



Submit

Print

Park City Municipal Corporation Special Event Permit Application

Special Events Department
City Hall, Third Floor
445 Marsac Avenue
P.O. Box 1480
Park City, Utah 84060
specialevents@parkcity.org

APPLICATIONS DO NOT CONSTITUTE AS A PERMIT.

PERMITS ARE APPROVED BY THE SPECIAL EVENTS DEPARTMENT OR CITY COUNCIL IN WRITING AFTER COMPLETE APPLICATIONS ARE REVIEWED UNDER PARK CITY MUNICIPAL CODE 4-8.

Applications for Special Event Permits are due no later than 90 days (Level 3), 60 days (Level 2), or 30 days (Level 1) prior to an event. Incomplete applications cannot be reviewed. Applications submitted after the deadlines as described above may be denied. More information can be found at www.parkcity.org or by contacting specialevents@parkcity.org.

IF YOU HAVE QUESTIONS, OR WOULD LIKE TO SCHEDULE A MEETING BEFORE SUBMITTING YOUR APPLICATION, PLEASE CONTACT:

Tommy Youngblood
tommy.youngblood@parkcity.org

435.615.5187

Jenny Diersen
jenny.diersen@parkcity.org

435.615.5188

APPLICATION FEES & EXPENSES

Level Three Special Event Permit \$160.00
Level Two Special Event Permit \$80.00
Level One Special Event Permit \$40.00

- Application Levels are determined by the Special Events Department after reviewing complete applications.
- Additional fees for other City Services will be estimated and provided to the applicant upon receipt of a complete application.
- Applicants may incur additional expenses from other City, County or State jurisdictions.
- Fee Reductions for some City Services are considered bi-annually. Fee Reduction Applications are due on:
- **April 1**, for events July 1 – December 31; and **October 1**, for events January 1 – June 30.

AS THE APPLICANT YOU UNDERSTAND & AGREE TO THE FOLLOWING: (Check all that you understand and agree to)

To insure prompt and accurate processing of your application, ensure that ALL support materials and documentation accompany your application. Failure to do so will constitute an incomplete application and may delay review and approval processes. I understand a complete application shall include this application completed, with traffic and transportation plan, contingency plan – including operations plan, emergency plan, weather conditions and residential and notification outreach plan; site plan and permission of use for properties.

Park City Municipal Corporation requires a certificate of insurance in an amount to be determined by the City Attorney's Office. Submitting incomplete application information may delay the ability to determine the amount required. The amount of insurance required by the City Attorney's office is final and the applicant shall be required to submit proof of coverage including naming Park City Municipal Corporation, 445 Marsac, P.O. Box 1480, Park City, Utah 84060 as additionally insured prior to the start of any event activity.

After the application is evaluated, the applicant will be responsible for providing proof that I have obtained other permits as necessary from City, County or State agencies, as well as the application fee amount based on the Level of event.

I understand that as the applicant, I will assume and reimburse the City for any and all costs and expenses determined by Park City Municipal Corporation. Park City Municipal Corporation may require a deposit to cover such expenses. I may incur costs from other departments or other jurisdictional agencies. I understand I can request an estimate of City Services for the event upon submitting a complete application, and that should I choose to, I can request a reduction of fees for some services as pertains to Park City Municipal code 4-8-9 through the bi-annual fee reduction application and process.

I understand I am able to request a meeting with the Special Events Department prior to submitting an application and that this application does not constitute as a valid permit. I understand that permits are approved by the Special Events Department or City Council in writing after complete applications are reviewed under Park City Municipal Code 4-8.

APPLICANT AND SPONSORING ORGANIZATION INFORMATION

NAME OF EVENT:				THIN AIR INNOVATION FESTIVAL			
FIRST TIME EVENT:	Yes	<input checked="" type="radio"/> No	ANNUAL EVENT:	<input checked="" type="radio"/> Yes	No	IF ANNUAL, HOW MANY YEARS:	3
ANNUAL EVENT THAT WILL BE THE SAME AS LAST YEAR:						<input checked="" type="radio"/> Yes	No
ANNUAL EVENT THAT WILL HAVE CHANGES FROM LAST YEAR:						Yes	No
NAME OF APPLICANT (FIRST & LAST): BOB KOLLAR							
TITLE / POSITION: VP SPECIAL EVENTS							
BUSINESS / ORGANIZATION NAME: PC CHAMBER/BUREAU							
IS BUSINESS / ORGANIZATION A REGISTERED NON-PROFIT				<input checked="" type="checkbox"/> YES		Yes, a copy of IRS paperwork is attached	
MAILING ADDRESS OF BUSINESS / ORGANIZATION: 1850 SIDEWINDER DR, SUITE 320							
CITY, STATE, ZIP: PARK CITY, UT 84060							



