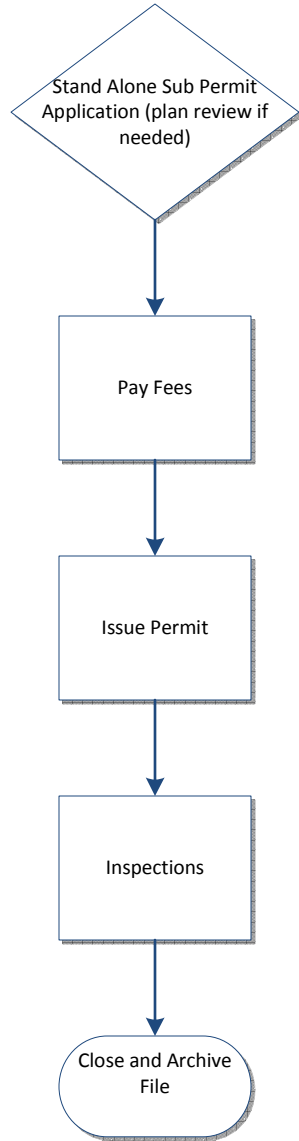


Minimum Submittal Requirements

- Completed application
- Fire project authorization/Receipt if applicable
- Sewer Receipt if applicable
- HOA if applicable
- Health Department approval if applicable
- 1 Set of plans if applicable
- All exterior work requires a site plan

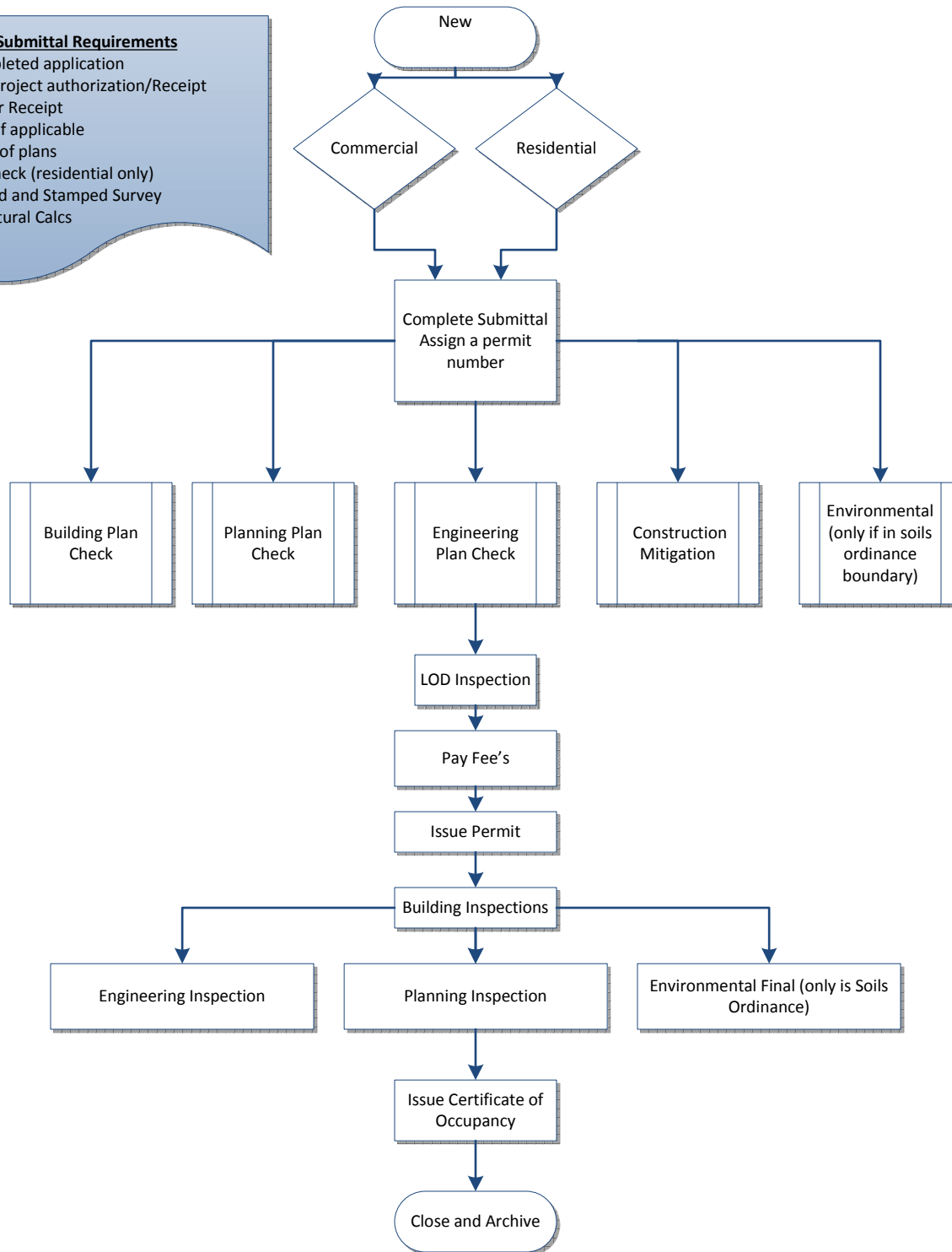
*The only permits that can be issued w/o formal building approval are items such as furnace, a/c, and h2o heaters **replacements in the same location.** Please have all exterior items approved by planning. (sign bottom of application)*



