

Exhibit C -
2018 PSSM Supplemental Plan Summary, PSSM Use Area, Sign Plan Preseason
Summary Measures of Success, Vendor Definition & Mix & Health Dept. Approval &
Application

2018 Park Silly Sunday Market Supplemental Summary

Changes to the 2018 Park Silly Supplemental Plan Includes:

- PSSM will 14 markets on Sundays from June 3 through September 23 excluding the following dates:
 - August 2, 2018, in accordance with section B.2.1.A in order to accommodate the Annual Park City Kimball Arts Festival.
 - August 12, 2018 in accordance with section B.2.1.B in the Park Silly Sunday Market Service Agreement in order to accommodate the Tour of Utah.
 - August 19, 2018. In accordance with section B.2.1.C. No Event Day. No city approved events are currently scheduled for this day.
- Parking Impacts
 - As per the transportation plan, Staff recommends the establishment of parking rates and continued promotion of the Park City High School Park and ride, which PSSM has secured for the 2018 season. The suggested parking rate is \$5.00 per hour from 8:00am to 5:00 pm. Standard meter time limits will apply. The suggested garage rate is \$5 per hour, with a daily maximum of \$18. Oversized vehicles will no longer be able to park in China Bridge but will be allowed to park in alternate use area parking, if available.
- Sustainable Efforts as per section D.9.5.d of contract:
 - Enforce no idling policy for vendors, staff, and attendees.
 - Create a plan to increase the use of reusable or recyclable event materials:
 - PSSM reuses banners yearly (new sponsors are stickers); signage is such it can be moved around and used year after year and across events; PSSM does not generate any print material other than a rack card for hotel distribution (hotels are provided a minimal amount and encouraged to use internet or sign up for our "What's Happening" weekly email); similarly patrons/hotels/local businesses are encouraged to sign up for weekly email blast (12,000 subscribers); vendors are encouraged
 - Reducing the use of plastic bags, single use plastic bottles, and Styrofoam throughout the event (PSSM requires use of reusable or compostable serving utensils/bags/packaging for all event vendors, participants and attendees).
 - This requirement of all vendors and is addressed in the PSSM Vendor Handbook and Vendor University.
 - As requested by Park City, PSSM will serve as a partner in creating Green Event initiatives to help other events become more sustainable
 - PSSM participates in the Event Sustainability Round Table and provides guidance as well as staff/equipment resources to other events as available.
- Construction Coordination
 - PCMC will be installing security bollards at various locations around Main Street within the PSSM footprint with construction of phase one scheduled to be completed by the end of June. Staff continues to work with PSSM to avoid any disruptions in Market operations.
- Proactive Noise Monitoring
 - Staff will be monitoring the stage sound levels during the Market to ensure compliance with the Park City Municipal Code. PSSM has requested a relief from

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noise restrictions from the Park City Police Department as allowed under [6-3-11 Relief from Restrictions](#) and required in section 2.5.d of the City Services Agreement.

• Working Group

- After the 2017 season, Staff discussed reworking the makeup of the working group and the criteria that is evaluated to better inform and articulate the group’s mission. This discussion is ongoing and staff will report back to Council when the specifics have been finalized.
- In accordance with section D.9.7, to the City Services Contract, Park Silly Sunday Market is required to conduct a Working Group three times during the Market season, which will include (a) two (2) HPCA Representatives, (b) two (2) Park Silly Market Representatives, and (c) two (2) members of the Park City Council.
- Staff believes the working group meetings are important and work well, as they allow Market staff, City Staff, Council Representatives and HPCA time to experience the market, increase communications and transparency, and address challenges and solutions. PSSM is working with HPCA to identify two (2) HPCA representatives.
- Staff asks Council to appoint two (2) Park City Council Representatives for the Working Group for the 2018 Season, as part of the Supplemental Plan approval.

Dates are proposed as follows, times to be varied as to experience the start, mid-day and end of the market:

- Sunday, June 24; 11:00 a.m. Walk-through, Main Street
- Sunday, July 15; 1:00 p.m. Meet at Transit Center
- Sunday, August 26; 11:00 a.m. Walk-through, Main Street
- Wednesday, September 19; 10:00 a.m. Sustainable Efforts – Trip
- Wednesday, September 25; 10:30 a.m. End of Season Debrief, Location TBD

City Service Fees & Municipal Funds

A summary of City Service Fees is listed in the chart below.

