

McPolin Barn Structural Upgrade RFP  
Additional Questions  
11-11-15

Q: Is the Letter of Introduction different than the cover letter. There is a one page limit for the Letter of Introduction, but the cover letter is not included in the entire count. Is the cover letter a transmittal only?

A: "Proposals shall be limited to 17 pages including a one page cover letter not identified below." It should state "... limited to 17 pages including a one page Letter of Introduction identified below." They should be the same thing.

Q: Are the Additional Proposal Requirements included in the 17 page total?

A: They are meant to be included in the total. There are questions regarding **C. EXPERIENCE AND REFERENCES Three (5) Page Limit**. The intent is to receive more references to similar work so the count can range up to Five pages. This will not affect any scoring of proposals because of the number of pages submitted. A page count higher than 17 will not count against a proposal.

Q: Would PCMC prefer the fee proposal as part of .pdf submittal or as an additional .pdf labeled "fee proposal"?

A: Either included or separate is acceptable.

Q: Are the resumes in the appendix limited to 2 pages each, or is the entire appendix of resumes limited to 2 pages. Are these included in the page count?

A: The appendixes with resumes are in addition to the page count. The intent is to try and keep the proposal as concise as possible, but include necessary information that will help the committee make a selection. The number of pages will not affect the scoring of proposals.