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PHYSICAL ADDRESS OF BUSINESS / ORGANIZATION: SAME

CITY, STATE, ZIP:

PHONE (PRIMARY): 435 658 9608 PHONE (SECONDARY): 435 640-5131

EMAIL: bob@visitparkcity.com

BUSINESS / ORGANIZATION WEBSITE: VisitParkCity.com

SOCIAL MEDIA LINKS:

DAY OF EVENT PRIMARY CONTACT

ON-SITE DAY OF PRIMARY CONTACT NAME (FIRST & LAST): BOB KOLLAR

ON-SITE DAY OF PRIMARY CONTACT CELL PHONE: 435-640-5131

ON-SITE DAY OF PRIMARY CONTACT EMAIL: bob@visitparkcity.com

PUBLIC EVENT INFORMATION

WEB SITE FOR PUBLIC EVENT INFORMATION: thinairparkcity.com

PHONE NUMBER FOR PUBLIC EVENT INFORMATION: 435 649-6100

EMAIL ADDRESS FOR PUBLIC EVENT INFORMATION:

Overall event description is attached as a separate document, with the contingency plan and is submitted with the application.

EVENT LEVEL DETERMINATION

THE EVENT WILL INCLUDE THE FOLLOWING ACTIVITIES: (Check all that apply)

<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
FESTIVAL / FAIR	PARADE	SKI / SNOW BOARD	RUN	BIKE	WALK	TRAIL USE	CONCERT	CULINARY	FILMING
<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>		OTHER:			
ARTS & CULTURE EVENT		HOLIDAY CELEBRATION		RECREATION / SPORTING EVENT					

THE EVENT WILL INVOLVE THE USE OF: (Check all that apply)

<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
MAIN STREET	RESORT PROPERTY	SCHOOL DISTRICT PROPERTY	PRIVATE PROPERTY	CITY PARKS	CITY FIELDS	CITY FACILITY RENTAL	RESIDENTIAL AREAS	PARK CITY LIMITS	MULTI-JURISDICTION	AMPLIFIED SOUND

THE TARGET MARKET FOR THIS EVENT IS: (Check all that apply)

<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	OTHER:
YOUTH / FAMILIES	ADULTS	LOCAL	STATE-WIDE	REGIONAL	NATIONAL	INTER NATIONAL	SPECTATORS	PARTICIPANTS	

THIS EVENT WILL: (Check all that apply)

<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
LIMIT # OF PARTICIPANTS	BE FREE FOR SPECTATORS	BE FREE FOR PARTICIPANTS	INCLUDE VENDORS OR SPONSOR	BE FREE AND OPEN TO THE PUBLIC
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
LIMIT # OF SPECTATORS	CHARGE ADMISSION FOR SPECTATORS	CHARGE PARTICIPANTS	NOT INCLUDE VENDORS OR SPONSOR	BE A PRIVATE EVENT

THIS EVENT WILL BE HELD: (Check all that apply)

EVENT DATE(S):

<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY
<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>		<input checked="" type="checkbox"/>
WEEKLY		MONTHLY		SERIES		ONE DAY