Departments	Items	End of Season Actual 2017	Estimate of Fees 2018
Parking Department	Parking spaces for 14 days	\$ 22,050	\$ 22,050
Police Department	532 Hours	\$ 39,900	\$ 39,900
Transit Department (rerouting transit and moving two stops on Park Ave)	15 Hours	\$ 2,250	\$ 2,250
Parks Department	Banner installation	\$ 648	\$ 648

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Building Department	Inspections and permits	\$ 4,541	\$ 7,575
Special Event Application Fee	Annual Permit Fee	\$ 160	\$ 160
VMS Signs & Barricades	2 VMS/ Electronic Signs (PCMC owned and UDOT signs)	\$ 5,600	\$ 5,600
Total Fees		\$ 75,149	\$ 78,183

The following items are consistent with 2017 operations:

Hours

The Park Silly Sunday Market will continue to operate from 10:00 a.m. to 5:00 p.m. Set up is to begin no earlier than 6:00 a.m. and the street will be cleared and available for parking no later than 8:00 p.m. on each market day.

Exception:

- a. The Park Silly Sunday Market is requesting to extend the close of market by one hour on September 23, 2018 for Silly Fest. The Park Silly Sunday Market is requesting to have the stage with a band until 6:00 p.m. and for the beer garden to remain open until this time as well. Clearing and reopening of the street will happen no later than 8:00 p.m. Park Silly Sunday Market is asking for this extension of hours which is consistent with allowances in Section B.2.2, in which Park City shall consider expanded hours and special holiday late closures (Opening Day, Holiday Weekends and Silly Fest).

Transportation Impacts:

- Work with Park City to review and create an incentive program for attendees that take alternative modes of transportation. This will include a bike valet located in close proximity to the event, as well as supplemental parking outside of the Old Town core with free transportation to the event. PSSM and Park City will work to track alternative forms for transportation to and from the event as an absolute number and a percentage of event attendees. PSSM and Park City will determine a traffic baseline, and provide plan to lessen vehicle impacts annually.

HPCA Vendor Cancellation & Date Requests

As in 2017, HPCA members who are scheduled and fail to notify PSSM staff prior to 5:00 p.m. on the Thursday before the scheduled Sunday will receive a bill for a \$150.00 cancellation/no show fee. The next scheduled HPCA member will not be permitted to participate or load-in if the cancellation/no-show fee has not been paid. This change was made to encourage those HPCA vendors that sign up to show up and prevent holes or last minute changes to the vendors the

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day of the market. In the 2017 season HPCA had only one vendor that signed up to participate and did not show up. HPCA was notified and the no show fee was paid on time.

The deadlines for HPCA vendor date requests will remain the same as last year. The deadline of for all HPCA requests is May 1, 2017. Any unfilled dates for June that are not reserved by the HPCA May 1 deadline, will be opened to be filled by other at-large vendors as pertains to the Vendor Mix requirements, and subsequently on the first of each month through August 1.

Vendor Mix

PSSM regulates their vendor mix to mitigate for potential of adverse impacts to brick and mortar Main Street Businesses. As outlined in the requirements of the City Services Agreement, the 2018 vendor mix is the same as in 2017.

- No more than twelve (12) on site food vendors; twelve (12) jewelers or six (6) importers at each market

Parking & Residential Mitigation

Staff will place ‘residential parking only’ signs in the Old Town Area in an effort to reduce traffic in Old Town. This will continue to be required at each Market.

In an effort to increase coordination, Park Silly Sunday Market continues to require their vendors to submit license plate numbers to the Parking Services staff to help identify vendors who are parked outside of the designated vendor parking areas located at the Upper and Lower Sandridge parking lots and top level of China Bridge. Oversized vehicles cannot be parked in the China Bridge. PSSM will submit an updated vendor plate numbers to the Parking Services Department each Sunday no later than 10 a.m.

Event Coordination

A summary of events that occur on the same day as Park Silly Sunday Market 2018 Season is below. According to section [4A-2-5](#) of the municipal code, staff finds that these events will not duly interfere with each other. Staff will continue to work with organizers of both PSSM and the events as outlined below to ensure traffic and transportation plans run smoothly, as well as, that the organizer of each event is mitigating impacts they cause.

