



# Special Event Advisory Committee Meeting Agenda

**Date:** Tuesday, September 6, 2016

**Place:** Park City Library – Community Room, Third Floor

**Time:** 1:00 p.m. to 3:00 p.m.

**In attendance:**

**Absent:** Annette Sneed

**Electronic Participation:** None requested

**Meeting Facilitator:** Jason Glidden

**Meeting Minutes:** Tommy Youngblood

**Next Meeting:** Tuesday, October 11th

**Meeting Called To Order (estimated time – 1:00 p.m.)**

**Approval of Minutes** from July 12, 2016 Meeting

**Public Comment:** (Any items not included on agenda).

**Topic #1: Event Prioritization/Threshold (1:10 p.m.)**

**Purpose:** Review and Discuss SEAC event prioritization based on their economic, community and cultural impacts (successes and challenges) of events and make recommendation on event threshold.

**Product:** Recommendation for Joint Session with City Council scheduled on Thursday, September 22.

**Person:** Jenny Diersen

**Allocated Time:** 60 – 90 Minutes

**Notes:**

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**Topic #2: City Council Joint Session Preview (2:10 p.m.)**

**Purpose:** Discuss the work of the Committee and recommendations for the work session.

**Product:** Committee discussion and feedback

**Allocated Time:** 20 minutes

**Notes:**

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**Topic #3: October Meeting Preview (2:30 p.m.)**

**Purpose:** Establish Agenda outline for October Meeting

**Person:** Jason Glidden, Jenny Diersen, Tommy Youngblood

**Allocated Time:** 10 minutes

**Draft Agenda Topics:**

Review Joint City Council Discussion from September 22

Fee Reduction Events January 1 through June 30

Event Debrief (July through October)

Winter Event Preview

**Notes:**

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**Meeting Adjourned (estimated time 2:40 p.m.)**

**Upcoming Meeting Reminders**

Joint Council Session scheduled in the fall – Thursday, September 22<sup>nd</sup>

Next SEAC Meeting is scheduled on October 11<sup>th</sup> from 12 to 2 p.m. in room 201 at the Park City Library.