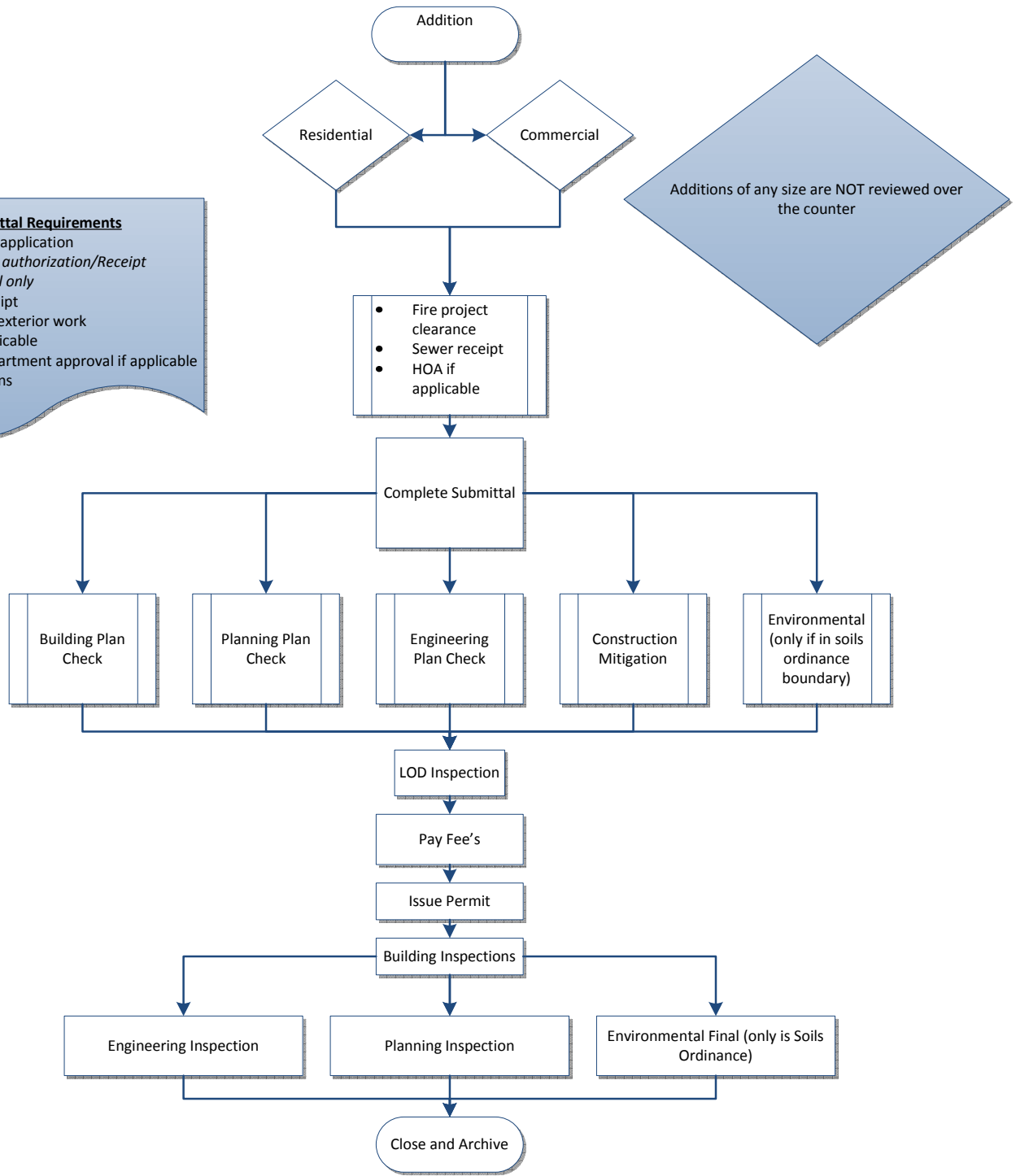
Stand Alone Sub Permits include Electrical, Mechanical, and Plumbing work not regulated or included in a building permit