DATE	EVENT	A – Geographic Separation	B - Proposed Time & Duration	C – Anticipated Attendance
June 17	Kids Adventure Games	Park City Base	8am – 8pm	200- 300
June 17	Avalanche Soccer	Quinn’s Sports Complex, Park City School District Fields	7:00 p.m. to 10:00 p.m.	4500
June 17	Latino Arts Festival (proposed Event)	Library Field	3:00p.m – 9:00pm	850

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July 8	1033 Ride	Ride from SLC to Kamas – coming through Park City	1pm – 3pm	1000
July 8, 15	Triple Crown	Quinn’s Sports Complex, Park City School District Fields, City Park	8am – 8pm	
August 26	Walk A Mile In Her Shoes	City Park	8 a.m. to noon	250
September 16	Autumn Aloft	Main Street, N40	7 a.m. to noon	2,500
September 16	Tour De Suds	City Park	9 a.m. to noon	400

Staff will report any other events that are not currently known during the mid-season and end of season reviews.

Department Coordination

Park Silly Sunday Market has worked with Staff to set meetings with Public Safety as well as Parks and Building Maintenance, and Transportation to ensure that operations with regards to both aspects remain well coordinated. At this time, Staff does not anticipate any changes to the Public Safety or Parks & Maintenance logistics. As staff continues to coordinate and implement City wide transportation standards and increased mitigations, PSSM has agreed to help implement these changes. Staff will report on this at the mid-season review.

Community Engagement Outreach

Staff and PSSM will work in conjunction to notify Old town residents and the general public of the market activities as well as parking and transportation changes. This could involve use of the PCMC event text alert system.

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Park Silly Sunday Market – 2018 Season Preview		<u>Legend</u>
Measures of Success		S – Succeeding in meeting Contracted I - In progress / Meeting Requirements U – Unsatisfactory - Not meeting
Requirements		
Vendor Mix		
Importers (allowed per week maximum) i. 2018- 6	Notes: Requirements are currently being met	I
Jewelers (allowed per week maximum) i. 2018- 12	Notes: Requirements are currently being met	I
On-site Food Vendors & Snack food Vendors (per week maximum) i. 2018 - 12	Notes: Requirements are currently being met	I
PSSM will invite two (2) HPCA representatives in the jurying of jewelry vendors.	Notes: Requirement was met by PSSM. HPCA was only able to send one representative.	S
PSSM will coordinate three (3) market walkthroughs with the HPCA and PCMC to identify possible conflicts and/or issues with vendor mix.	Notes: June 10, July 15, August 26 and September 16 have been suggested. HPCA and City are identifying representatives.	I
PSSM will provide to the City a list of vendor classification definitions along with preference criteria for vendor mix.	Notes: Requirements have been provided and met.	S
Parking / Traffic / Pedestrian Management		
Create event parking plan i. Identify vendor vehicle with license plate identification. ii. Identify public parking locations both in Old Town/Main Street along with alternative parking areas. iii. Identify locations where parking will be removed to provide space for event and mitigate impacts of event iv. Continue increased communication between departments and PSSM to encourage parking of vendors in suggested vendor locations.	Notes: PSSM continues to work with Staff & private parking garages to park vendors in appropriate areas. A resident parking area has been established and is being enforced along the west side of Park Ave. from 9 th to 13 th Street. Parking Enforcement continues to communicate with the residents to resolve parking concerns during the Park Silly Sunday Market. This increase in fees for parking in China Bridge and other areas will be monitored. An update will be given to council at the Mid-Season review.	I
Work with Special Events and Transit to get out alternate transportation messaging out with: i. Co- messaging with PC Transit Dept. ii. PSSM will create and implement different methods of informing the public (PSA's, print ads) iii. Create and implement a program encouraging non-motorized forms of transportation to the market. ix. Addition of Shuttle Service on expected heavy attendance day – July 1 and Sept 2	Notes: Meeting requirements; PSSMs print, online and radio advertising includes directions for participants to take alternate transportation to the event. Including City transit, bikes or walking to attend.	I
Submit sign Plan to Staff at the time of Supplemental Plan containing the following: i. Locations ii. Size & Type iii. Message iv. Placement and removal times	Notes: Requirements are currently being met	I
Work with City to create a pedestrian management plan that addresses the crossings of Heber/Main and Swede Alley	Notes: Requirements are currently being met - Intersection is currently manageable and requires no additional resources.	I
Market Set-Up and Inspections		
a. Weekly notification to staff of footprint or operational changes	Notes: Staff is working with PSSM to ensure that requirements are met.	S
b. Location of interior sponsor signs	Notes: Requirements are currently being met	I
Street Cleaning and Trash Removal		
a. Pre-Meet with City's Street Department to create a street	Notes: Requirements are currently being met	I

