



Park City Municipal Corporation
Architectural, Engineering, Planning, Design and Financial Analysis Services
City Owned Property within the Lower Park Avenue Redevelopment Area
Pre-submittal Conference
March 30, 2016

{Addendum 1}

This document has been posted to the Park City Municipal Corporation's website and also emailed to proposers who attended the March 30th non-mandatory pre-submittal conference or emailed the project manager directly to request being included directly on related correspondence.

Original schedule:

The selection process will proceed on the following schedule:

- Proposals will be received by Steve Brown, Project Manager via email prior to **4:00 p.m., April 7, 2016.**
- A selection committee made up of Park City Municipal Corporation staff will review the submitted Statements of Qualifications/Proposals the week of April 11, 2016 and select a proposer. A short list interview may be required if two or three proposers are closely ranked. If short list interviews are required, they would occur during the week of **April 11, or April 18, 2016.**
- Staff anticipates presenting recommendation to City Council to enter into an agreement with selected firm by May 5, 2016.

Revised Schedule:

The selection process will proceed on the following schedule:

- Proposals will be received by Steve Brown, Project Manager via email prior to **4:00 p.m., April 14, 2016.**
- A selection committee made up of Park City Municipal Corporation staff will review the submitted RFPs the week of **April 18, 2016** and select a proposer. A short list interview may be required if two or three proposers are closely ranked. If short list interviews are required, they would occur during the week of **April 25, 2016.**
- Staff anticipates presenting recommendation to City Council to enter into an agreement with selected firm no later than **May 19, 2016.**