NUMBER OF EVENT(S): ONE # OF CONSECUTIVE DAYS: ONE



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ONE DAY EVENT HOUR(S)			
EVENT HOUR(S):	5 PM - 10 PM	OPENING TIME:	5 PM
		EVENT ENDS:	10 PM
EVENT SET-UP DATE:	FRIDAY, APRIL 6, 2018	BREAK-DOWN DATE:	FRIDAY, APRIL 6, 2018
SET-UP TIME(S):	5 AM (APRIL 6)	BREAK-DOWN TIME(S):	10 PM - 2 AM (APRIL 6)
MULTIPLE DAY EVENT HOUR(S) – If different for each date			
DAY:	DATE:	OPENING TIME:	EVENT ENDS:
EVENT SET-UP DATE:		BREAK-DOWN DATE:	
SET-UP TIME(S):		BREAK-DOWN TIME(S):	
DAY:	DATE:	OPENING TIME:	EVENT ENDS:
EVENT SET-UP DATE:		BREAK-DOWN DATE:	
SET-UP TIME(S):		BREAK-DOWN TIME(S):	
DAY:	DATE:	OPENING TIME:	EVENT ENDS:
EVENT SET-UP DATE:		BREAK-DOWN DATE:	
SET-UP TIME(S):		BREAK-DOWN TIME(S):	
DAY:	DATE:	OPENING TIME:	EVENT ENDS:
EVENT SET-UP DATE:		BREAK-DOWN DATE:	
SET-UP TIME(S):		BREAK-DOWN TIME(S):	
DAY:	DATE:	OPENING TIME:	EVENT ENDS:
EVENT SET-UP DATE:		BREAK-DOWN DATE:	
SET-UP TIME(S):		BREAK-DOWN TIME(S):	
DAY:	DATE:	OPENING TIME:	EVENT ENDS:
EVENT SET-UP DATE:		BREAK-DOWN DATE:	
SET-UP TIME(S):		BREAK-DOWN TIME(S):	
INCLIMATE WEATHER INFORMATION:			
DAY:	N/A	DATE:	
EVENT SET-UP DATE:		BREAK-DOWN DATE:	
SET-UP TIME(S):		BREAK-DOWN TIME(S):	
No inclement weather date is required, and the event will be held rain or shine. I understand the event may be cancelled or postponed by the city due to hazardous or damaging conditions			
EVENT ATTENDANCE (Complete all that apply)			
IF ANNUAL EVENT:	2500-3000 (FOR PARADE & CONCERT)		
TOTAL EVENT ATTENDANCE OF PREVIOUS YEAR:	2500-3000	TOTAL DAILY EVENT ATTENDANCE OF PREVIOUS YEAR:	2500-3000
ALL APPLICANTS MUST COMPLETE THE FOLLOWING SECTION (NEW OR ANNUAL EVENTS)			
ESTIMATED # OF PARTICIPANTS:	500 FOR PARADE	ESTIMATED # OF VENDORS:	0
ESTIMATED # OF SPECTATORS:	1000 " "	ESTIMATED # OF VOLUNTEERS:	10
ESTIMATED # OF STAFF:	10	ESTIMATED DAILY ATTENDANCE:	2500-3000
ESTIMATED HIGHEST TOTAL ATTENDANCE AT ONE TIME:	2500-3000	ESTIMATED TOTAL ATTENDANCE OF ENTIRE EVENT:	2500-3000
I anticipate the event to have an attendance of 500 or more people and understand, as the applicant, I may be required to obtain a mass gathering permit from summit county: http://www.summitcountyhealth.org/			



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SIDEWALK & STREET USE (circle and complete all that apply)

THE EVENT WILL HAVE:

STREETS

<input type="checkbox"/> STREET CLOSURE MAP IS ATTACHED		CLOSURE SIGN / MARKING	
<input type="checkbox"/> ROLLING CLOSURE	<input type="checkbox"/> PARTIAL CLOSURE	<input checked="" type="checkbox"/> FULL CLOSURE	<input type="checkbox"/> NO CLOSURE

NAMES OF STREETS TO BE CLOSED:	TIMES: (START / END OF CLOSURE)	
LOWER MAIN ST. (BETWEEN 7 th ST; 9 th ST) 9 th ST.	START: 5 AM (APRIL 6)	END: 2 AM (APRIL 7)
	START: " "	END: " "
	START:	END:
	START:	END:

REASON FOR CLOSURE: PLACEMENT OF CONCERT STAGE

SIDEWALKS

<input type="checkbox"/> SIDEWALK CLOSURE MAP IS ATTACHED		CLOSURE SIGN / MARKING	
<input type="checkbox"/> PARTIAL CLOSURE	<input type="checkbox"/> FULL CLOSURE	<input checked="" type="checkbox"/> NO CLOSURE	<input type="checkbox"/> CROWD CONTROL PLAN

ADDRESS:

ADDRESS OF CLOSURE: (FROM / TO)		TIMES: (START / END OF CLOSURE)	
FROM:	TO:	START:	END:
FROM:	TO:	START:	END:
FROM:	TO:	START:	END:
FROM:	TO:	START:	END:

REASON FOR CLOSURE:

TRAILS

<input type="checkbox"/> TRAIL COURSE MAP IS ATTACHED	<input type="checkbox"/> COURSE / SIGN MARKING INFORMATION IS ATTACHED
---	--

NAMES OF TRAILS TO BE USED:

PARADE

ASSEMBLY AREA: SWEDE ALLEY	DISBANDING AREA: LOWER MAIN ST.	# OF PARADE ATTENDEES: 500
--	---	--

PARADE IS:

<input type="checkbox"/> WALKING ONLY	<input checked="" type="checkbox"/> VEHICLES & WALKING	<input type="checkbox"/> VEHICLES ONLY	<input type="checkbox"/> WILL HAVE ANIMALS
--	---	---	---

OTHER PARADE INFO: OLYMPIC ATHLETES PAIRED W/ LOCAL SPORT DEVELOPMENT TEAMS PARADING DOWN MAIN ST TO 7th ST WHERE VEHICLES WILL BE

DIVERGED TO PARK AVENUE. SPEECHES, Q&A, AND ATHLETE RECOGNITION WILL TAKE PLACE ON CONCERT STAGE IMMEDIATELY FOLLOWING PARADE.



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CITY PARKING FACILITIES REQUEST

GENERAL PARKING (Where will you be directing event attendees to park cars?)

HOW MANY PARKING SPACES DOES THE EVENT NEED?

AT HIGHEST POINT?

