

# Water Adjustment Request Form

Name:  Account No.:

Service Address:

Mailing Address:  City:

Contact Phone:  State:  Zip:

Problem Description

Was there a leak?  Yes  No      Was the leak underground?  Yes  No

Was the leak through a:  Broken pipe?  Incompletely closed valve?  Toilet?  Sprinkler Head?

Faucet?  Other

Was a leak repaired?  Yes  No      Date of repair  (MM/DD/YYYY) (Send a copy of the repair bill.)

How was leak discovered?  Notified by PCMC  Other

Date of discovery  (MM/DD/YYYY)

## Section for PCMC Use Only

Leak?  Yes  No      Consumption History attached?  Yes

City Repair?  Yes  No      Work Order History attached?  Yes

Leak on City side?  Yes  No      Repair bill attached?  Yes

Registered on WaterSmart?  Yes  No      Owner notified of leak?  Yes

Date of notification

Comments:

## Section for Adjudicator Use Only

Leak repaired within 30 days of notification?  Yes  No      Date

Were there extenuating circumstances preventing repair?  Yes  No

Did excess consumption exceed 50% of past 3 years history?  Yes  No      Which months exceed?

Category of leak:

Broken pipe       Appliance (including hot water heaters)

Underground Leak       Fixture (includes faucets, toilets, etc.)

(Includes valves & pipes cracked by freeze, corrosion, etc.)       Incompletely closed valve? (includes sprinkler valves and stop & waste)

Sprinkler Head

Extenuating circumstances

Which months are accepted?

**ADJUSTMENT REQUEST:**  **ACCEPTED**  **DENIED**