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cleaning and trash removal plan		
b. Meet with Street Department two (2) additional times throughout summer to address any issues with plan.	Notes: Will meet during the 2018 Market Season – dates TBD	
Coordination with PCMC and HPCA		
a. PSSM will schedule monthly ‘Working Group’ meetings from June through September	Notes: June 10, July 15, August 26 and September 16 have been scheduled and Staff will request attendance of representatives from HPCA, City Staff and City Council.	
b. PSSM will schedule four (4) market walkthroughs with the “Working Group” within the season.	Notes: PSSM has set dates for the 2018 Working Group.	
c. PSSM will schedule a weekly market walk through with City representatives	Notes: PSSM and the City have scheduled the weekly meetings.	
d. PSSM will supply the City Representatives with weekly report containing the following i. Estimated attendance ii. Zero Waste statistics iii. Breakdown of number of vendors and types iv. Provide a list of other sustainable efforts throughout the event. v. PSSM to participate in and provide a list of City functions related to Green Event management that they participate in, as well as, a list of non- profits who they provide sustainable mitigation efforts for. vi. PSSM to present a year over year a comparison for sustainable effort comparison in coordination with the City during annual end of season review.	Notes: Requirements are currently being met	
e. PSSM will supply the City Representatives with an ongoing list of vendor and staff license plates: i. Prior to the start of the June 3 Market. ii. At any time they add license plates to the market throughout the 2018 season. iii. License plate lists should be provided to the City Representative no later than 10:00 a.m. each Sunday.	Notes: Requirements are currently being discussed to work on best coordination between PSSM and the City.	
Marketing and PR		
a. HPCA logo on all advertisements & promotions	Notes: Requirements currently being met.	
b. Engage in cross promotions with Chamber, HPCA, Park City Restaurant association	Notes: Requirements currently being met.	
c. Media – The HPCA logo and sponsorship credits will be provided in all media placement that the PSSM currently employs, including but not limited to: I. Print ads II. Ads, links or info listings on Utah tourism, business and special internet websites; III. Periodic television coverage; IV. Radio PSAs and promotions; V. Website spots, summer guides, fairs, non-profit organization calendar listings; VI. Email blasts; and VII. Social media, ‘ if applicable”	Notes: Requirements currently being met.	
Other Items:		
Quantify Marketing & PR Value	Notes: In progress.	
PSSM shall present an annual preceding market season. This report will contain the following: i. Estimated attendance ii. Zero Waste statistics iii. Breakdown of number of vendors and types	Notes: This was reported to Council in the 2017 End of Season Report. PSSM is aware of the requirement and will gather the required information for the 2018 report.	

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iv. List of non-profit groups attending the market v. Advertising information etc. vi. Transportation and parking counts – to be coordinated with PCMC Transportation Services Department		
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There are three items that have occurred that staff would like to inform Council on outside of the measures as written:

1. PSSM staff has been reminded that all amplified music and announcements are to be halted prior to 5:00 p.m. in accordance with their contract. Staff finds that this situation has been rectified but will continue to monitor.
2. Park Avenue Residents have reported that the climbing wall, erected on 9th Street, had an air horn attached to the top that people would activate when they reached the top, and asked that this horn be disconnected. PSSM has been reminded that the horn not be activated on the climbing wall for the 2018 season.
3. The Park City Police reported that the vendor load-in and load-out on Park Ave were causing traffic congestions at those times. After a review period with Park City Police Department and the Special Events Department and PSSM Staff it was concluded that load-in congestion occurs for very short but specific times and could be easily managed with signs and notification to vendors. They reported that the load-out congestion occurs similarly. In the 2017 season the market patrol officer times were shifted to assist with the load-out of vendors which eased this congestion. This practice will continue.
4. Staff continues to inform PSSM of construction projects that may affect their operations. In the spring of 2018 the PCMC will be installing bollards at strategic locations around Main Street. Staff will work directly with PSSM to minimize negative impact to the event of these installations.

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PSSM Vendor Types Definition & Vendor Mix

All categories are juried by the PSSM staff by way of required online application details including, but not limited to: product descriptions, photo samples of products, photo of booth display, history/business description including their 'story', list of sources and co-packing use.

PRIORITY 1: Artisan - A vendor that sells unique, art and handmade crafts (excluding food and jewelry). Starting materials must be significantly altered and enhanced by the artist. Preferential consideration given to local artists based in the state of Utah.

PRIORITY 2: Farmer - A vendor that sells fresh produce from his or her farm and/or a vendor that sells food products made of produce from his or her farm.

PRIORITY 3: Jeweler - A vendor that sells unique, handmade jewelry of their own making and design. limited space available in this category (12 per market date).