Minimum Submittal Requirements

- Completed application
- Fire project authorization/Receipt
- Sewer Receipt
- HOA if applicable
- 1 Set of plans
- Rescheck (residential only)
- Signed and Stamped Survey
- Structural Calcs



- Minimum Submittal Requirements**
- Completed application
 - *Fire project authorization/Receipt Commercial only*
 - Sewer Receipt
 - Site plan if exterior work
 - HOA if applicable
 - Health Department approval if applicable
 - 1 Set of plans

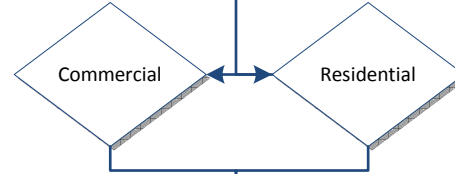


Additions of any size are NOT reviewed over the counter

Minimum Submittal Requirements

- Completed application
- Fire project authorization/Receipt if applicable
- Sewer Receipt if applicable
- HOA if applicable
- County Health Department approval if applicable
- 1 Set of plans
- All exterior work requires a site plan

Remodel

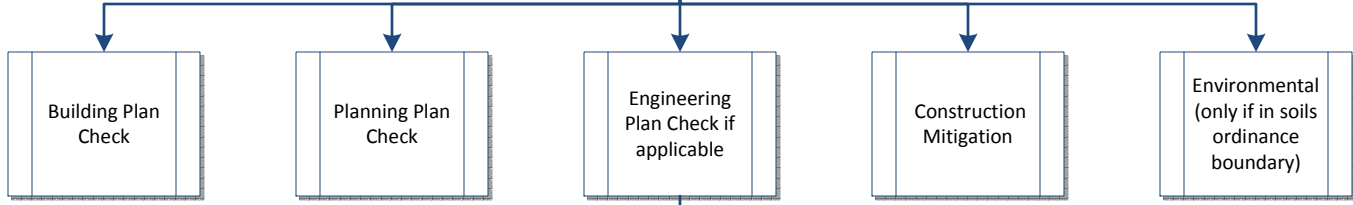


Commercial always requires Fire/Sewer HOA if applicable
Not to be done over the counter except Siding and Reroofs.

Sewer is required for the addition of any bedrooms

All Condo's/PUD's/ Commercial must be sent to planning

Complete Submittal
Assign a permit number



LOD Inspection if applicable

Pay Fee's

Issue Permit

Building Inspections

Engineering Inspection if applicable

Planning Inspection if applicable

Environmental Final (only is Soils Ordinance)

