

Water Adjustment Request Form

Name: Account No.:

Service Address:

Mailing Address: City:

Contact Phone: State: Zip:

Problem Description

Was there a leak? Yes No Was the leak underground? Yes No

Was the leak through a: Broken pipe? Incompletely closed valve? Toilet? Sprinkler Head?
 Faucet? Other

Was a leak repaired? Yes No Date of repair (MM/DD/YYYY) (Send a copy of the repair bill.)

How was leak discovered? Notified by PCMC Other

Date of discovery (MM/DD/YYYY)

Section for PCMC Use Only

Leak? Yes No

City Repair? Yes No

Leak on City side? Yes No

Consumption History attached? Yes

Work Order History attached? Yes

Repair bill attached? Yes

Owner notified of leak? Yes

Date of notification

Comments:

Section for Adjudicator Use Only

Leak repaired within 30 days of notification? Yes No

Were there extenuating circumstances preventing repair? Yes No

Did excess consumption exceed 50% of past 3 years history? Yes No

Category of leak:

Broken pipe

Underground Leak
(Includes valves & pipes cracked by freeze, corrosion, etc.)

Appliance (including hot water heaters)

Fixture (includes faucets, toilets, etc.)

Incompletely closed valve? (includes sprinkler valves and stop & waste)

Sprinkler Head

Extenuating circumstances

Date

Which months exceed?

Which months are accepted?

ADJUSTMENT REQUEST: **ACCEPTED** **DENIED**