PRIORITY 4: Gourmet Food - A vendor that sells foods or baked goods, made in Utah, which are intended/packaged for off-site consumption. Preferential consideration given to members of Utah's Own.

PRIORITY 5: Designer - A vendor that plans the precise form, look or working of an item, excluding jewelry, in writing before such item(s) is manufactured pursuant to that vendor's specific request. To qualify as a designer, the vendor shall be required to submit specific design plans of all item(s) to be sold at the market. Preferential consideration given to local designers based in the state of Utah.

PRIORITY 6: Young Vendor - A vendor, 17 years of age or younger, that sells their own unique, handmade goods.

PRIORITY 7: Food - A vendor that prepares and sells food for consumption at the Market. First right of refusal is offered through the HPCA membership. Limited space available in this category (12 per market date, 10 of which are propane approved space)

PRIORITY 8: Service Vendor -A vendor that provides on-site services to market attendees (ex. - henna, face-painting).

LAST PRIORITY: Importer - A vendor that purchases goods manufactured and/or procured outside the U.S. (jewelry not permitted in this category). This category is considered a 'last sell' vendor type. Vendors in this category are invited in April, based on remaining space available, in an effort to maximize opportunity to other vendor types. Limited space available in this category (6 per market date)

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PSSM Use Area

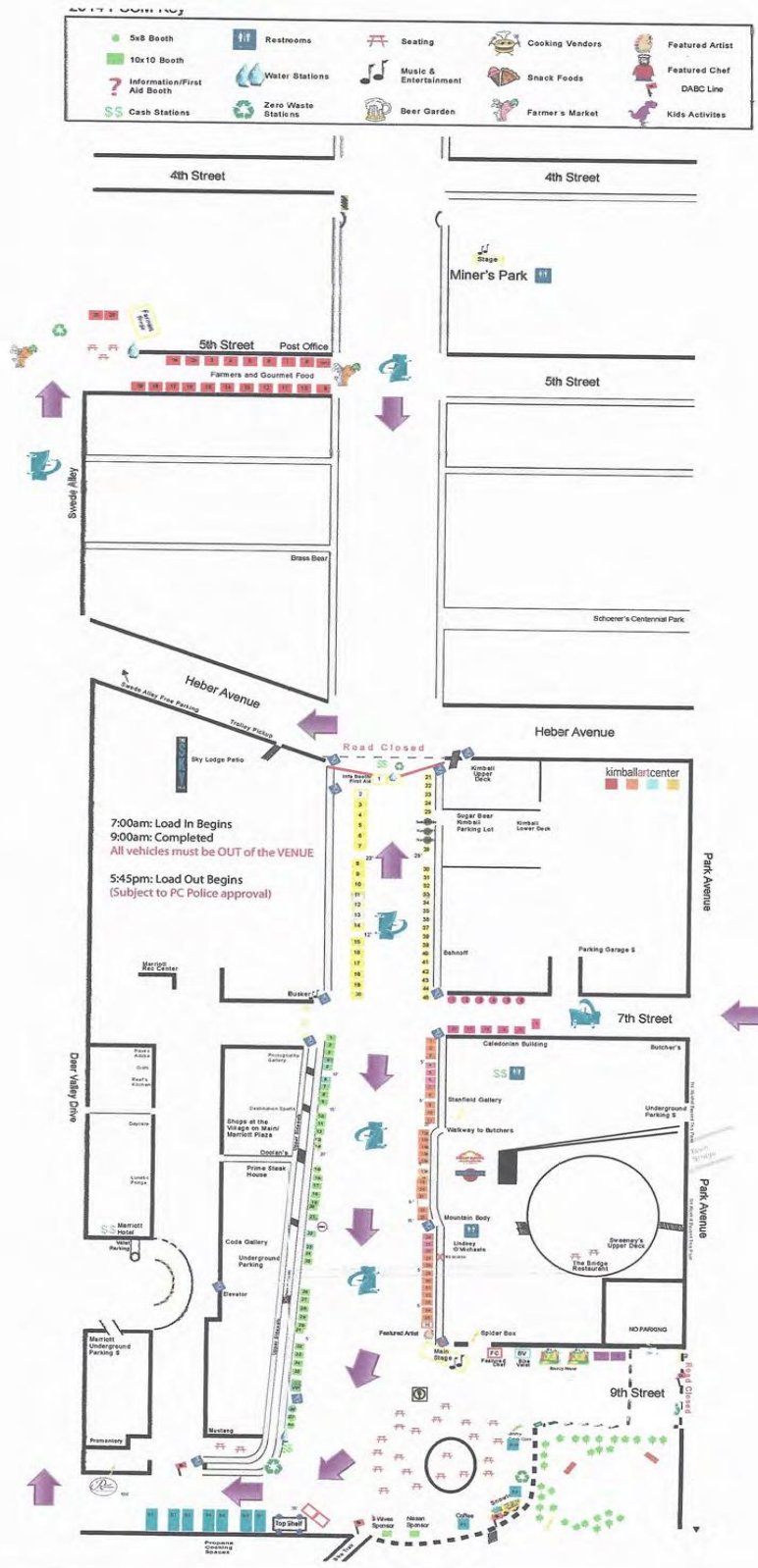


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2018 Signage Plan

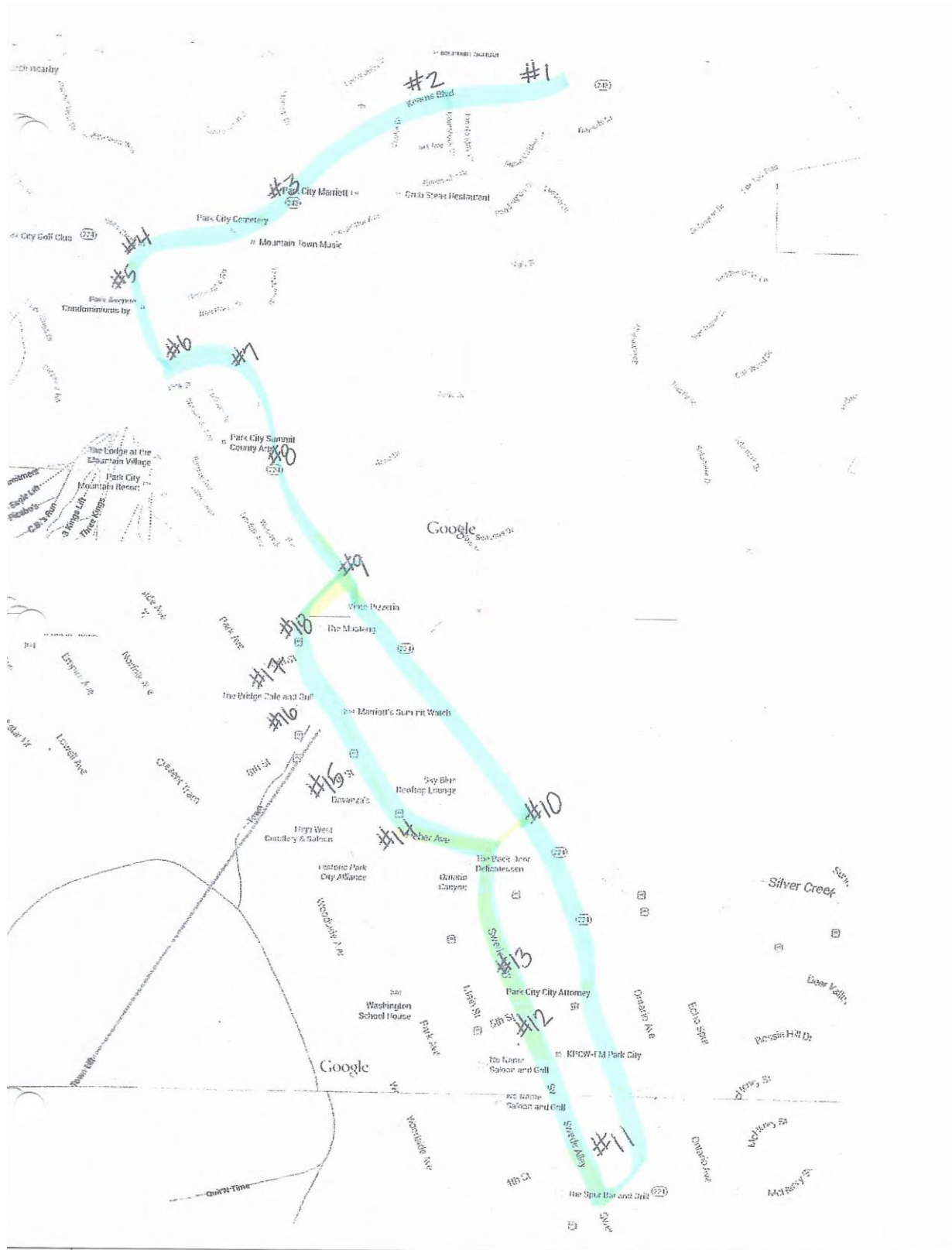


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2018 Signage
 Plan

Drop	Location	Sign
1	School District Office	Market Parking
2	High School	Market Parking
3	Kearns & Bonanza	Market Parking
4	Opp Side of 224	Park Silly Today
5	Opp Side of 224	Park Silly Today
6	Welcome to PC Sign	Park Silly Today
7	Bonanza & DV Drive	Market Parking (Left Arrow)
8	DV Drive	Market Parking (Up Arrow)
9	DV Drive & Main St	(3) Red Barriers VIP Potty No Main St Access
10	DV Drive & Swede	Main Street Access (right arrow)
11	DV Drive & Sandridge Lots	Vendor Parking Vendor Parking
12	Farmers Market	(2) Green Barriers (1 on each side) Zero Waste Information