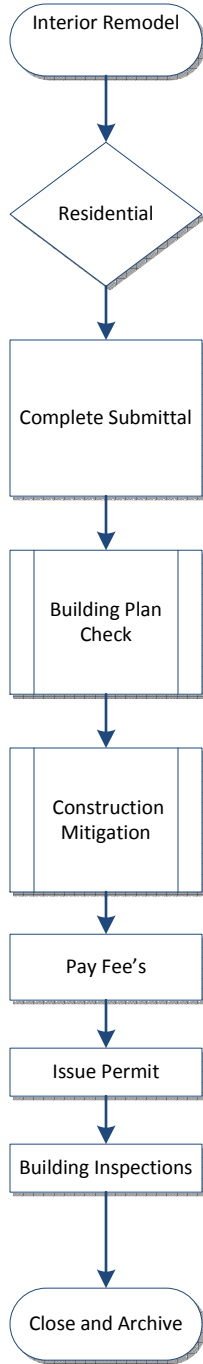
Close and Archive

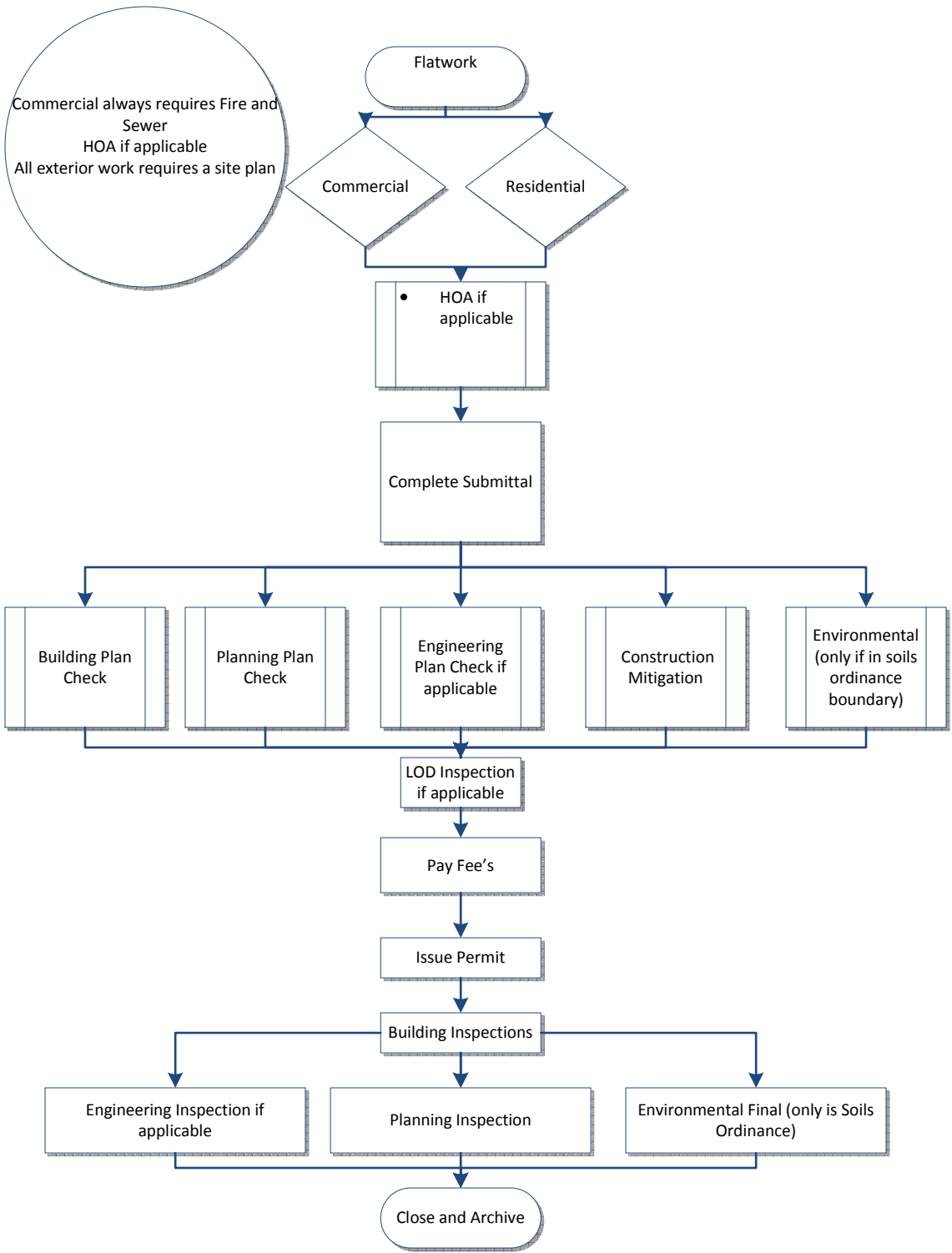
Do not process Commercial/ Condo's/ PUD's as interior remodels

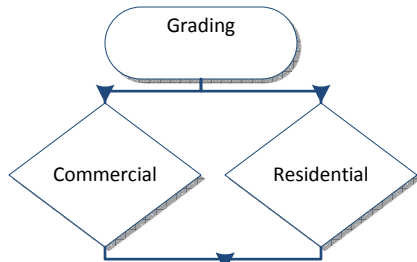
Commercial not to be done over the Counter except Reroofs, Sidings, Interior Non Structural Demos (that will be followed by a remodel permit)

- Minimum Submittal Requirements**
- Completed application
 - Sewer Receipt if applicable
 - HOA if applicable
 - 1 Set of plans

- **Do not process Commercial projects and condominiums and PUD's as interior remodels**

