PARK CITY MUNICIPAL CORPORATION PLANNING DEPARTMENT 445 MARSAC AVE | PO BOX 1480 PARK CITY, UT 84060 (435) 615-5060



PLANNING COMMISSION DETERMINATION: MINOR OR SUBSTANTIVE MODIFICATION TO A MASTER PLANNED DEVELOPMENT

PLANNING COMMISS APPROVED DENIED	SION	For Office U PROJECT PLANNER	ise Only	APPLICATION # DATE RECEIVED EXPIRATION	
PROJECT INFOR	RMATION				
NAME:					
ADDRESS:					
TAX ID: SUBDIVISION: SURVEY:			_ LOT #:	BLOCK	OR OR (#:
APPLICANT INFO	ORMATION				
NAME:					
MAILING ADDRESS:					
PHONE #: EMAIL:	()	-	FAX #: _	()	-
	PRESENTATI\	/E INFORMATION			
NAME:					
PHONE #:	()	-			

If you have questions regarding the requirements on this application or process please contact a member of the Park City Planning Staff at (435) 615-5060 or visit us online at www.parkcity.org.

SUBMITTAL REQUIREMENTS – All of the following items must be included in order for the Planning Department to take the application.

- 1. Completed and signed application form.
- 2. Current Title Report with an issue date no later than 30 days from the application submittal date.
- 3. Written statement describing the request for a minor or substantive modification outlined in Land Management Code § 15-6-4(K), a preliminary site plan of the proposal, and any other information pertaining to the conversion of the proposed project.
- 4. Copies of previous agreements between the City and the property owners or between the property owners and a third party.
- 5. Review fee There is no review fee for a Planning Commission determination of a minor or substantive MPD modification.

If the Planning Commission determines the modification is minor, the Applicant may submit an Administrative Permit application (\$330 application fee).

If the Planning Commission determines the modification is substantive, the Applicant may submit a MPD Modification application (\$330 application fee per Unit Equivalent subject to the modification).

PROJECT DESCRIPTION

1.	On a separate sheet of paper, give a general description of the proposal and attach it to the application (See Submittal Requirement #2).					
2.	Existing Zoning:					
3.	Is the project within the Sensitive Lands Over Yes	lay? No				
4.	Current use of the property:					
5.	Total Project Area: acres	square	e feet			
6.	Number and unit equivalents:	allowed	proposed			
7.	Number and configuration of residential units existing	:	proposed			
8.	Commercial area: Gross floor area		Net leasable area			
9.	Type(s) of business activity:					
10.	Number of parking spaces: required	propose	ed			
11.	Project access via: (check one) Public Road Private Road	Private I	Driveway			

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12. Occupancy type: (check one)
Owner Occupied Lease Nightly Rental

13. Water service availability:

Existing Requires extension of City service

14. Are there any previous agreements between the City and property owners or between the property owners and a third party?

Yes No

ACKNOWLEDGEMENT OF RESPONSIBILITY

This is to certify that I am making an application for the described action by the City and that I am responsible for complying with all City requirements with regard to this request. This application should be processed in my name and I am a party whom the City should contact regarding any matter pertaining to this application.

I have read and understood the instructions supplied by Park City for processing this application. The documents and/or information I have submitted are true and correct to the best of my knowledge. I understand that my application is not deemed complete until a Project Planner has reviewed the application and has notified me that it has been deemed complete.

I will keep myself informed of the deadlines for submission of material and the progress of this application. I understand that a staff report will be made available for my review three days prior to any public hearings or public meetings. This report will be on file and available at the Planning Department in the Marsac Building.

I further understand that additional fees may be charged for the City's review of the proposal. Any additional analysis required would be processed through the City's consultants with an estimate of time/expense provided prior to an authorization with the study.

Signature of Applicant:					
Name of Applicant:					
Mailing Address:	PRINTED				
Mailing Address.					
Phone:	Fax:				
Email:					
Type of Application:					
AFFIRMATION OF SUFFICIENT INTEREST					
	e title owner of the below described property or that I have written authorization from the owner to urther affirm that I am aware of the City policy that no application will be accepted nor work re tax delinquent.				
Name of Owner:					
	PRINTED				
Mailing Address:					
Street Address/ Legal De	escription of Subject Property:				

- 1. If you are not the fee owner attach a copy of your authorization to pursue this action provided by the fee owner.
- 2. If a corporation is fee titleholder, attach copy of the resolution of the Board of Directors authorizing the action.
- 3. If a joint venture or partnership is the fee owner, attach a copy of agreement authorizing this action on behalf of the joint venture or partnership
- 4. If a Home Owner's Association is the applicant than the representative/president must attaché a notarized letter stating they have notified the owners of the proposed application. A vote should be taken prior to the submittal and a statement of the outcome provided to the City along with the statement that the vote meets the requirements set forth in the CCRs.

Please note that this affirmation is not submitted in lieu of sufficient title evidence. You will be required to submit a title opinion, certificate of title, or title insurance policy showing your interest in the property prior to Final Action.

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