the MARC	Complete	3	10/25/2018	Top	Jenny	complete

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0861 Strategic and Project Plan for PAAB	ECONOMY	Update Strategic and Project Plan for PAAB	On Track	2	4/1/2019	High	Jenny, Minda	Continued progress and implementation ongoing. Winter is annual update with PAAB on strategic plan
1013 Maintenance and Inventory	ECONOMY	Develop a Maintenance Policy and updated inventory of public art	On Track	2	5/30/2019	High	Jenny, Minda	Loosey the Moose, Marsac trees and Tunnel mural renovation in progress. Updating signs on all artworks.
1014 China Bridge Murals	ECONOMY	Complete the murals	Complete	3	10/25/2018	High	Jenny, Minda	complete
1015 Piano Donation and Maintenance	ECONOMY	Update the pianos	On Track	2	5/30/2019	High	Jenny, Minda	Working through insurance issues with artist to finalize contract
1016 Restaurant Tax Grant Programming	ECONOMY	Window Display, Art Up - complete program in Spring	On Track	2	3/1/2019	High	Jenny, Minda	Olympic legacy project in progress
Goal: Special Events								
<i>Facilitate cultural, arts, and entertainment experiences that are inclusive and meaningful</i>								
0545 Special Events Municipal Code	ECONOMY	Rewrite special event code section	Complete	3	10/25/2018	Top	Jenny	
0881 Amendments to Film Code	ECONOMY	Draft and approve amendments to film code	Delayed	1	2/14/2019	Top	Jenny	Written. Simply need to find time to finalize report and have adopted
0867 Triple Crown Contract	ECONOMY	Sign contract between City and event organizer	Complete	3	12/30/2018	High	Jenny	3 yr. contract extended. Needs final execution
0869 4th of July RFP	ECONOMY	Secure service agreement with event organizer for 4th of July	Complete	3	10/25/2018	High	Jenny	PCMC has taken over production of the event. Contract signed for event promoter. need to id a long-term funding source.

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0870 Online Permitting Software	COMM DEVELOP ADMIN	Create event module compatible with permitting software	Delayed	1	10/25/2018	High	Dave T. Jenny	Procured and being implemented by Thacker. SE module next.
0878 Special Event Community Survey	ECONOMY	Secure funding and create RFP for community survey	Delayed	1	6/30/2018	High	Jenny	Service providers procured. Project put on hold. We will monitor results of SE code updates.
0880 Fee Reduction Policy	ECONOMY	Rewrite administrative process in anticipation of fall 2018 code change	On Track	2	3/1/2019	High	Jenny	Complete
Goal: Legacy <i>Cultivate the legacy of our City's cultural heritage</i>								
2006 McPolin Barn Restoration	MCPOLIN BARN	Restore McPolin Barn	Complete	3		Top	Minda Stockdale	Complete
2007 McPolin Barn Events	MCPOLIN BARN	Events at McPolin Barn	On Track	2	7/1/2019	Top	Minda Stockdale, Leah Langan	Incremental increase to events summer 2019 to include tours of McPolin Barn. This will bring number of events to approximately 7 per year of 12 per year cap per CUP.
Desired Outcome: Walkable & Bikeable Community								
Goal: Walkability <i>Develop and Maintain a Walkable/Bikeable Community</i>								
0224 SR 224 Corridor Plan Implementation: Project co-op agreement with UDOT on SR-224 Lame Dog-Homestake Signal and Intersection Improvements	TRANSPORTATION OPER	Project co-op agreement with UDOT on SR-224 Lame Dog-Homestake signal and intersection improvements	Delayed	1	6/1/2016	Critical	Brooks Robinson (Transit- Transportation Manager)	Delayed due to staff changes at UDOT and City. Draft of Amended Corridor Preservation Agreement in Process as is UDOT/City Cooperative Agreement for next phases of Project (PE, ROW, DES, CON). Transportation Planning staff working with Budget staff to program CIP funding for FY 2016/17. Council Priority: Accelerated Transportation Master Plan Implementation

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0538 Dans-Jans Phase IIb	TRANSPORTATION PLANNING	Park Ave (east side) Iron Horse to 224	On Track	2	10/30/2019	Top	Julia	
0539 Dans-Jans Phase III	TRANSPORTATION PLANNING	Ped underpass	Delayed	1	10/30/2020	Top	Julia	
CRITICAL PRIORITY: SOCIAL EQUITY								
Goal: Connect Community <i>Engage, empower, and foster diverse experiences</i>								
0902 Provide transportation to Latino families for BSC camps	ICE FACILITY	Apply for Solomon Fund Grant	Complete	3	10/15/2019	Critical	Matt Genter & Amanda Angevine	This goal has adapted over the last years from a focus on transportation to a focus on outreach and communication. We received a grant of \$1,800 from Solomon Fund for part time staff to assist with outreach and marketing as well as to support scholarships.
0990 Develop Latino Services - Phase III	LIBRARY	Explore and implement programs, services, and promotions to increase Latino involvement at the library. Phase III includes Katrina Kmak working with the Promise Park City Coalition and others to create responsive services.	Complete	3	7/1/2018	Top	Katrina Kmak - Youth & Spanish Services Librarian	Dia De Los Muertos Program; St. Mary's Outreach; Holy Cross Ministries Storytimes. Katrina did the Social Equity challenge and got funding to bring Erika Sanchez and for additional Spanish materials. Katrina has been sitting on Promise Park City and did a preschool outreach with them, as well as Jezabeth sitting on the PC Unidos round table. Higher numbers for dual emersion films are higher than we've ever had before. Planning another outdoor screen at Aspen Villas this summer. Rosina Lozano, another author, is coming to the Library in September as part of the Utah Humanities Book Festival; we are partnering with Artes de Mexico on this. Spanish storytime was implemented for Fall 2019. We implemented Spanish-language social media ads for targeted library programs. An Spanish-language poster contest was conducted for the Day of the Book, El Dia de los Libros.