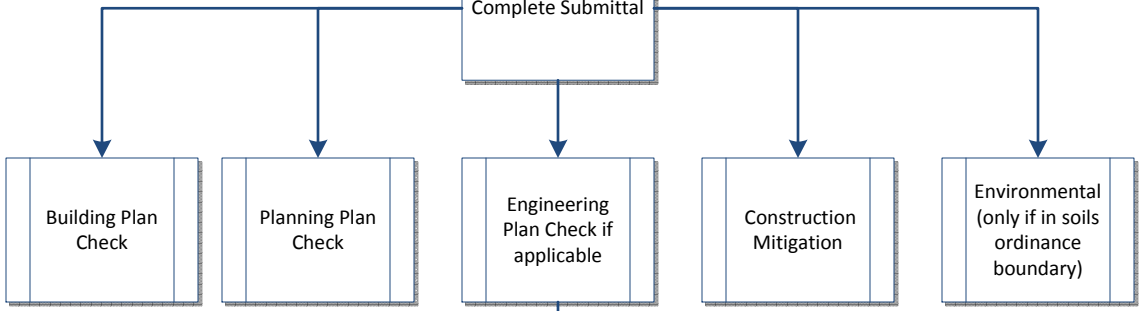






• HOA if applicable

Complete Submittal

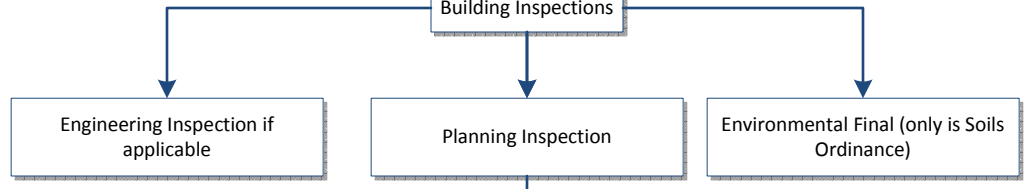


LOD Inspection if applicable

Pay Fee's

Issue Permit

Building Inspections



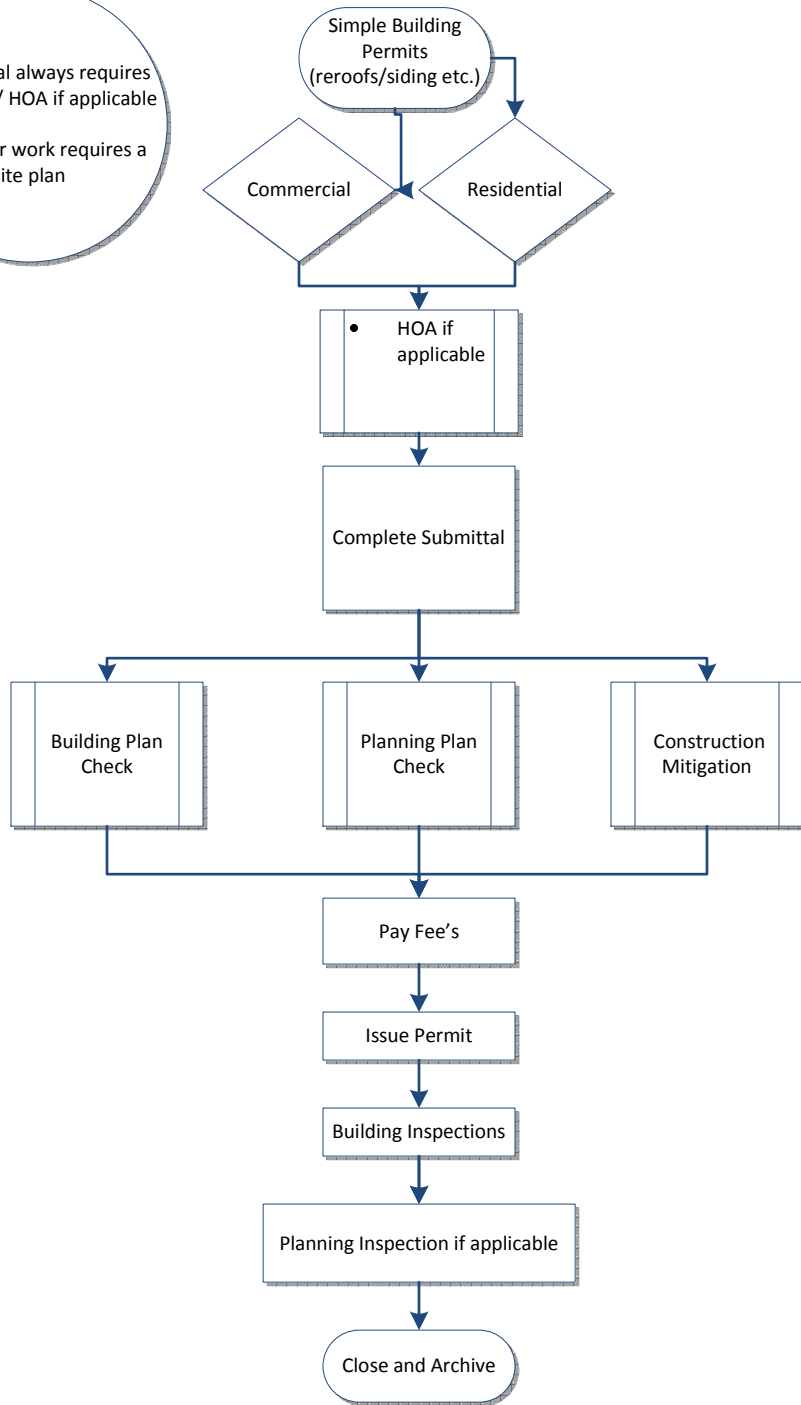
Close and Archive

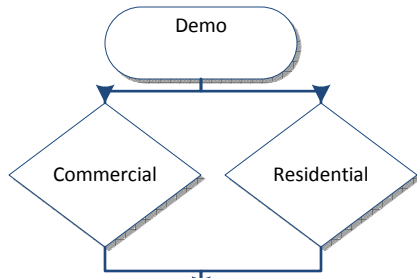
Minimum Submittal Requirements

- Completed application
- Fire project authorization/Receipt if applicable
- Sewer Receipt if applicable
- HOA if applicable
- 1 Set of plans
- Site plan
- Not to reviewed over the counter

Commercial always requires
Fire/Sewer/ HOA if applicable

All exterior work requires a
site plan





- Sewer receipt