B/W 7th & 9th

MAIN STREET

CHINA BRIDGE

FLAGPOLE LOT

BREW PUB LOT

SANDRIDGE PARKING LOTS

PARK AVENUE

CITY PARK

MAWHINNEY LOT

QUINNS LOT

RICHARDSON FLATS

OTHER:

WILL THE EVENT PROVIDE TRANSPORTATION SERVICES TO THE EVENT FROM PARKING AREAS?:

YES NO

ADA PARKING AVAILABLE?:

YES EXISTING NO

THE EVENT WILL REQUIRE PARKING REMOVAL?:

YES NO

The event will require parking removal as indicated below, and I will complete a special use of public parking application as required with the Park City Parking Services Department

NAME OF AREA OR STREETS: MAIN ST

BETWEEN: 7th ST & 9th ST

TIME - START / END: 5 AM - 10 PM

REASON (what/who): CONCERT STAGE

NAME OF AREA OR STREETS:

BETWEEN:

TIME - START / END:

REASON (what/who):

NAME OF AREA OR STREETS:

BETWEEN:

TIME - START / END:

REASON (what/who):

NAME OF AREA OR STREETS:

BETWEEN:

TIME - START / END:

REASON (what/who):

TRANSPORTATION

WILL THE EVENT PROVIDE ALTERNATIVE TRANSPORTATION OPTIONS?

BUS

PCMC

BIKE

SELF

WALK

SELF

THE APPLICANT IS PROVIDING SHUTTLE OR BUS TRANSPORTATION OUTSIDE OF THE CITY'S SCHEDULE. THE APPLICANT HAS PROVIDED BUS DROP OFF AREA ON THE SITE MAP ATTACHED WITH THIS APPLICATION.

NAME OF TRANSPORTATION PROVIDER / COMPANY:

PHONE:

EMAIL:

THE APPLICANT IS PROVIDING BIKE TRANSPORTATION AT THE EVENT. WE HAVE PROVIDED BIKE PARKING AREAS ON THE SITE MAP WITH THIS APPLICATION.

WE ARE PROVIDING WALKING AS AN OPTION TO ATTEND THE EVENT. WE HAVE PROVIDED WALKING PATH IDEAS ON THE SITE MAP WITH THIS APPLICATION.

ADDITIONAL TRANSPORTATION INFORMATION:

PUBLIC FACILITY USE

CHECK ALL THAT APPLY:

MINERS HOSPITAL AT CITY PARK

PARK CITY LIBRARY MEETING ROOMS

JIM SANTY AUDITORIUM

SOUTH CITY PARK

CITY PARK COVERED BBQ AREA

CITY PARK GAZEBO / STAND

CITY PARK SOFTBALLFIELD

CITY PARK RUGBY FIELD

SKATE PARK AT CITY PARK

QUINN'S SPORTEX FIELDS

ROTARY PARK

SCHOOL DISTRICT FIELDS

DIRT JUMP PARK

PARK CITY ICE ARENA

OTHER:



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TEMPORARY STRUCTURES & FLAMMABLE MATERIALS

I UNDERSTAND ALL TEMPORARY STRUCTURES AND FLAMMABLE MATERIALS MUST BE APPROVED BY THE PARK CITY BUILDING DEPARTMENT. SUCH INSPECTIONS WILL REQUIRE A FIRE/BUILDING PERMIT TO BE SUBMITTED 10 DAYS BEFORE THE EVENT, AS WELL AS AN INSPECTION THE DAY OF THE EVENT.

<input type="checkbox"/>	TEMPORARY BLEACHERS	<input type="checkbox"/>	INFLATABLES	<input type="checkbox"/>	CANOPIES	<input type="checkbox"/>	TEMPORARY BADGES	<input checked="" type="checkbox"/>	TEMPORARY LIGHTING	For STAGE			
<input checked="" type="checkbox"/>	TENTS 10X10 OR UNDER	HOW MANY: ONE FOR BAND GREEN ROOM											
<input type="checkbox"/>	TRAILER	HOW MANY:											
<input checked="" type="checkbox"/>	STRUCTURES OVER 6 FEET TALL	PURPOSE: CONCERT STAGE							HOW MANY: ONE				
DOES EVENT HAVE ELECTRICAL NEEDS?:			<input checked="" type="checkbox"/>	YES	<input type="checkbox"/>	NO	DOES EVENT REQUIRE USE OF GENERATORS			<input checked="" type="checkbox"/>	YES	<input type="checkbox"/>	NO
WILL YOU BE REQUESTING PERMITS FOR FIREWORKS?:										<input checked="" type="checkbox"/>	YES	<input type="checkbox"/>	NO
WILL THE EVENT REQUIRE THE USE OF FLAMMABLE MATERIALS, FUELS OR GASSES?:										<input checked="" type="checkbox"/>	YES	<input type="checkbox"/>	NO
NAME SUCH MATERIALS: PROPANE HEATERS FOR USE BY MUSICIANS ON STAGE													

