

RFP Questions
2/24/17

Q:

- 8 pages – All items IV B. Submittal Requirements - 1 through 8 this does NOT INCLUDE Short form resumes. Do these go in this section?
- 10 pages – Additional Information. Should we put resumes in this section, or is whatever we choose to make our case, and the short form resumes go in the SOQ?
- Is there a page limit for the Work Plan

A:

- The short form resumes should be included in C. Supplemental Material (Maximum of 10 pages)
- The Work Plan may be additional pages.

Q:

- We did not see an attached outline of square footages from the Elliott Workgroup. There is some information in the RFQ, but is there a space summary as well?
- May we get access to all the documents referenced in the RFQ – is there a link on the website?
 - Recreation Master Plan
 - Lower Park Avenue Scoping and Concept Work
- Does PCMC anticipate the design team providing both grant research and grant writing, or just grant research?

A:

- The statement regarding: Senior Programming – See attached outline for square footages – by *Elliott Workgroup (EX A)* should be deleted.
- The Recreation Master Plan and Lower Park Avenue Scoping and Concept Work will be supplied to the awarded firm.
- The City anticipates the design team will provide grant research only as part of this RFP.

Q:

- B. 3. Firm/Team Qualifications and Experience in Park City – Does this mean Firm/Team Qualifications AND Experience in Park City, or Firm/Team Qualifications ONLY IN Park City?

A:

- The City is looking for additional experience in Park City. Relevant and Park City experience.

Q:

- We are developing a Work Plan for Phases 1 and 2, and fees for all four phases. Do you want to see a detailed work plan for Phases 3 and 4 as well?

A:

- Please provide estimated fees for Phase 3 and 4 including estimated percentages of sub-consultants of the total design fee. After Phase 2 the City and consultant will review the original proposed fee for Phase 3 and 4 with the newly proposed scope of work for Phase 3 and 4 and if the City desires to proceed with Phase 3 and 4 will negotiate a new contract based on the proposal.

Q:

- Are we therefore expected to fit a short resume of our architectural team plus our consultants resumes on 1 page? Or does that mean that each person gets 1 page (thus extending the page limit to the section from 8 pages to more pages to fit the resumes)? I just don't see a section in which we are to include all resumes unless it is just 1 page for all resumes.

A:

- Each person may have one page in addition to the 8 pages for the Statement of Qualifications.