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3003 Latino Outreach Assistant	ICE FACILITY	Hire a Latino Outreach Assistant to solicit more participation from the Latino community and enhance communication with Spanish speaking patrons.	On Track	2	11/1/2019	Top	Matt Genter	The first recruitment had two successful candidates; however neither was able to accept the position at the time. Recruitment has been re-opened. Solomon Fund granted \$4,800 for this position.
0995 Assist the Park City Christian Center with Community Gatherings	LIBRARY	Work with PCCC to hold their regular gatherings and special large events at the library.	Complete	3	7/1/2019	Top	Becca Lael - Community Engagement Librarian	Helping them with Winter Coat Drive on October 23rd. The Library hosted their Tuesday Nite Dinners for J-1 Seasonal Visa Workers. The Latino Arts Festival will be taken over by Jenny Diersen, as CCPC wishes to hold the event on the Library Field. Library is holding their Volunteer Appreciation Night in April. We worked with the CrossPoint Presbyterian Church to hold their Sunday services, were usually held at CCPC.
Goal: Inclusiveness								
<i>Maintain a commitment to seek out the venues and avenues of communication that members of our community engage in</i>								
0071 Minority Outreach Programming	ICE FACILITY	Work with the PC School District to identify and invite multicultural youth who want to learn to skate and/or play ice hockey.	Complete	3	1/8/2018	Top	Matt Genter & Mike Diersen	We participated in the outreach at St. Mary's. We registered 32 kids for Early Fall Skating Academy. Eight kids signed up for more than one class. We look forward to the next Community Outreach that the Community Foundation put on.

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0682 Citizen Academy for Spanish speakers	POLICE	Develop a version of the Citizen Academy for Spanish speakers.	Complete	3	7/1/2018	Top	Officer Franco Libertini	Aug 2018: Officer Libertini has completed the preparations for a Spanish version of the department's Citizen Academy which he will be scheduling in the Spring. Feb 2019: completed his first session Sept. 29, 2018 with 13 participants. He plans on offering it annually.
0685 Coordinating with Local Latino Organizations	POLICE	community outreach to the Spanish speaking residents.	Complete	3	7/1/2018	High	Officer Franco Libertini	Aug 2018: Officer Libertini continues to work with a number of Latino outreach groups, including the Mexican Consulate. He is now partnering with Rocio Torres who was hired by the City as a Community Engagement specialist
0736 Add Spanish to traveler information services	TRANSPORTATION OPER	Comprehensive bilingual communications	On Track	2	12/1/2019	High	Jose Melindez	Lynn Ware-Peek and EQF met with Jose on 8/29 to discuss a broader Latino outreach program
0105 Increase social media presence for Spanish-speaking public	POLICE	1) Report to Chief of Police on new social media developments that could be used by department. 2) Use crime mapping internally to help project crime trends.	Complete	3	7/1/2018	High	Phil Kirk	July 2017 update: Captain Kirk is working with Officer Franco Libertini to provide regular postings for Spanish speakers on our social media sites. Jan 2018: Officer Franco got the Spanish version going last week along with a Spanish version of Twitter.

Desired Outcome: Enable Participation

Provide a variety of methods (in-person, online, mail, phone, as appropriate) through which community members can participate in and become educated about a project/initiative

Goal: Apply diverse platforms and methods to deliver and receive messaging

0955 Optimize Social Media for Residents	COMMUNITY ENGAGEMENT	Ongoing improvements and targeted content to provide residents with proactive and useful info	Complete	3		Top		
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0956 "How to" Videos	COMMUNITY ENGAGEMENT	Series of short how-to videos for freq. used city services	Delayed	1		Top		
Desired Outcome: Distinctive Sense of Place								
Goal: Placemaking								
<i>Placemaking through development and maintenance of infrastructure</i>								
0176 Sidewalk Reconstruction & Streetscape	ECONOMY	Upper Main Sidewalks	Complete	3	10/25/2018	Top	Matt Twombly (Sr. Project Manager)	Lower Main delayed. Completing final section of upper Main, including Grappa bulbout
0180 Coalition Plaza/trailhead	ECONOMY		Delayed	1	3/30/2018	Top	Matt Twombly (Sr. Project Manager)	Delayed until a date uncertain
0181 Miners Plaza	ECONOMY		Delayed	1	7/1/2018	Top	Matt Twombly (Sr. Project Manager)	Delayed until a date uncertain
0535 City Hall Plaza	ECONOMY		Delayed	1		Top	Matt, Jon	Delayed until a date uncertain