

FY 2017 Q2 Action Item Report – Sustaining an Exceptional Quality of Life

February 8, 2017

Action Item	Deliverable/ Description	Status	Deadline	Priority	Dept.	Responsible Party	Comments/ Update
Housing: Middle-Income, Attainable, and Affordable Housing							
Housing - Ensure that Park City is a complete community by facilitating a range of affordable, quality housing opportunities that meet the life-cycle needs of persons at all economic levels							
0812 Complete Surveys of major Employers to supplement market assessment	Utilize results to supplement Market Needs Assessment to complete a "target household" profile	On Track	07/01/2017	Critical	COMM DEVELOP ADMIN	Rhoda Stauffer	
0813 Complete Housing Plan Update	Complete and adopt 2017 affordable housing plan as part of the general plan. This will include long term affordability.	On Track	07/01/2017	Critical	COMM DEVELOP ADMIN	Rhoda Stauffer	
0814 Income qualification strategy	New selection and deed restriction criteria for future rental and sales of affordable units to ensure long term affordability and in support of Park City's workforce.	On Track	07/01/2017	Critical	COMM DEVELOP ADMIN	Rhoda Stauffer	
0815 Analysis of City Housing Project Priorities	Discussion with Council on City Housing priorities including development of city owned land and public/private development opportunities	On Track	06/01/2017	Critical	COMM DEVELOP ADMIN	Rhoda Stauffer	
0816 Development of 1450-1460 Park Avenue	Complete the development of eight new homes at 1450-1460 Park Avenue	On Track	08/01/2017	Critical	COMM DEVELOP ADMIN	Rhoda Stauffer	
0817 Break Ground on Woodside Park Phase 1 Units	Break ground for 13 units at the old Fire Station	On Track	08/01/2017	Critical	COMM DEVELOP ADMIN	Rhoda Stauffer	
0818 Complete design and RFP for Woodside Park Phase 2 Units	Complete the design for higher density units at Woodside Park and complete and RFP process to identify a partner to complete the development of up to 52 units	On Track	01/01/2018	Critical	COMM DEVELOP ADMIN	Rhoda Stauffer	
0819 Amend Housing Resolution	Housing Resolution updated to match current issues and	On Track	04/01/2017	Critical	COMM DEVELOP	Rhoda Stauffer	

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	conditions.				ADMIN		
0820 Code Updates in Support of Affordable Housing Development	Adoption of code changes by planning commission and City Council	On Track	07/01/2017	Critical	COMM DEVELOP ADMIN	Anne Laurent & Bruce Erickson	
0821 Institute Fee Waivers for affordable housing projects	Fee Waivers approved	On Track	05/01/2017	Critical	COMM DEVELOP ADMIN	RJS, Michelle Downard, Jed Briggs & Nate Rockwood	
0822 Create Core Working Group	Joint committee with Summit County and develop goals priorities and objectives	On Track	07/01/2017	Critical	COMM DEVELOP ADMIN	Anne Laurent, Rhoda Stauffer, Summit County Staff	
Historic Preservation							
Historic Preservation - The Historic District is Home. It embodies the best of the small town character and setting of Park City. The Planning Department will protect and defend the Historic Districts through education, guidelines and regulations. The outcome will be a recognizable Historic District containing subordinate and appropriate infill development							
0007 Annual Historic Guidelines update	Updated Historic Guidelines adopted by the Historic Preservation Board and daily utilization by Planning Staff	On Track	01/01/2017	High	PLANNING DEPT.	Bruce Erickson (Planning Director)	A draft update will be produced and brought before the Historic Preservation Board - the nature of these updates will be dependent upon possible expansion of the HSI to include incentivising (not mandatory) ski-era buildings and mine structures. This work will commence upon completion of the HSI work being led by CRSA. Council Priority: Historic Sites Plan
Safe Community							
Safety & Health - Provide the best health and safety for the public through effective interpretation and implementation of Codes, policies and rules							
0804 Process engineering and communication of permit application		On Track	01/01/2018	Critical	COMM DEVELOP ADMIN	CDD management Team	
0807 Implementation of Wildland urban interface code mitigation	The adoption of a wildland urban interface ordinance and implementing the agreement with the state of Utah.	On Track	01/01/2018	Critical	BUILDING DEPT.	Kurt Simister	
Protection of Life and Property							
0674 Mass Casualty Drill	Hospital drill completed	Complete	10/01/2016	Critical	POLICE	Wade Carpenter	

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0677 City Employee Training on Mass Casualty Kit	Provide employee training on triaging patients.	On Track	05/01/2017	Top	POLICE	Wade Carpenter & Hugh	
0676 School District Training	Train School Employees how to use kits.	On Track	02/01/2017	High	POLICE	Wade Carpenter	
Enhance Quality of Life							
0686 Hospital Security	Collaborate with the Hospital and Summit Count on enhancing security measures/staff	On Track	12/01/2016	Critical	POLICE	Phil Kirk	
0683 See Something Say Something Public Training	Assign an officer and develop a plan/timeline	On Track	03/01/2017	High	POLICE	Phil Kirk, Rick Ryan, Destry Pollard & Sgt. Leatham	
Communications							
0700 Dispatch Merger Staff Report		Complete	10/01/2016	Critical	POLICE	Rick Ryan, Jed Briggs	
Diverse Population							
Inclusiveness							
0753 Identify issues that affect Latino community	Develop engagement plan to address needs	On Track	02/01/2017	Top	COMMUNITY AFFAIRS	Lynn	
Distinctive Sense of Place							
Natural Resource - The Natural Setting is a core element of Sense of Community, Small Town and Historic Preservation. Our Vision is to respect and conserve the Natural Setting							
0849 Create definition of Park City Cultural Landscape	Work session with Planning Commission and City Council	On Track	05/01/2017	Top	PLANNING DEPT.	Bruce Erickson (Planning Director)	
Place-making through development and maintenance of infrastructure							
0854 Brew Pub Plaza	Complete Brew Pub Plaza	On Track	08/01/2017	Critical	ECONOMY	Jon & Matt	
0859 Formalizing best practices of CIP process	Create CIP best practices	On Track	03/01/2017	Critical	ECONOMY	Matt	
0855 McPolin Barn	Complete McPolin Barn Structural Upgrade Project	On Track	02/01/2017	Top	ECONOMY	Matt	
0858 Walkability	Complete phase 3 Dans to Jans	On Track	11/01/2018	Top	ECONOMY	Heinrich & Jon	

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0862 Utility Box	Negotiate with RMP to put art on utility boxes	On Track	06/01/2017	Top	ECONOMY	Jenny	
0863 MARC Artwork	Create artwork interior of the MARC	On Track	04/15/2017	Top	ECONOMY	Jenny	
0856 Main St Sidewalks	Complete Main St sidewalks improvements from 3rd to 4th St	On Track	10/15/2017	High	ECONOMY	Matt	
0857 Main St Improvements	Complete plazas in Main St sidewalk projects	On Track	12/15/2021	High	ECONOMY	Matt	
0860 Trails Master Plan	Create Trails Master Plan	On Track	12/01/2017	High	ECONOMY	Heinrich	
0864 Brew Pub Artwork	Create Brew Pub art masterpiece	On Track	08/01/2017	High	ECONOMY	Jenny	