13	Transit Station	Farmers Market
14	Heber & Main	(2) Red Barriers (2) Farmers Market Information Booth
15	Park Ave & 7th	Road Closed Restroom Restroom / First Aid No Left/Right Turn Zero Waste
16	Park Ave & Flying Sumo DABC Line	Zero Waste No Alcohol
17	Park Ave & 9th & Stage	(4) Red Barriers (10) Silver Barriers - Bar

No Left/Right Turn
 (2) Bike Valet
 (2) Zero Waste
 (4) No Alcohol
 Road Closed
 Wristband
 Restroom

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SUMMIT COUNTY HEALTH DEPARTMENT

Special Event Registration

Name of Event: Park City Sunday Mkt. Dates of Operation: Sundays June 3 - Sept
Description of Event: Street Festival / Farmers Mkt. except 8/5, 12, 19, 23, 25
Location of Event: Main St. PC Hours of Operation: 10am - 5pm
Event Coordinator: Kate McCresney Coordinator Phone #: 435 714-4036
Coordinator Address: PO box 684229, PC, UT 84068
Coordinator Email: KATE@parkcitysundaymarket.com

I understand that as the event coordinator for the above event, it is my responsibility to ensure all food booths at my event are properly permitted by the Summit County Health Department.

I understand I am responsible to close any booth that is found operating without a permit. I understand that I will be assessed a \$250 fee for each booth found operating without a permit.

If the booth is found to have reopened without Health Department approval I will be assessed the \$250 fee.

I understand that I must pay any assessed fees to the Summit County Health Department prior to the next event. This can be done in cash/check in person at the health department. A credit card payment may be made by phone. I understand failure to do so will result in the next event being suspended until fees are paid.

I understand that a hearing will be held if I continue to allow unpermitted booths to operate at my event.

I understand that I will be responsible for any fees associated with the above hearing.

Kate McCresney
Print Name of Event Coordinator

[Signature]
Signature of Event Coordinator

3/8/2018
Date

Print Name of Health Dept Representative

Signature of Health Dept Representative

Date

COALVILLE OFFICE
85 North 50 East, PO Box 128
Coalville, UT 84017
435-336-3222
Fax: 435-336-3286

PARK CITY OFFICE
650 Round Valley Drive
Park City, UT 84060
435-333-1500
Fax: 435-333-1580

KAMAS OFFICE
110 North Main
Kamas, UT 84036
435-783-3161
