



Park City Municipal Corporation
445 Marsac Avenue, PO Box 1480
Park City, UT 84060
(435) 615-5221
(435) 615-4917 Fax
www.parkcity.org

INFORMATION FOR COMPLETING FOR HIRE VEHICLE APPLICATION FORM

For hire Vehicle licenses are required for anyone with the intent to offer a Taxi, Shuttle and/or a Limo service (in the Park City Limits), in which they are making revenue. Each vehicle is required to have an up to date city for hire sticker on their vehicle. All for hire vehicle licenses are required to be renewed each year by December 31, even if you are exempt from paying a business license fee.

The following is required of all new applicants and renewals:

- All fees must be paid in full
- An inspection form certifying the taxicab or shuttle has passed all requirements established in the Park City Vehicle Inspection Checklist. A current Airport Inspection form, also known as an "AVI Inspection" will take the place of the Park City inspection form; this is required for any vehicle picking up or dropping off at the SLC airport.
- Proof of insurance with \$1.5 million for each vehicle under 16 passengers or \$5 million for each vehicle with 16 or more passengers. VIN numbers must be listed on the insurance form and Park City Municipal must be listed as the Interested Party. Insurance cards will not be accepted.
- Proof of current registration for each vehicle must be presented and information must match the vehicle.
- A Utah Z or P class endorsement must be on your driver's license.
- Your company name and phone number must be on the outside of the front doors or the back side windows. The letters should be not less than 5/16" wide and more than 2 1/4" high.

The following instructions are included to assist in filling out the for hire vehicle application. If you have further questions please call (435) 615-5225.

1. Enter the business sales tax number here.
2. Enter the name of insurance carrier.
3. When the business' name was registered with the State Of Utah (www.commerce.utah.gov), a DBA number was assigned.
4. When registering the business a Federal ID Number (FIN or EIN) was assigned
5. If your business is registered using a SSN instead of a Federal ID number enter the SSN here.

6. Enter the name of the business as well as any d.b.a. name along with the physical address of the business office.
7. Enter the mailing address, even if it is the same as the business' physical address. Enter the business telephone number and a website and/or email address if there is one.
8. Enter the NAICS Code that matches the type of business applying for.
9. Select if it is a home occupation or not and enter the business owners drivers license number.
10. Enter the name, address, phone number & birth date of the Manager.
11. Enter the name, address, phone number & birth date of the Responsible Party.
12. Enter the name, address, phone number & birth date of the Owner.
13. Read and understand this paragraph before it is signed. Enter the signer's position, their signature and the date of signature.

FEES – \$84.83 per vehicle and \$71.83 per license.

At time of licensing the following items must be presented for each vehicle:

1. An inspection: Airport or Park City (for Park City inspection sheet contact licensing (435) 615-5225)
2. Proof of Insurance: \$1.5 million and each VIN number that is being licensed must be listed
3. Proof of Registration
4. "Z" or "P" endorsed Utah State drivers license

After verifying the above items a sticker will be issued by Licensing and a physical inspection done to verify information and compliance of regulations.

Please make sure that the application has been signed, dated, has your company Federal ID number and a phone number for a Local Responsible Party who can answer questions that may come up.

If you need further assistance or information regarding your business license please call Shelley at (435) 615-5225 or email shatch@parkcity.org.

PARK CITY MUNICIPAL CORPORATION
P.O. BOX 1480 - PARK CITY, UT 84060 - 435-615-5221



FOR HIRE VEHICLE LICENSE APPLICATION

ACTIVITY NUMBER	STATE SALES TAX NUMBER	STATE LICENSE NUMBER	
UTAH DBA FILE NUMBER	FEDERAL I.D. NUMBER	SOCIAL SECURITY NUMBER	
BUSINESS NAME, "DOING BUSINESS AS" & PHYSICAL ADDRESS:		BUSINESS TYPE:	
		Corporation _____ Limited Liability _____ Limited Partnership _____ Other _____	
		MAILING ADDRESS:	
		TELEPHONE (BUSINESS)	MAX. OCCUPANCY
GENERAL DESCRIPTION OF BUSINESS ACTIVITY:		HOME OCCUPATION YES NO	DRIVER'S LICENSE #
			# OF EMPLOYEES
MANAGER'S NAME	ADDRESS (HOME)	TELEPHONE (HOME)	DATE OF BIRTH
AGENT FOR SERVICE OF PROCESS	ADDRESS (HOME)	TELEPHONE (HOME)	DATE OF BIRTH
OWNER NAME	ADDRESS (HOME)	TELEPHONE (HOME)	DATE OF BIRTH

I certify under penalty of perjury and license revocation that I am the authorized representative of the property owner; that I have read, know and fully understand the information and provisions of this license and the accompanying ordinance section governing business licenses; I certify that the information provided and representation made are complete and accurate to the best of my knowledge and my application is in accordance with Park City ordinances. This license shall be VOID if information or representations provided by licensee is incorrect or later changes and I fail to update such information within ten business days of the change of information. I acknowledge and understand the following: 1) That **THIS IS NOT A LICENSE**, but merely an application for a license to do business within Park City. 2) That if my application is approved, I shall be notified and issued a license certificate which must be displayed at my place of business at all times. 3) That all Business Licenses expire on December 31st of the year issued. 4) That the granting of this license to do business within Park City does not discharge or replace any other licensing or registration requirements I may have under City, County, State or Federal laws. 5) A \$15.00 inspection fee must be paid at the time of application, for all new businesses or businesses who have changed location.

POSITION _____ SIGNATURE _____ DATE _____

GENERAL BUSINESS LICENSE		ADMINISTRATION FEE		\$71.83
CODE NUMBER	FEE RATE	X	# OF VEHICLES	= AMOUNT DUE
VEHICLE	\$84.83	X	_____	= _____
_____	_____	X	_____	= _____
_____	_____	X	_____	= _____
_____	_____	X	_____	= _____
TOTAL BUSINESS LICENSE FEE \$				=====

GENERAL BUSINESS LICENSE

ADMINISTRATION FEE

\$71.83

CODE NUMBER	FEE RATE	X	# OF VEHICLES	=	AMOUNT DUE
VEHICLE	\$84.83	X	_____	=	_____
_____	_____	X	_____	=	_____
_____	_____	X	_____	=	_____
_____	_____	X	_____	=	_____

TOTAL BUSINESS LICENSE FEE \$ _____