WASTE MANAGEMENT AND RECYCLING

<input type="checkbox"/>	THE EVENT WILL PROVIDE ITS OWN GARBAGE CANS AND WASTE MANAGEMENT.												
<input type="checkbox"/>	THE EVENT WILL PROVIDE ITS OWN DUMPSTERS, WHICH IS INDICATED ON THE SITE MAP.												
<input checked="" type="checkbox"/>	THE EVENT WILL USE THE CITY'S GARBAGE CANS AND WASTE MANAGEMENT, REQUIRING ADDITIONAL FEES.												
<input checked="" type="checkbox"/>	THE EVENT WILL USE THE CITY'S DUMPSTERS, REQUIRING ADDITIONAL FEES.												
<input type="checkbox"/>	THE EVENT WILL HIRE A COMPANY AND PROVIDE RECYCLING SERVICES FOR THE FOLLOWING MATERIALS:												
<input type="checkbox"/>	PLASTIC	<input type="checkbox"/>	PAPER	<input type="checkbox"/>	ALUMINUM	<input type="checkbox"/>	GLASS	<input type="checkbox"/>	CARDBOARD	<input type="checkbox"/>	COMPOST	<input type="checkbox"/>	OTHER
<input type="checkbox"/>	THE EVENT WILL UTILIZE CITY RESTROOM FACILITIES (List areas of city restroom facilities below:												
<input checked="" type="checkbox"/>	THE EVENT WILL BRING ITS OWN RESTROOMS AND SANATARY STATIONS. (May be required by Summit County Health Department or Park City Building Department)												
WILL ANIMALS BE AT THE EVENT?:		<input type="checkbox"/>	YES	<input checked="" type="checkbox"/>	NO	IF YES, PLEASE DESCRIBE TYPE OF ANIMALS AND WASTE PLANS							
TYPES OF ANIMALS:													
<input type="checkbox"/>	I HAVE INCLUDED THE PLACEMENT OF THE ANIMALS IN THE SITE MAP OR LINE UP IN THE CONTINGENCY PLAN												
WILL DOGS BE ALLOWED AT THE EVENT?:		<input type="checkbox"/>	YES	<input checked="" type="checkbox"/>	NO	<input type="checkbox"/>	LEASHED	<input type="checkbox"/>	UNLEASHED				
<input type="checkbox"/>	WASTE MANAGEMENT PLAN HAS BEEN DESCRIBED IN THE CONTINGENCY PLAN ATTACHED TO THIS APPLICATION.												

FOOD & MERCHANDISE SALES

<input checked="" type="checkbox"/>	I UNDERSTAND THAT ALL VENDORS MUST OBTAIN A PARK CITY BUSINESS LICENSE. ALL VENDORS SERVING FOOD OR DRINKS MAY BE REQUIRED TO OBTAIN A FOOD SERVICE OR FOOD HANDLERS PERMIT FROM SUMMIT COUNTY.												
WILL THERE BE SALE OF MERCHANDISE?:										<input type="checkbox"/>	YES	<input checked="" type="checkbox"/>	NO
WILL THERE BE COMPLIMENTARY FOOD?:										<input type="checkbox"/>	YES	<input checked="" type="checkbox"/>	NO
WILL THERE BE SALE OF FOOD?:										<input checked="" type="checkbox"/>	YES	<input type="checkbox"/>	NO
WILL THERE BE ALCOHOL FOR SALE?:										<input checked="" type="checkbox"/>	YES	<input type="checkbox"/>	NO
<input checked="" type="checkbox"/>	BEER	<input type="checkbox"/>	WINE	<input type="checkbox"/>	LIQUOR								
I HAVE CONTACTED THE PARK CITY FINANCE DEPARTMENT REGARDING REQUIREMENTS FOR BEER & LIQUOR LICENSES.*													

*YOUTH SPORTS ALLIANCE WILL DO SO FOR BEER GARDEN PERMIT/LICENSE



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I UNDERSTAND THAT THE UTAH DEPARTMENT OF ALCOHOLIC BEVERAGE CONTROL (UDABC) MAY REQUIRE OTHER PERMITS.

WILL FOOD ITEMS BE PRE-PACKAGED?: YES NO

WILL FOOD ITEMS BE COOKED ON SITE?: YES NO

I UNDERSTAND THAT IF COOKING IS ONSITE, A PARK CITY BUILDING/FIRE PERMIT MAY BE REQUIRED.

WILL FOOD ITEMS BE PREPARED OFFSITE?: YES NO

DESCRIBE ITEMS: THE BRIDGE CAFE WILL SERVE FOOD PREPARED IN ITS KITCHEN FACILITY ON TOWN LIFT PLAZA

TEMPORARY SIGNS

WILL THERE BE TEMPORARY SIGNS AT THE EVENT?: YES NO

I HAVE ATTACHED A SIGN PLAN DESCRIBING THE CONTENT, SIZES AND LOCATIONS IN THE CONTINGENCY PLAN.