Fax: 435-783-6021

www.summitcountyhealth.org

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- F. Who will monitor and refill water, soap and paper towels at the hand wash station?
PSSM Staff
8. Drinking water must be provided free of charge. How will this be done? A garbage can must be provided next to the drinking station. Depending on the size of the event you may be required to provide additional stations. @ main St / Heber info station, Bar area, Farmers Market, corner of 9th St.
9. First Aid Stations: The station must be accessible to an ambulance and clearly marked. There must be 2 licensed medical personal at least 18 years old for events up to 2500 people. Two more are required for each additional 5000 attendees. The health dept must be notified of any serious injuries or communicable diseases. You may be required to provide a stand by ambulance. A list of required equipment for the first aid station can be obtained from the health dept.
10. You must provide a plan for dangerous conditions during the gathering. This plan will include evacuation, cancellation or delay of the gathering, and provision for support facility. The plan will also address nuisances or health hazards associated with animals present at the gathering. This plan must be approved by Scott Adams at the Park City Fire District before you mass gathering will be approved. You can contact him at 435-940-2532 or sadams@pcfd.org.
11. Attach a site plan delineating the area where the gathering is to be held including:
- Parking area available for patrons
 - Location of entrance, exit, and interior roadways and walks
 - Location of operator's headquarters at the gathering
 - Location of restroom facilities
 - Location of water stations
 - Location and number of food stands, and the types of food to be served if known
 - Food vendors must contact the Health Dept. for Temporary Food Service Permits
 - Location, number, type, and provider of solid waste containers
 - Location of the first aid station
 - Plan to provide lighting adequate to ensure the comfort and safety of attendees and staff
12. Signs must be provided that show where first aid, restroom, drinking facilities and exits are located. Signs must be large enough and high enough that attendees can easily see them. Please include sign's on your site plan.
13. Include a site cleanup plan.