- HOA if applicable

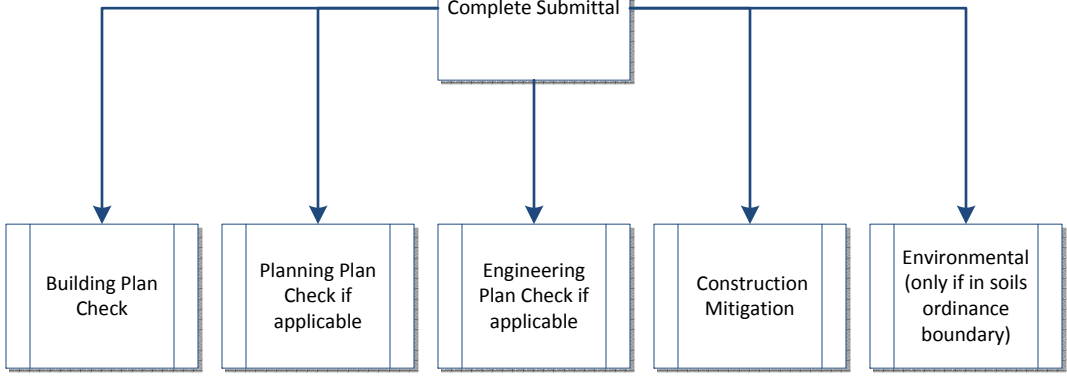
Commercial always requires Fire/Sewer/ and HOA if applicable

Commercial Interior Non Structural Demos (that will be followed by a remodel permit) are allowed to be reviewed and possibly over the counter

We do not allow partial exterior demos

Full demolition permits (to remove the entire structure and restore the site) are allowed, these application must be accompanied by Sewer authorization as well as a site/landscape plan.

Complete Submittal

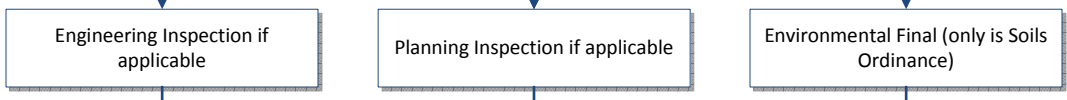


LOD Inspection if applicable

Pay Fee's

Issue Permit

Building Inspections



Close and Archive