SAFETY - SECURITY

THE EMERGENCY AND SECURITY PLAN HAS BEEN ATTACHED IN THE OPERATIONS PLAN, INCLUDING CROWD CONTROL, ACCESS, FIRST AID. AFTER REVIEW OF THIS APPLICATION, REQUIREMENTS FOR EMTS, FIRE AND POLICE SERVICES WILL BE DETERMINED AS PART OF THE CONDITIONS OF APPROVAL OF THIS EVENT. THE SPECIAL EVENTS DEPARTMENT WILL BE ABLE TO GIVE THE APPLICANT AN ESTIMATE OF SUCH CITY SERVICE REQUIREMENTS.

THE EVENT WILL REQUIRE LAW ENFORCEMENT SERVICES BEYOND ROUTINE PERIODIC PATROL.

THE EVENT WILL NOT REQUIRE LAW ENFORCEMENT SERVICES BEYOND ROUTINE PERIODIC PATROL.

COMMUNICATION NEEDS

WILL THERE BE INSTALLATION OF AN ANTENNA FOR COMMUNICATION NEEDS?: YES NO

INSTALLATION OF AN ANTENNA FOR COMMUNICATION IS INDICATED IN THE SITE PLAN WITH SPECIFICATIONS.

MARKETING OF EVENT

PROPER MARKING OF YOUR EVENT IS VITAL TO ITS SUCCESS. PLEASE CONTACT THE PARK CITY CHAMBER FOR ADDITIONAL INFORMATION AND ASSISTANCE: www.visitparkcity.com

I HAVE CHOSEN TO LIST INFORMATION REGARDING MY EVENT ON THE PARK CITY CHAMBER'S WEBSITE.

I HAVE CHOSEN NOT TO LIST INFORMATION REGARDING MY EVENT ON THE PARK CITY CHAMBER'S WEBSITE.

WHO IS THE TARGET MARKET FOR THIS EVENT?: CORPORATE GROUPS

WHERE IS THE TARGET MARKET FOR THIS EVENT?: (choose all that apply)

<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
LOCAL	REGIONAL	NATIONAL	INTERNATIONAL

WILL THIS EVENT BE FILMED AND TELEVISED?: (choose all that apply) YES NO

<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
LOCAL	REGIONAL	NATIONAL	INTERNATIONAL

PLEASE LIST ALL ADVERTISEMENT INCLUDING MEDIA COVERAGE, NEWSPAPER AND MAGAZINES:

MEDIA (RADIO/TV):

NEWSPAPER:

MAGAZINES: ADS & ARTICLES (PUBLICATIONS TBD)

OTHER:

PLEASE SELECT RANGE OF MARKETING BUDGET:

<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
\$100 OR UNDER	\$100 - \$500	\$500 - \$1,000	\$1,000 - \$2,500	ABOVE \$2,500



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APPLICANT AGREEMENT & SIGNATURE

I, the undersigned representative, have read the rules and regulations with reference to this application and am duly authorized by the organization to submit this application on its behalf. The information contained herein, including supporting documentation is complete and accurate.

Name (Printed):	BOB KOLLAR	
Signature:	[Handwritten Signature]	Date: 1.30.18



PARK CITY MUNICIPAL CORPORATION
Special Event Hold Harmless and Indemnification Agreement

This Hold Harmless and Indemnification Agreement must be completed and returned to the Special Event Manager ten (10) working days prior to the event or the event will be cancelled.

PLEASE PRINT

PC CHAMBER/BUREAU
Name of Applicant

THIN AIR INNOVATION FESTIVAL
Name of Special Event

4-6-18
Date(s) of Event

Each person signing this Agreement represents and warrants that he or she is duly authorized and has legal capacity to execute and deliver this Agreement. Each party represents and warrants to Park City Municipal Corporation that the execution and delivery of the Agreement and the performance of such party's obligations hereunder have been duly authorized and that the Agreement is a valid legal agreement and binding on such party and enforceable in accordance with its terms.

The person signing this Agreement represents and warrants to Park City Municipal Corporation that it has insurance coverage in place that covers the scope of activities associated with this event. This person further represents and warrants that the insurance coverage limits meet or exceed the coverage required to obtain this permit.

For and in consideration of Park City Municipal Corporation (PCMC) issuing a permit permitting the use of City streets and/or City owned/public property for the conducting of an event to be held as reported above, hereby agrees to defend, hold harmless, and indemnify PCMC, its officers, agents, servants, employees, and their successors, from and against all claims, loss, or demands for damages, including claims for loss of life, personal injury or wrongful death and/or damage to property arising out of the conduct of said Special Event as defined by Title 4 of the Park City Municipal Code, and further agrees that Applicant is indemnifying and holding harmless PCMC irrespective of whether the scope or limits of Applicant's insurance policies adequately cover any of the aforementioned claims or demands.