Applicant's signature _____ Date _____

3/13/2018

FOR OFFICE USE ONLY	
Application Fee \$65	Inspection Fee (\$65/hour): _____ Seasonal Fee \$300
Amount: \$ _____	Check #: _____ <input type="checkbox"/> Cash <input type="checkbox"/> Credit Card Permit MG16- _____
Approved by _____	Date _____

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10. Dangerous conditions: see Evacuation Plan
Health Hazards w/animals present: see Hold Harmless Agreement

11. Attach a site plan delineating the area where the gathering is to be held including:

- a. **Parking area available for patrons:** Parking on Park Ave. and Main Street, Sweede Alley Flag Pole Lot, China Bridge Lot and Wasatch Brew Pub.
- b. **Location of entrance, exit and interior roadways and walks:** Main Street/ Heber, 7th and Park and 9th and Park. No vehicles in venue from 9:00am-7:00pm. Sidewalks and handicap access is left open for walking.
- c. **Location of operators headquarters at the gathering:** Information Booth 1 on 125 Heber Ave
- d. **Locations, type and provider of restroom facilities:** (2) 8 stall bathrooms by Royal Restrooms. The stall unit is completely self-contained and is operable using a 110 volt outlet or generator for the lights and heat or air conditioning. Water is supplied by a spigot and garden hose or a 125 gallon, on-board fresh water holding tank. The unit houses 450 gallon on-board waste holding tank. Also, see sign offs from restaurants on Main street to ensure the rest of the stalls.
- e. **Location and Description of water stations:** (4) - (1) corner of Heber and Main, (2) at information booth 2, (3) below Mustang Restaurant on Main Street. 3-5 jugs at each station, (4) at Farmers Market Info Booth 3
- f. **Location and number of food stands and the types of food to be served, if known:** 7 cooking food vendors: BBQ, Poutine, Lobster, Vegetarian, etc. located at the bottom of Main Street.
-Food vendors must contact the Health Dept. for Temporary Food Service Permits.
- g. **Location, number, type and provider of solid waste containers:** (7) Zero Waste stations (see map for locations)
- h. **Location of first aid station:** on 7th Street, also all info booths have first aid supplies.
- i. **Plan to provide lighting adequate to ensure the comfort and safety of attendees and staff:** Daylight hours

13. Attach Plans of the following:

- a. **Site clean up plan after the gathering:** Production Crew Set up at 5:50am - 10am and take down 5pm - 7pm
- b. **Plan for directional and exit signs:** Market parking w/arrow up 100 North of 9th Street on NW side. Signs are placed in Venue to indicate areas of map: Bathrooms, Water Stations, info/first aid, animals on leashes, etc.

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Special Event Registration

Name of Event: Park City Sunday Mkt. Dates of Operation: Sundays June 3 - Sept 23rd
Description of Event: Street Festival / Farmers Mkt. except 8/5, 12, 19
Location of Event: Main St. PC Hours of Operation: 10am - 5pm
Event Coordinator: Kate McCresney Coordinator Phone #: 435 714-4036
Coordinator Address: PO box 684229, PC, UT 84068
Coordinator Email: KATE@parkcitysundaymarket.com

I understand that as the event coordinator for the above event, it is my responsibility to ensure all food booths at my event are properly permitted by the Summit County Health Department.

I understand I am responsible to close any booth that is found operating without a permit. I understand that I will be assessed a \$250 fee for each booth found operating without a permit.

If the booth is found to have reopened without Health Department approval I will be assessed the \$250 fee.

I understand that I must pay any assessed fees to the Summit County Health Department prior to the next event. This can be done in cash/check in person at the health department. A credit card payment may be made by phone. I understand failure to do so will result in the next event being suspended until fees are paid.

I understand that a hearing will be held if I continue to allow unpermitted booths to operate at my event.

I understand that I will be responsible for any fees associated with the above hearing.

Kate McCresney
Print Name of Event Coordinator

[Signature]
Signature of Event Coordinator

3/8/2018
Date

Print Name of Health Dept Representative

Signature of Health Dept Representative

Date

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85 North 50 East, PO Box 128
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