

Park City Municipal Corporation
**REGULATIONS FOR SPECIAL EVENT TEMPORARY ALCOHOLIC
BEVERAGE LICENSE**

A Single Event liquor license is required for any location engaging in business serving or selling liquor. It is unlawful for any person to engage in business in Park City (including screening rooms or hospitality suites) without a license.

4-1-1.1 ENGAGING IN BUSINESS. Includes all activities engaged in within the corporate limits of Park City carried on for the purpose of gain or economic profit, except that the acts of employees rendering service to employers shall not be included in the term business unless otherwise specifically prescribed. "Engaging in business" includes but is not limited to, the sale, rental, gifting, or promotion of tangible personal or real property at retail or wholesale, the manufacturing of goods or property and the rendering of personal services for others for a consideration by persons engaged in any profession, trade, craft, business, occupation, or other calling, except the rendering of personal services by an employee to his employer under any contract of personal employment; each manufacturing or originating company whether individually occupying a premise or co-locating shall be required to obtain an individual business license for that business activity.

Submittal Requirements:

1. Applicants must submit a completed Single Event liquor license application. A completed application will consist of address of location where liquor license will be utilized. It must also include a list of all criminal offenses which you or any officers, partners, managers, managing agents, directors, stockholders who hold at least 20% of the total issued and outstanding stock of an applicant corporation, members who at least 20% of an applicant limited liability company, and any person employed in a supervisory or managerial capacity have been convicted. By signing the application and having the application notarized, the responsible party is accepting that all statements on application are true and correct.
2. Minimum Fee: \$100.
3. During the Sundance Film Festival all applicants are now required to get City Council approval in order to obtain Local Consent. This will require that applications be submitted no later than December 4, 2015 for the January 2016 Festival to guarantee processing.
4. A special event liquor license may authorize multiple sales outlets on different properties under one special event liquor license.
5. A scaled floor plan should be submitted with the application. The plan should show elements such as seating for screening rooms, tables, chairs, plans for trash removal, food service/food preparation and exits.
6. Alcoholic Beverages may be sold on any day from 10 a.m. until 1 a.m.
7. The Single Event liquor License allows up to 3 permits per calendar year for a time period that does not exceed 120 consecutive hours (5 days) for each permit; or up to 12 permits per calendar year for a time period that does not exceed 72 consecutive hours each (3 days) for each permit.

DABC Approval: The DABC requires an application submittal and review. The DABC holds a meeting each month. To ensure your application is approved prior to January, the DABC must review the application at their December Meeting. Utah DABC can be contacted at:

Utah Dept of Alcoholic Beverage Control
160 East 300 South
Salt Lake City, UT 84104
801-977-6800