PC CHAMBER/BUREAU
Name of Applicant

[Signature]
Signature

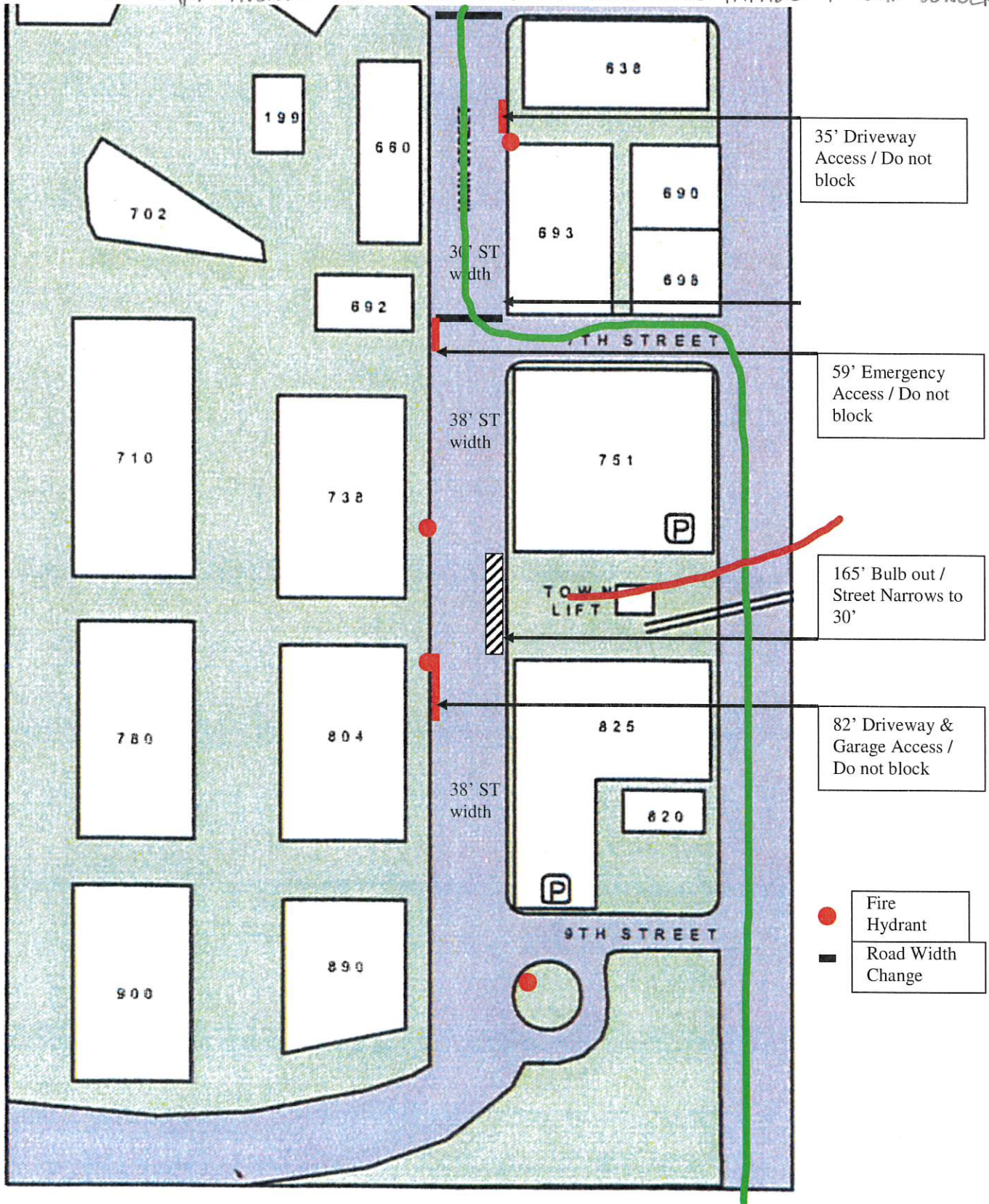
BOB KOLLAR
Name Printed

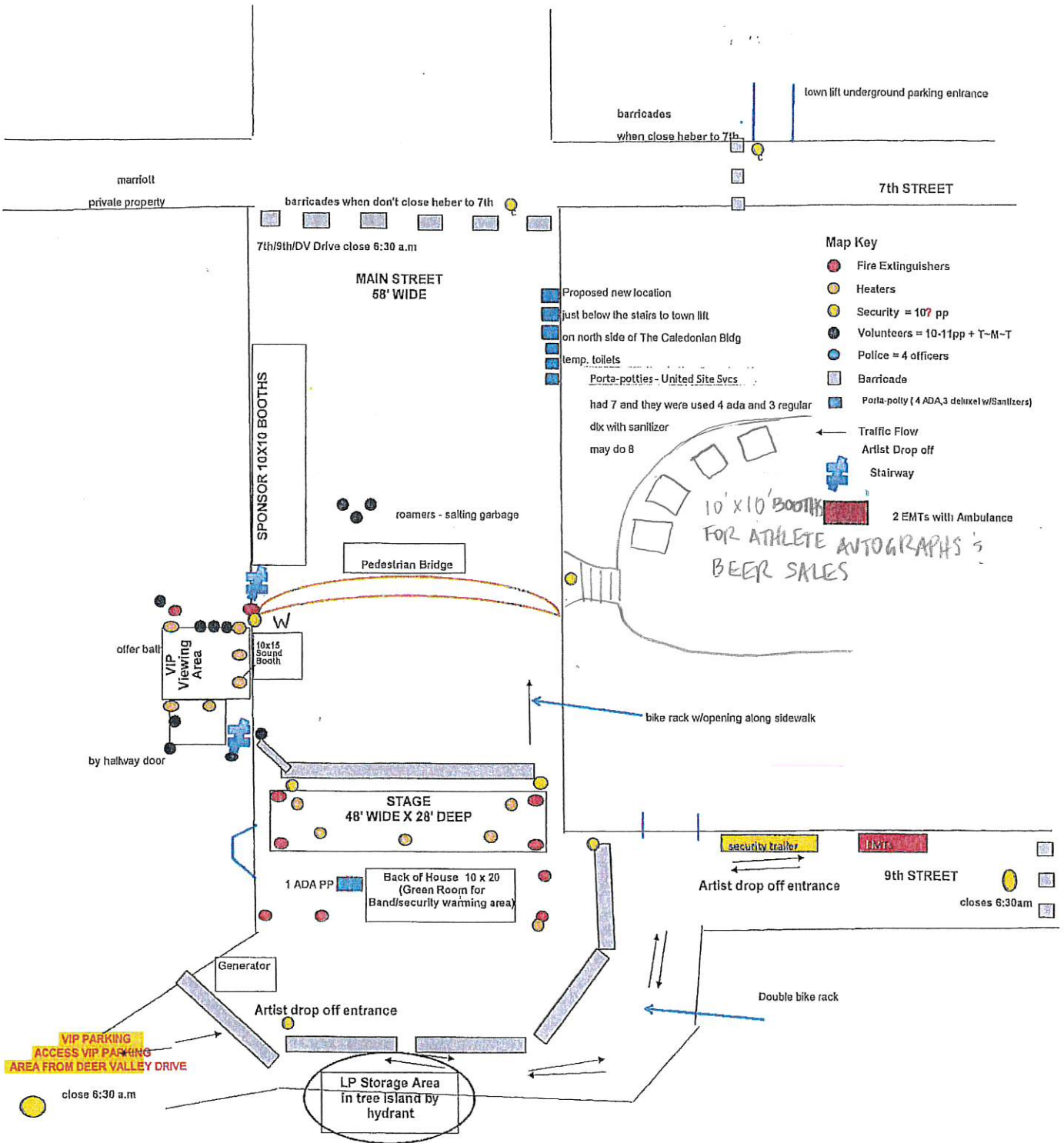
VP, SPECIAL EVENTS
Title

1850 SIDEWINDER DR, SUITE 320
PC, UT 84060
Applicant Address and Phone Number

PARADE ROUTE

FLOATS & WALKERS WILL BE STAGED IN BREW PUB LOT. PARADE BEGINS AT TOP OF MAIN AND PROCEEDS DOWN MAIN TO 7TH ST WHERE VEHICLES/FLOATS WILL BE DIVERTED TO PARK AVENUE AND WHERE WALKERS WILL LEAVE PARADE TO JOIN CONCERT CROWD





Map Key

- Fire Extinguishers
- Heaters
- Security = 107 pp
- Volunteers = 10-11pp + T-M-T
- Police = 4 officers
- Barriade
- Porta-potty (4 ADA, 3 deluxe w/Sanitizers)
- Traffic Flow
- Artist Drop off
- Stairway

Proposed new location
 just below the stairs to town lift
 on north side of The Caledonian Bldg
 temp. toilets
 Porta-potties - United Site Svcs.
 had 7 and they were used 4 ada and 3 regular
 dix with sanitizer
 may do 8

10' x 10' BOOTHS
 FOR ATHLETE AUTOGRAPHS &
 BEER SALES

VIP PARKING
 ACCESS VIP PARKING
 AREA FROM DEER VALLEY DRIVE

close 6:30 a.m.

9th STREET
 closes 6:30am