

Park City Owners Rep – Additional Information

RFP Questions & Answers

Posted 3:30 pm June 12, 2013

1. Is there an engineer estimate available for this project? Is there an architect/engineer working on this project? If so, can you please provide me with the company information and a contact person? *There is not an engineer's estimate. The current cost projections are conceptual at best. There is not an architect/engineer. First order of business will be to procure.*
2. Do you have preferred software for preparing schedules, budgets, forms, etc.? **No.**
3. Are you anticipating selecting one individual for all of the services or will you entertain the selection of team to provide services? **I anticipated an individual that would then procure different teams/professionals as necessary to complete the projects & tasks.**
4. Do you anticipate that the individual selected or primary individual, in the event of a team selection, will be spending the majority of his or her time in Park City? **I think it will vary week to week and month to month depending on the individual project and schedule. There will likely be certain times where 30-40 hours may be required, but other weeks that 10- 15 will be sufficient.**
5. Section IV – last bullet asks for *demonstrated development/project management work with Federal contract clauses and procurement (Davis Bacon, By America, DBE, etc)*. Could you please expound on what is being requested under this section? We have experience working on Davis-Bacon projects and are personally a *certified small-disadvantaged* business enterprise but we are not sure how this applies to the RFP and how to address this question. **One of the projects (PCMR Parking Garage) will likely involve FTA dollars. Depending on the JV structure of the development there may be essentially 2 separate projects – a transit project and a parking garage project. Experience in accounting for and managing federal dollars for this reason is considered “preferred” but not a “required” base level skill to be a successful candidate.**
6. Has there been any addenda issued to date, if so could we please get a copy? **No. These questions & responses are the only additional information.**

7. With questions being due today at Noon and the proposal due Friday by 4:00 PM, when do you forecast the final addendum being issued? The RFP indicates answers will be by 5:00 PM today – is this correct? **No additional addendum. This is it.**
8. Do you see the deadline being extended? **No.**
9. Could you share with us who has been provided a copy of the RFP, or at least the amount of firms that we may be competing against? **As of 3:00 pm on June 12, 2013 I have sent the RFP to 21 people/firms.**
10. Is there an incumbent Owner's Rep that Park City is currently using? **No.**
11. It appears that the Cost proposal portion is only asking for an hourly-rate and not any lump sum or not-to-exceed amounts. Do you want one *blended hourly rate* or are you looking for multiple rates depending upon the the personnel working on the project (I.e. Project Manager, Admin Support, Scheduler, Cost Estimator, etc)? **See #3 prior. I am only looking for one hourly rate.**